

**Medicine Hat Soccer Association**

**Board Meeting Minutes**

February 2, 2015

**Present:** Sara Bohnert, Trevor Copeland, Joey Gentile, Hugh Lehr, Dawn Lake, Theresa Hardiker, Rachelle Milton, Ron Simon, Carla Bennett, Jeff Vangen

**Staff:** Nanette Newton

**Absent:** Brad Ambrosi

**Guests:** Holly Tataryn, Sam Griffin, Paul Bennett

**Next meeting:** March 2, 2015, 6:30 pm, MHC

Action Item

1. **Call to Order:** 6:07 pm by Jeff Vangen.
2. **M14 - Motion to approve the agenda as amended to include an in-camera portion for February 2, 2015. Moved by Theresa, seconded by Joey, carried.**
3. **M15 – Motion to approve the minutes for January 5, 2015 as presented. Moved by Theresa, seconded by Sara, carried.** *Sara to post approved minutes.*
4. Matters arising from the board of directors meeting held January 5, 2015
  - Request that action items be flagged in minutes for directors.
  - Request that draft minutes be sent out at least one week in advance of next board meeting and prior to call for agenda items and board reports.
  - Requested clarification on Motion 11 from January 5, 2015 minutes. Yes all items listed were part of the carried motion.
  - Minor director is working on developing terms of reference for world cup league. *Trevor to prepare doc*
  - It was indicated that LeDawn now has access to the ladies league facebook page
5. Questions from Guests in attendance.
  - Sam Griffin asked for an update on the Senior League town hall (this will be discussed during senior director agenda item)
  - Paul Bennett asked who is currently on the RASC committee. *Jeff and Dawn currently sit on this committee and are working on developing the terms of reference. Once the terms of reference have been drafted additional members will be added to the committee.* *Jeff and Dawn*
  - Paul Bennett asked what has been done to create a coaching committee. *There is a draft terms of reference document plan to meet with the coaches in the next couple of weeks and present more at the March board meeting.* *Jeff and Dawn*
  - Paul Bennett requested that more RASC coaches meetings be held *Jeff and Dawn*
  - Paul Bennett asked if the board member managing RASC abstains from any board votes on the RASC program. *No, all board members vote and by doing so hold one*



*another accountable. Important that the director managing a program (ie mini, minor, RASC) gets a vote for their programs as they have the most insight into a particular program.*

- Paul Bennett: what is being done to replace the Technical Coach? *Currently using the resources of many individuals to try and fill this role including Alberta Sport Development, GK Coach, etc*
  - Paul asked for better communication to parents in regards to program direction (what is happening), what RASC fees go toward
6. Office Manager report as presented (report attached as appendix)
    - a) **M16 – Motion to repurpose \$3669.75 previously restricted as per the November 20, 2014 minutes to be used for game supplies to purchased Toshiba e-studio 3540C copier. Moved by Trevor, seconded by Dawn, carried.** Nan to purchase new copier.
    - b) Nanette will apply for Referee courses in the absence of a referee director or DRA. Nanette indicated it has been a long period without a DRA. Nan – ref course. Jeff speak with John Crabtree re DRA.
    - c) E-mails regarding referee director position will be forwarded to Jeff. Dawn to setup email fwd.
    - d) Theresa suggested looking into Telpay or some other similar program for direct deposit.
    - e) **M17 – Motion to put staff on direct deposit for payroll. Moved by Carla, seconded by Dawn, carried.**
    - f) Nanette provided information on requested field usage for new indoor facility. This information will be included with letter being submitted to the city wrt new indoor facility. Ron and Sara to prepare letter to city by Feb 17, 2015.
    - g) **M18 – Motion to host a Tier II/III Summer Classic Tournament, July 10-12, 2015. Moved by Sara, seconded by Dawn, carried.** Tournament committee will include Sara and Dawn as board representatives.
    - h) Nanette will look into group booking options for 2015 FIFA World Cup games in Edmonton. Nan/Ron
  7. President report as presented (report attached as appendix)
    - a) Noted that ASA is looking at a per player basis fee structure in the future and this may affect MHSAs fee structure.
    - b) Draft document for agreement with the college is currently with the college for review. Dawn and Jeff will review the draft once received. Jeff/Dawn
    - c) **M19 – Motion to accept Brad Ambrosi's resignation. Moved by Rachelle, seconded by Trevor, carried.**
  8. Vice president report as presented (report attached as appendix)
    - a) Dawn asked for an update on the Technical committee. Jeff indicated there will be an update for the March meeting. Jeff
    - b) Dawn indicated that RASC tryouts are held within the same timeframe every year and can not be moved due to time limitations between registration ending and house league teams needing to be formed.
  9. Secretary report as presented (report attached as appendix)
  10. Treasurer report as presented (report attached as appendix)
    - a) **M20 – Motion to approve budget policy document as presented. Moved by Carla, seconded by Joey, carried.**
  11. Senior director report as presented (report attached as appendix)
    - a) Sam Griffin asked if town hall information will be shared with league directors. Yes. Joey
    - b) Sam Griffin also asked that there be more input from the ladies league when organizing the next town hall for senior leagues.
    - c) Any proposed bylaw changes coming out of the town hall meeting should be forwarded to Jeff.



