



**Medicine Hat Ringette Association  
Executive Meeting Minutes**

**Monday, February 22, 2020– 6:30 pm  
Zoom due to Covid**

**Executive In Attendance: Jay Pinnell, David Yip, Elisha Ammann, Brandi Martin, Bryan Petersen, Jason Tindall, Rebecca Jackiw, Carey Berstad, and Donnel Provost,**

**Coordinators in Attendance: Angela Lennie, Lorelee Eastland, Kelley Hudson and Noelle Becker**

**Members in Attendance: Jenny Wright and Marty Robinson**

1. Meeting called to order- at 6:32 by Jay Pinnell
2. Welcome to all executive and any members in attendance- Jay Pinnell
3. Motion to approve agenda- Lorelee Eastland motioned to approve the agenda, David Yip seconded, all in favour.
4. Motion to adopt the minutes from January 18, 2021- Jay Pinnell made a motion to approve them, Elisha Ammann seconded, minutes approved and will be added to the webpage.
5. Ringette Calgary Fine for U19B forfeit - they still want us to pay \$750, I have sent an email offering to pay less-Jay Pinnell
  - Jay Pinnell sent an email to the director of the Ringette Calgary stating that we will not be paying as we had cancelled the games before the game via email contact
  - Bryan Petersen said we would offer to cover the refs, due to the miscommunication and good faith pay for the ref.
  - Donnel Provost and Jason Tindall said that Cochrane had not shown up with notice last season and we have the emails for that and Donnel Provost was told they would be fined, Bryan Petersen and Jay Pinnell looked and we did not receive that payment for refs or ice time.
  - Jay Pinnell will send another email to check in, table for next meeting
6. Policies - we need to get these voted on and into updated polices ASAP-Jay Pinnell
  - Jay Pinnell had emailed them out previously and they mirror RAB policies and Jay Pinnell would like to vote on this tonight.
  - Motion-MHRA will adopt the draft policies for conflict of interest, appeals and complaints and discipline effective today.
  - Jay Pinnell made the motion and Elisha Amman seconded the motion, all executive voted, none opposed and it passed.
  - Brandi Martin will need to update the policies and add it to the google drive, Rebecca Jackiw will giver her access to the google drive
7. Refunds - I will be putting some info on Basecamp but we still should have a discussion about the process etc.-Jay Pinnell

- Elisha Ammann will send out the email to the membership for people to pick up their checks and the adult will need to sign to pick up the check as of today.
  - Bryan Petersen will have people come to his work, to sign for the check to ensure that none are stolen or lost. MHRA will not mail out due to cost, time and risk of them getting stolen
8. Website - we are essentially being forced to use RAMP...by RAB...there is fair amount of info on this to discuss - Bryan and I have begun looking at what this means-Jay Pinnell and Bryan Petersen
- RAB wants to go back to use RAMP
  - 117 registrations not counting Active Start-\$2200 just to Sports engine, were as RAMP would have charged us \$900 dollars
  - The long and short of things, is that RAB is making us use Ramp and it will save us some money in the long run.
  - We will need to set up the website and move everything back over to the RAMP
9. Budget Meeting & AGM Planning - are we going to be able to do in-person meetings or are we still Zoom :( -Jay Pinnell
- AGM scheduled Wednesday, April 21, 2021 @7pm via zoom
    1. If we can meet in person by then Rebecca Jackiw will book a room, if no zoom link.
  - Rebecca Jackiw will need all director reports 2-3 weeks prior to in order to prepare the AGM package and email it out 1 week prior to the AGM
  - Rebecca Jackiw mentioned that odd executive positions will need to be advertised as well as director of ways and means and treasurer, as well as all coordinator spots.
  - Budget Meeting- Wednesday April 14<sup>th</sup> at 6pm via zoom
  - Kelley Hudson-scholarship and awards information for the website
    1. Due to covid-no awards this season but scholarship needs to go to Brandi Martin
10. Moving website, online registration back to RAMP. Kelley will offer to help in transition this Spring. -Kelley Hudson
- Sports Engine is more advanced and more user friendly hence the added cost
  - 1 time offer of Kelley Hudson moving everything back over to RAMP and will set everything up and then a new person can take it on-Kelley Hudson would like to train this person and have them be ready to take over
  - Jan Petersen added that with MH Minor softball and RAMP with volunteer
  - Jay Pinnell also has a good idea of it, as long as we get someone in for Web Admin.
  - Kelley Hudson has offered to set up the new website on RAMP and train someone new.
  - Elisha Ammann suggested paying the \$250 to have them set things up, Lorelee Eastland suggested the same, Kelley Hudson said that she was happy.
  - Lorelee Eastland made a motion that MHRA will transfer from Sports Engine back to RAMP. Jay Pinnell seconded, all in favour, motion passed.
11. Online Volunteer Management Ramp Vs Sports Engine. -Kelley Hudson
- Discussed in #10
12. Recruitment & Training of a new Webadmin (For Sports Engine).... or possibly Ramp.-Kelley Hudson

- Web admin may not be necessary, maybe some of the duties just added to existing positions
- Elisha Ammann agreed that it would be a great thing to have the job spread around

13. Open Floor

- Jason Tindall-Plaques are all updated from the last AGM
- Lorelee Eastland-No updates on coaching because of covid
- Jenny Wright-Timeline to return jerseys and equipment
  1. Donnel Provost will talk to John Karamanos and Corey Mason and get the dates and times out to the coaches.

14. Motion to adjourn the meeting- 7:32pm by Jay Pinnell, seconded by David Yip

Next executive Meeting: Monday, March 15, 2021 @ 6:30 p.m. via Zoom