

13.0 Team Staff

**FORT McMURRAY RINGETTE
ASSOCIATION**



AS UPDATED AT FORT MCMURRAY, ALBERTA ON MAY 2025

www.mcmurrayringette.com

13 - TEAM STAFF

13.1 Purpose

Ringette Alberta sets the following standards in the best interest of the athletes who participate in the game of ringette. Athletes benefit from properly trained team staff; therefore team staff are required to meet minimum standards in education and performance.

13.2 Applicability

- a. This Team Staff Policy applies to all Group Members of Ringette Alberta and their teams / training groups and any Ringette Alberta Representative Team. This policy applies to:
 - b. practices;
 - c. exhibition games;
 - d. league games;
 - e. tournament games;
 - f. Ringette Alberta Provincial Championships;
 - g. Alberta Winter Games;
 - h. Canada Winter Games;
 - i. any Canadian or Western Canadian events where Ringette Canada does not have a team staff policy in effect;
 - j. Playdowns or other qualifiers for any of the above.

13.3 Principles

- a. Every athlete deserves qualified team staff.
- b. Team staff should obtain required education as early in the season as possible so that the athletes benefit from the individual's knowledge for the bulk of the season.
- c. Young Ringette players benefit from the positive role modelling of adult women in leadership (coaching) roles and from observing mutually respectful teamwork between adult female and adult male coaches. This principle is actively supported by female coaches, male coaches and Group Members.
- d. The Junior Coach role exists to allow and encourage young ringette players to explore the coaching role under the guidance of qualified mentor coaches.
- e. The Manager role exists to provide administrative and office support to the coaches and players. The Manager is not a coach.
- f. The Trainer role exists to provide "prevention, diagnosis, and intervention of emergency, acute and chronic medical conditions" of ringette athletes in collaboration with other medical professionals. The Trainer is not a coach.
- g. The On Ice Assistant role exists solely for the purpose of assisting Team Staff with on ice practice sessions.
- h. The Player Coach Role is appropriate for Open Ringette Teams.

13.4 Requirements

- a. Timelines
 - i. The deadline for Team Staff to meet certification requirements is December 15th of the current playing season except as noted below:

Competition Introduction	Jan 31 st of the Current Playing Year
Evaluation	

Junior Coach Coach Initiation in Sport E-module	Prior to Commencing their role
On-Ice Assistant Coach Initiation in Sport E-module	Prior to commencing their role

- b. Team staff members who do not meet ALL specified requirements by the indicated deadline will be removed from the team roster for the remainder of that season whether they complete certification subsequent to the deadline or not.
- c. Fees
 - i. Any fees related to providing the certification information/training will be set by the service provider.
- d. Team Staff Roles and Related Certifications / Qualifications
 - i. Head and Assistant Coaches must meet the training / certification requirements for the division and level of their team as defined by Ringette Canada except where indicated otherwise.
 - ii. A complete list of acceptable Head and Assistant Coach Certification requirements is listed on the Ringette Alberta website. Inadvertent, temporary omission of the requirements on the Ringette Alberta web site does not exempt the Head or Assistant Coach from meeting the requirements.
 - iii. In cases where a team is advanced the certification requirements for the original tier will apply.
 - iv. Junior Coaches are permitted to be registered on teams that are in any division that is younger than the Junior Coach.
 - v. The Junior Coach must be a registered player in the current or previous season.
 - vi. Completion of the Coach Initiation in Sport e-module, as judged by Ringette Alberta, prior to commencing the duties of the Junior Coach is required.
 - vii. The Head Coach is responsible to ensure a safe and effective training environment at all times and is therefore responsible for the actions of the Junior Coach.
 - viii. Junior Coaches are never permitted on the ice without the presence, supervision and direction of a certified head or assistant coach.
 - ix. On-Ice Assistant - Completion of the Coach Initiation in Sport e-module prior to commencing the duties of the On-Ice Assistant is required.
 - x. An On-Ice Assistant is only permitted for assisting during practice.
 - xi. The Head Coach is responsible to ensure a safe and effective training environment at all times and is therefore responsible for the actions of On Ice Assistants.
 - xii. On-Ice Assistants are never permitted on the ice without the presence, supervision and direction of a certified Head or Assistant Coach.
- e. Manager - Completion of Ringette Canada's Ringette Manager's Certification Program.
- f. Trainer - The Trainer must possess a valid first aid certificate or more advanced training. A list of acceptable trainer qualifications is listed on the Ringette Alberta website. Inadvertent, temporary omission of the requirements on the Ringette Alberta web site does not exempt the Trainer from meeting the requirements.
- g. Minimums & Maximums on the Team Registration Form (TRF):
 - i. Minimum (one of which must meet the gender equity clause)*
 - 1. Head Coach (1)
 - 2. Assistant Coach (1)
 - ii. Maximum
 - 1. Head Coach (1)

2. Assistant Coach (unlimited)
 3. Junior Coach (unlimited)
 4. Manager (1)
 5. Trainer (1)
- h. Team staff must meet the following age requirements as of the date they commence their team staff duties:
- i. Head Coach - 18 years of age
 - ii. Assistant Coaches - 16 years of age while ensuring the Gender Equity clause above is met
 - iii. Junior Coaches – 14 -18 years of age. Junior coaches who are 17 at the start of the season but turn 18 years of age during the season are permitted
 - iv. Managers - 16 years of age
 - v. Trainers 18 years of age
 - vi. On-Ice Assistants 18 years of age

*Gender Equity: All U19 and under teams require a minimum of one (1) female Head or Assistant Coach who is 18 years of age or older.