



**Medicine Hat Ringette Association
Executive Meeting minutes**

**Monday, June 21st– 6:30 pm
Zoom due to Covid**

Executive invited: Jay Pinnell, Bryan Petersen, Jason Tindall, Rebecca Jackiw, Christa Provost, Jenny Wright, Erin Turcotte, Brandy Martin, Elisha Ammann and Marie Guerard

Coordinators invited: Loralee Eastland and Noelle Becker

Attended: Jay Pinnell, David Yip, Jason Tindall, Christa Provost, Brandi Martin, Elisha Ammann, Angela Lennie, Noelle Becker, Erin Turcotte, Marie Guerard, Doug Rue

Regrets: Rebecca Jackiw, Bryan Petersen, Jenny Wright

1. Meeting called to order - 6:37pm
2. Welcome to all executive and any members in attendance
3. Motion to approve agenda - Jay Pinnell, second by Elisha Ammann
4. Motion to adopt the minutes from May 15th, 2021 - Jay Pinnell - second by Jason Tindall
5. Any vacant positions from the AGM
 - a. Coordinator positions need to be filled
 - i. tournament coordinator/goalie coordinator - we had someone step up for goalie coordinator Angela Lennie...tournament coordinator, Doug Rue has stepped up but he is out of town 6 weeks at a time , we need one or two people to step in. Marie has said that she will help assist but it has to be all hands on deck. Marie is willing to help. Jason Tindall will help out. Marie will be co coordinator.
 - ii. bingo coordinator/casino coordinator - Jason Dola said he would be interested in doing this but wanted to talk to Jay Pinnell about what that all entails.
 - iii. ref in chief- Corey Mason stated he might take this on, but he is hesitant.
 - b. Elisha Ammann and Rebecca Jackiw continue to advertise on social media
 - c. Jay Pinnell will reach out to the people in positions update on his progress
6. Scheduling report-Jason Tindall
 - a. Jason Tindall needs to pick up all the MHRA stuff from the Moose
 - i. Double checking on the MHRA stuff getting moved like our nets and such - update
7. Ed Horvath tournament -Jason Tindall
 - a. We will need a tournament coordinator and form a committee by June to move forward with the ice

- b. We will need to advertise the role of tournament coordinator and the committee for the tournament
 - c. First weekend in December 3, 4 and 5th 2021
 - d. dressing room for u10
 - e. tournament is going to be community driven and ringette Alberta hasn't sanctioned anything yet but we need to be proactive.
- 8. Ringette camp - Jason Tindall - skipped the two other points as that is already covered. The ringette camp has been mis informed so Powerskate said we don't have any ice. Now it will be end of August at the ringette camp for u10, u12, u14. Powerskate wants us to push this hard to have the kids come out. Through social media and all our platforms. August 23-27 6-7pm and 7-8 pm for the older girls. Our ice starts September 3rd, 2021. Icetime will be on the weekend in September to help parents get kids back in school during the week.
- 9. The Moose - they will not open that until it is deemed necessary. Hockey has given them the numbers but they won't open until they see it.
- 10. Marketing - Elisha Ammann - she sent out a plan on the marketing plan. Pretty close to last year. Highlights of changes, the mini build boards, mini ads, newspaper (not effective to use our funds but we value them for putting our ads in for ringette so we will try to get it on the top of the newspaper to get it to all the community), Kelly Ireland is doing some more marketing. Have to put stuff for recruiting for the tournament committee. One monthly communication to members instead of emails over and over. Club wide BBQ but have to look into funds because it has to be cost recovery. Looking at sponsorship also. Media - talk about registration dates. Social media. Budgeting xmas gifts as previous years. Club wide bottle drive and do the hoodies again. Promote bringing a friend. Let her know if coordinators want anything. Slightly over budget \$180 so we need to find a way to make that back up.
- 11. Finalize and vote in the updated Team Formation Policy
 - as a side note we should confirm that the Conflict of Interest, Complaints/Discipline & Appeals updated policies have been updated.-Jay Pinnell : this has been voted on March 2021 with previous executive, no longer an issue
- 12. Coach Application/Player Movement-Jay Pinnell
 - a. Will this be done via google docs from the MHRA website
 - b. Google form of coaching application to go directly to VP Operations and the player movement needs to go to Athletic Development Director
 - i. player movement you have to be top two and a \$150 non refundable fee
 - ii. Bryan has created the documents and they will sit somewhere for people to email to directly to Erin Turcotte for player movement.
 - iii. same with coaching application
 - iv. we want to keep kids in the proper division; skill of player maybe they do need to move up? u14 might be thin so it may be dangerously low so we might have to move players for team viability.
- 13. Exec, Team Staff, Officials Registration in RAMP-Jay Pinnell
 - a. RAMP update- last meeting: Jay Pinnell discussed getting things set up and completed behind the scenes with Rebecca Jackiw and also talking about this at the next meeting after there was time to have a look at things with RAMP