- d) **M21 – Motion to support sanctioning for the 7-a-side tournament to be held April 24-26, 2015. Moved by Joey, seconded by Trevor, carried.**
- e) Request for a member to attend the March meeting to discuss a Co-ed senior league. Joey asked to invite this member to attend the March meeting and item will be added as an agenda item.
- 12. Mini director report as presented (report attached as appendix)
  - a) John Clubb indicated that the Grassroots FUNdamentals Festival application has been accepted.
  - b) No a board orientation package is not available at this time. Jeff indicated that ASA has something similar to this and he has requested a copy.
  - c) Question regarding U12 RASC players playing house league will be deferred to the RASC/Technical committees once established.
  - d) Asked if a southern league will run for RASC. Nanette will keep in contact with LSA regarding this.
- 13. Minor director report as presented (report attached as appendix)
  - a) Trevor would like to engage GK coach for more session for Minor and Mini on a cost recovery basis for outdoor.
  - b) **M22 – Motion to accept minor director job description as presented. Moved by Trevor, seconded by Sara, carried.**
  - c) Trevor indicated that a sponsorship matrix needs to be developed. Trevor will set up a meeting with Sports Connection and notify board.
  - d) Trevor, Jeff and Dawn will meet with Kara Brake for further discussion.
  - e) Trevor will continue discussion with John Clubb to set up a date for a visit.
  - f) Trevor asked that we look into a prepaid credit card for jersey purchase for world cup league. Carla will look into this.
  - g) Trevor indicated Servus Credit Union should be contacted regarding sponsorship.
  - h) Medicine Hat Active Registration will be held March 14. Nanette requested help as many board members will be away at provincials.
- 14. **M23 - Motion to go in-camera. Moved by Dawn, seconded by Theresa, carried.**
- 15. **M24 - Motion to come out of camera. Moved by Sara, seconded by Dawn, carried.**
- 16. **M25 – Motion to publish previous in camera minutes regarding legal fees. Moved by Sara, seconded by Ron, carried.**
  - a) *Secretarial note: the following is the motion from the in-camera portion of the August 18, 2014 minutes. Board members in attendance for the August 18 meeting were: Theresa Hardiker, Peter Hicks, Sam Griffin, Ron Simon, Dawn Lake and Sara Bohnert. Absent with regrets were Brad Ambrosi, Rachele Milton, Peter Swain and Louise Lowe.*
  - b) **Motion to obtain legal services in relation to the grievance submitted to ASA. Moved by Dawn, seconded by Sara, carried.**
  - c) Jeff indicated any further questions regarding this particular item be directed to himself or through the office.
- 17. Next meeting to be held March 2, 2015, 630pm at MHC (room to be confirmed).
- 18. **M26 – Motion to adjourn at 10:03pm. Moved by Sara, seconded by Rachele, carried.**

Joey – contact member  
Sara – agenda item

Ron

Trevor, Dawn, Jeff  
Trevor

Carla

Ron

Board minutes approved (date): 02 MARCH

Signature:   
MHSAs Secretary, Sara Bohnert

