## **Registration Instructions for RAMP**

To register, click on this <u>registration link</u> and create an account. If you already have a RAMP account for another sport, you can use the same login info.

- 1. Once you have logged in, click register as a participant>>.
- 2. Add or choose a family member to register.
  - Verify that all the information is correct and there are no typos in the email address.
  - The respect in sport ID and Ringette Ontario # are not required.
- 3. Choose a division.
  - You must select the division that matches the player's age group.
- 4. Choose your package by adding a checkmark to the box.
  - If you are interested in playing competitive this season, please select the "Competitive Package".
- 5. Click Continue.
- 6. Read and sign all the waivers.
  - The Rowan's Law and COVID-19 waivers are included in the registration this year.
- 7. Consent to the age of majority by adding a checkmark to the box.
- 8. Click Continue.
- 9. Choose a Parent/Guardian/Emergency Contact.
  - Maximum of 2 per player.
- 10. Click Continue.
- 11. Confirm that all the information is correct.
  - Ensure your credit from last season appears correctly. If there are any issues, please email the registrar, Kristy Biddle, at registrar@mdra.ca.
- 12. Once you have confirmed that all the information is correct, scroll to the Payment Information box.
  - RAMP requires members to proceed to checkout once one participant has been registered.
- 13. If you're eligible for the family discount or the new player discount, apply the promo code in the Payment Information section.
  - To receive a promo code, please email our registrar, Kristy Biddle, at registrar@mdra.ca
- 14. Select a payment type: cheque or etransfer.
  - Payment instructions will appear once the payment type is selected.
- 15. Click submit registration