- b. REGISTRATION opening date update - Last meeting Jay Pinnell and Jenny Wright plan to connect and meet to work on getting the registration set up, no target date but sooner than later
 - c. Discuss all of this at the next executive meeting
- 14. Volunteer Management in RAMP-Jay Pinnell / Rebecca Jackiw
 - a. Bingo dates and casino dates: Rebecca is going to advertise this and Jay asked Elisha to touch base with Rebecca. Again we have to put this on RAMP. Jay is going to try and get RAMP cleaned up
 - b. Also any other volunteer positions that arise as the season comes along
- 15. Update Program Descriptions - Active Start & Goalies-Jay Pinnell
 - a. Need someone to update these descriptions: Jay is asking if he can touch base between Angela Lennie and Elisha for goalies.
 - b. Does active start need to change at all Jay is asking. He doesn't think so but let's get the dates making sense but not much else is needed. Elisha will reach out to David Yip for the active start and get more players interested.
- 16. Registration finalization - No more payment plans will be available confirmation
 - a. Is the one time payment and registration now ready to go
 - b. Registration opening date - hoping for July 1st, 2021 - Jay Pinnell; he is thinking let's push it to the 15th as it's harder.
 - c. may be hard to get to for Jay because it's hard to get it going during summer but the registrar may not know how to do this on RAMP so maybe we need to piece it out and help Jenny get going on the registration
 - d. Jay says we knew this would be an ugly uphill climb to get this going. Rebecca and him are working on the volunteer side of it. He thinks it looks like get everything ready in the background and then activate it. If he can run a test and it runs great then give it over to Jenny.
 - e. Elisha needs at least a few days open to put it out, not just the day before.
 - f. Evaluations need to be done to send team to RAB by mid September
- 17. Doug joined the meeting at 7:10pm and was asked if he would take on the tournament coordinator and he accepted along with Marie and was asked to get one more person to help maybe Jason Tindall as he has run this tournament for a long time.
- 18. Refund Policy-Jay Pinnell: no more payment plans as it was too hard. Chasing people is too hard. If someone absolutely needs it then we would consider it. We decided to make payment plans to ease the burden. If it's not a policy of bylaw Elisha says we don't need to vote. Same with refunds, but we will add a refund policy to make it clear to the membership how that will work.
- 19. Privacy statement - Jay Pinnel
 - a. Privacy Statement - do we have one? we have it covered in length in our policy Jay advises and so we have covered that base.
- 20. Forms for coaching application and player movement - Bryan - we talked about this already above and Bryan and Jay will finalize that.
- 21. GIC for MHRA - what do we want to do with it - Jay Pinnell - this is coming due Wednesday. What's awkward in relaying the information, one option is 1 year and one is 15 months...9 months is the better interest rate Jason Tindall is saying. Tindall is waiting for someone from the branch to get back to him. We need to verify if Brandi and Christa to get them to be signers on the account.

22. Open Floor - Jay has one open floor item. John Karamanos was looking at getting Provincial. It appears we don't have a u16/u19 A team. It's too late to get it as it's been awarded to another city/town, Bowview. We don't know what those teams will look like as we don't know how many kids will be coming back to ringette. Let's just get back to normal and not put in any bids. They haven't updated but based on last year, the dates May 15th was the deadline for A. August 15th for the next division. November 15th for the next division. We are doing too much by going after Provincial. Elisha stated let's not say no until we get more information. Because tournaments bring in money. Jay says let's see what next season looks like.
23. Anything else for open floor? NO.
24. we need Kelly Ireland to attend to accept the position - Elisha will look after this.
25. Motion to adjourn the meeting- Adjourned by 7:26pm by Jay Pinnell and second by Jason Tindall.

Next executive Meeting: Monday, July 19th , 2021 @ 6:30 p.m. via Zoom