

# 7.0 Administration

## FORT McMURRAY RINGETTE ASSOCIATION



AS UPDATED AT FORT MCMURRAY, ALBERTA ON MAY 2025

[www.mcmurrayringette.co](http://www.mcmurrayringette.co)

## **7 - ADMINISTRATION**

### **7.1 General**

- a. The basic intent is to encourage participation by putting only reasonable financial requirements on Players at registration, ensuring fairness in refunds and making sure that everyone playing wants to be there. Balancing this is the need to ensure that everyone pays their fair share and supports their Team, that all Players are insured, and that everyone makes a commitment to playing.
- b. The Association structures payment of fees and levies so as to not overburden families at one time of year. To this end, the initial Registration Fee is kept as low as possible with additional levies due.

### **7.2 Registration Fee**

- a. The Registration Fee is a component of the Membership Fee defined in the Bylaws.
- b. The Registration Fee does not cover expenses the Player's Team may wish to incur for such things as Team pictures, parties, tournaments, etc. Such expenses form part of the Team Budget of the Player's Team.

### **7.3 Registration**

- a. No Player shall participate in any tryout, evaluation, practice, exhibition, or game unless they have registered with the Association by completing the designated form and paid the Registration Fee by the date specified, as registration is the mechanism by which Players become insured through Ringette Alberta.
- b. Conditioning camps and summer schools or similar programs not run by the Association are exempt from this pre-registration requirement. Participants should verify the presence of appropriate insurance before registering for such events.

### **7.4 Levies**

At times, it may be necessary for the Association to assess additional per-player fees called Levies to cover the cost of operation of the Association or the Player's Team. These levies, may, in accordance with the Bylaws, be set at the Annual General Meeting or any Special Meeting called to include fee setting as part of its agenda. The levies must be paid at time of registration.

### **7.5 Withdrawal**

- a. Withdrawal "with cause" shall be:
  - i. For a substantiated reason preventing playing Ringette for a large portion of the playing season, or
  - ii. Family relocation away from Fort McMurray
- b. Withdrawal for any other reason shall be "without cause" and no refund will be available.

### **7.6 Withdrawal and Registration Refund**

- a. Withdrawal for any reason:
  - i. until the Players are assigned to Teams or before September 15th will result in a full refund of the Registration Fees and levies.
  - ii. Withdrawal for any reason until after September 15<sup>th</sup> until October 15th will result in a 75%

- refund of the Registration Fees and levies.
- iii. Withdrawal for any reason after October 15<sup>th</sup> until November 15<sup>th</sup> will result in a 50% refund of the Registration Fee and levies.
- iv. Withdrawal for any reason after Nov 15<sup>th</sup> will result in no refund of fees. Levies will be refunded.
- v. All Refunds are subject to a \$50.00 administrative fee.

## **7.7 Withdrawal and Team Fee Refund**

Excluding any Levies that may be included the Team Fee:

- a. Withdrawal “with cause” means that the Players would be responsible for their share of all incurred Team expenses up to and including the date of withdrawal. The Team Treasurer will refund any remaining excess to the Player.
- b. Withdrawal “without cause” means that no refund of Team Fees paid up to and including the date of withdrawal will be made and no further payment of any outstanding portion of the Team Fee is required.