

**Medicine Hat Soccer Association**

**Board Meeting Minutes**

October 19, 2015

**Present:** Sara Bohnert, Trevor Copeland, Carla Bennett, Garth Firman, Jeff Vangen, Joey Gentile, Hugh Lehr

**Staff:** Nanette Newton

**Absent:** Theresa Hardiker (with regrets), Dawn Lake (with regrets), Ron Simon

**Guests:** none

**Next meeting:** November 2, 2015, 630pm, MHC, E149

Action Item

1. **Call to Order:** by Jeff Vangen at 6:40pm
2. **M87 – Motion to approve agenda as presented. Moved by Carla, seconded by Joey, carried.**
3. **M88 – Motion to approve the September 14, 2015 minutes as presented and corrected. Moved by Carla, seconded by Joey, carried.** *Sara to prepare finalized minutes to be posted to website.*
4. **Matters Arising**
  - a) Nanette will send last years board reports presented at the AGM as a reference for board members to prepare theirs for this year. These documents are due back to the office by November 6. *ALL*
  - b) Nanette requires the bylaw changes into the office by October 26 so that the can be posted along with advertisement of the AGM. *Theresa and Jeff*  
Theresa to prepare proposed bylaw changes and distribute to board for review asap. Jeff will ensure Nanette gets final version of bylaw changes to post and present at the AGM.
  - c) The coaching selection, removal and retention document will be tabled until the next meeting. *Sara agenda item*
  - d) Sara will email Theresa asking for information regarding Dominic Rooney for MHSA to determine next steps for memorial registration in his name. *Sara*
  - e) Garth is still waiting on discipline procedures documents from Jeff as well as prior communications regarding arbiter pay. *Jeff*
  - f) Joey asked that a copy of Mark Bells contract be shared with the entire board. Nanette indicated it is currently at the accountants with all of last years paperwork but she will request that it be forwarded back to the office for dispersal. *Nanette*
5. **New Business**  
None.
6. **Office Manager Report**



- a) Report submitted as attached
- b) Room S159 at the college has been booked for the AGM. A larger room was not available.
- c) Board agreed that yes we should continue to order and supply one ball per registrant in the outdoor season. Nanette will need an inventory of all of the new balls we currently have so that she can adjust the order appropriately.
- d) Nanette will contact Sports Connection and ask them where they are with progress towards the fan gear site.
- e) Board agreed that all sponsorship information should filter through the office to ensure office is kept in the loop.

*Nanette/Darryl*

*Nanette*

**7. Referee Director**

- a) Report submitted as attached.
- b) A letter was sent from the Earls senior mens team to the Referee Executive. This letter will be kept in the referee file at the office.
- c) Garth noted that at the ASA meeting he attended ASA suggested they are looking into an official referee kit province wide.
- d) Garth is going to speak with the referee executive about taking on the role of DRA.

**8. Minor Director**

- a) Report submitted as attached.
- b) Trevor noted that the last time a survey was completed in the minor age group was 2009. Trevor recommended moving forward that a survey should be sent out at least once per year.
- c) Recommended creating a FAQ page on the website related to some of the issues that came out of the survey results.
- d) Hugh, Nan and Trevor will all meet to go over survey results.
- e) Trevor asked that Dawn be reminded about organizing the RASC jerseys.
- f) Trevor/Darryl will find out from Jim what equipment is needed in all of the RASC bags.
- g) Trevor would like information to be provided in the parent package as well as at the team formation night that in the minor age group players will be moved to balance teams once the season has started if required.
- h) Hugh asked that any older extra balls be donated to schools in the city for use.

*Nan/Sam/Trevor*

*Nan/Trevor/Hugh  
Sara will email Dawn*

**9. Mini Director**

- a) Report submitted as attached.
- b) \$2000 from FUNdamentals was just received in the office last week.
- c) Nanette and Hugh will follow up with Jim re: the Mini Stars program so that information can be shared with the membership as soon as possible.

*Hugh/Nan*

**10. Senior Director**

- a) Report submitted as attached.
- b) Jeff will schedule a meeting for board members regarding apology letter.
- c) Jeff spoke with Richard Adams and he indicated he is willing to come down to facilitate a discussion regarding Joeys concern in regard to the reason for removal of him as a coach.
- d) Joey would like a letter stating that his file is clear and at this time no discipline items are being examined related to himself. Joey also asked for written assurance that no files pertaining to himself are located outside of the office.
- e) Jeff will speak with Richard to determine when he can come down for a meeting and will let BOD know.
- f) Joey asked that the last two items from his board report (listed under Items that require

*Jeff*



action) be kept as running agenda items until they have been closed. (Items include TDC expenses last year and apology letter)

Sara

g) **M89 – Motion to approve the technical committee terms of reference as presented. Moved by Joey, seconded by Carla, carried.**

h) **M90 – Motion approve the following nominated members to the Technical Committee: Travis Hyde and Cassandra Westerman. Moved by Joey, seconded by Carla, carried.** Hugh will be acting as chair of the Technical Committee with Joey and Jim Loughlin as other members.

**11. Treasurer**

a) Report submitted as attached.

b) **M91 – Motion to approve the entire budget as presented and amended (to include distribution of Bingo funds to RASC as appropriate). Moved by Carla, seconded by Sara, carried.**

c) Carla noted that she thinks that if we enter into a contract agreement with MHC for RASC programming the college would be able to issue receipts for sponsorship as long as the money funneled through them. Jeff indicated that this is in the colleges hands as we are waiting to hear back from the college in regard to an agreement.

**12. Vice President**

a) Report submitted as attached, asked that clarification be made and that document was sent to Jim for comment and not the college.

**13. Past President**

a) Report submitted as attached.

(Secretarial note: Carla departed the meeting at this time)

**14. President**

a) Report submitted as attached.

b) Jeff indicated he will send out bylaw changes to the board prior to the end of the week.

c) Jeff indicated he will be in touch with the executive to try and schedule and executive meeting for October 27 or 29.

d) Discussion regarding website provider. Agreed to continue working with current provider but asked that the office also look into RAMP.

Jeff

15. **M92 – Motion to adjourn at 8:45pm. Moved by Sara, seconded by Trevor, carried.**

Sara prepare draft minutes for distribution.

Board minutes approved (date): \_\_\_\_\_

Signature: \_\_\_\_\_

MHSA, Secretary, Sara Bohnert

