



**Medicine Hat Ringette Association  
Executive Meeting minutes**

**Monday, May 17, 2020– 6:30 pm  
Zoom due to Covid**

**Executive in Attendance: Jay Pinnell, Bryan Petersen, Jason Tindall, Rebecca Jackiw, Christa Provost, Jenny Wright, Erin Turcotte and Brandy Martin**

**Regrets: Elisha Ammann and Marie Guerard**

**Coordinators in attendance: Lorelee Eastland and Noelle Becker**

1. Meeting called to order- 6:40pm by Jay Pinnell
2. Welcome to all executive and any members in attendance- Jay Pinnell
3. Motion to approve agenda- Motion made by Jason Tindall and seconded by Jay Pinnell, motion passed.
4. Motion to adopt the minutes from April 19, 2021- Motion made by Jay Pinnell, seconded by Jason Tindall, motion passed.
5. Any vacant positions from the AGM-Jay Pinnell
  - a. Coordinator positions need to be filled
  - b. Elisha Ammann and Rebecca Jackiw continue to advertise on social media
  - c. Jay Pinnell will reach out to the people in positions from last season.
6. Scheduling report-Jason Tindall
  - a. Met with the city about the ice at the Moose, they will reopen it if we need the ice
    - i. All ice slots will be 1 hour time slots, no 1 hour and 15 mins
    - ii. Same ice times as we had last season
    - iii. They are opening up morning ice times, prior to school
  - b. Jason Tindall needs to pick up all the MHRA stuff from the Moose
    - i. Double checking on the MHRA stuff getting moved like our nets and such
7. Ed Horvath tournament -Jason Tindall
  - a. We will need a tournament coordinator and form a committee by June to move forward with the ice
  - b. We will need to advertise the role of tournament coordinator and the committee for the tournament
  - c. First weekend in December 3, 4 and 5<sup>th</sup> 2021
  - d. We may have problems running our u10 tournament the same weekend as the rest due to dressing rooms and half ice time slots and such-this will need to be discussed
8. Finalize and vote in the updated Team Formation Policy  
- as a side note we should confirm that the Conflict of Interest, Complaints/Discipline & Appeals updated policies have been updated.-Jay Pinnell

- a. Jay Pinnell will share the document again with the new board and read and make your google drive changes and then we will talk about it and vote on it next meeting
  - b. Jay Pinnell knew we voted in some policy changes a couple meetings ago and we need to get those uploaded and dates changed and added to the website and google drive
- 9. Coach Application/Player Movement-Jay Pinnell
  - a. Jay Pinnell suggested we do them as google form document and has started them on that so far
  - b. Google form of coaching application to go directly to VP Operations and the player movement needs to go to Athletic Development Director
  - c. Bryan Petersen offered to assist with figuring this out
- 10. Exec, Team Staff, Officials Registration in RAMP-Jay Pinnell
  - a. Jay Pinnell discussed getting things set up and completed behind the scenes with Rebecca Jackiw and also talking about this at the next meeting after there was time to have a look at things with RAMP
  - b. Jay Pinnell and Jenny Wright plan to connect and meet to work on getting the registration set up, no target date but sooner than later
  - c. Discuss all of this at the next executive meeting
- 11. Volunteer Management in RAMP-Jay Pinnell
  - a. Bingo dates have been given to us from June to December 2021 but halls are not open yet between Jay Pinnell and Rebecca Jackiw we will play around and fill this in when they open
  - b. Also any other volunteer positions that arise as the season comes along
- 12. Update Program Descriptions - Active Start & Goalies-Jay Pinnell
  - a. Need someone to update these descriptions
- 13. Registration finalization - Payment plans? Payment Options
  - a. Bryan Petersen said the payment plan was a pain in the butt with people's credit cards and expiring etc.
  - b. Jay Pinnell and Jenny Wright will look into setting this up sooner than later
- 14. Refund Policy-Jay Pinnell
  - a. Kelley Hudson's list when setting up the new website
  - b. Jay Pinnell recommended looking at RAB website and mirror what they are saying and doing, or other associations (refund Covid policy)
  - c. Discussion had around what other associations and other leagues are doing
  - d. Also using RAB as guiding way to get around it
- 15. Privacy Statement - might want to look at RAB to see if they have one-Jay Pinnell
  - a. We currently do not have one and we need it-Jay will try to mirror RAB and other associations
- 16. Open Floor
  - a. Bryan Petersen-working out a few things with the Treasurer stuff and Christa Provost and Bryan Petersen will plan to meet and get together as things settle in
  - b. Scholarship Winners from AGM- Bryan Petersen will get the information from Jay Pinnell
  - c. Signing authorities changed for the bank accounts-Jay Pinnell
    - i. Bryan Petersen come off and Christa Provost will go on
- 17. Motion to adjourn the meeting- Adjourned by Jay Pinnell at 7:41pm, seconded by Bryan Petersen, motion passed.

Next executive Meeting: Monday, June 21 , 2021 @ 6:30 p.m. via Zoom (New Executive 2nd meeting to attend for the upcoming season)