



# MHSA

#101 - 533 2<sup>nd</sup> Street SE  
Medicine Hat, AB T1A 0C5  
403.529.6931  
medicinehatsoccer.com

## Tech Lead I (Senior Tech Lead)

**Part-Time (Seasonal Contract) | Leadership Role**

**Compensation: \$20-\$25 per hour (based on experience)**

Are you a strong leader with a passion for player development and program excellence? Medicine Hat Soccer Association is seeking a Senior Tech Lead to oversee our on-field programming and support both paid and volunteer coaching staff in delivering high-quality sessions.

This is a seasonal leadership position that requires a consistent on-field presence and the ability to manage staff, problem-solve in real time, and uphold club standards throughout the season.

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### Position Overview

The Senior Tech Lead plays a critical leadership role in the successful delivery of MHSA's technical programming. This individual oversees paid coaching staff and volunteer coaches to ensure sessions are organized, professional, and aligned with the club's development standards.

The Senior Tech Lead acts as the primary on-site authority during programming and serves as a key point of contact for parents, staff, and volunteers. This role includes managing attendance, ensuring proper documentation, supporting payroll accuracy, and addressing concerns or issues that arise during sessions.

In addition to oversight responsibilities, the Senior Tech Lead is expected to deliver high-quality technical sessions that meet MHSA's standards and long-term development goals.

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### Key Responsibilities

#### Program Leadership & Oversight

- Manage and monitor staff attendance and session coverage
- Ensure proper documentation and payroll accuracy
- Coordinate communication with volunteer coaches
- Address last-minute staffing adjustments or scheduling changes
- Maintain a consistent, professional on-site presence



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## On-Field Supervision

- Oversee session flow and ensure program standards are upheld
- Maintain a safe, respectful, and professional coaching environment
- Step in to resolve on-field concerns or conflicts when necessary
- Act as the primary on-site contact for parent inquiries related to programming

## Technical Delivery

- Lead and deliver high-quality training sessions
  - Mentor and support coaches in session planning and execution
  - Ensure alignment with MHSA's player development philosophy
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## Qualifications

- Strong leadership and communication skills
  - Experience managing staff or leading youth programs
  - Calm, professional, and solutions-focused approach
  - Solid technical soccer knowledge and coaching experience (certifications preferred)
  - Background in youth sport, coaching, or program management is an asset
  - Ability to consistently apply and operate within MHSA bylaws, policies, procedures, rules, regulations, and Code of Conduct
  - Ability to provide a Criminal Record Check with Vulnerable Sector Search
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## What We Offer

- Leadership opportunity within a competitive youth soccer environment
  - Ability to directly impact player and coach development
  - Collaborative and driven technical team environment
  - Opportunity for growth within club leadership
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## How to Apply

Please submit your resume and a brief cover letter outlining your experience and interest in the role to: [lacy@medicinehatsoccer.com](mailto:lacy@medicinehatsoccer.com)

We thank all applicants for their interest; however, only those selected for an interview will be contacted.