

**Medicine Hat Soccer Association**

**Board Meeting Minutes**

March 2, 2015

**Present:** Ron Simon, Sara Bohnert, Dawn Lake, Carla Bennett, Hugh Lehr, Jeff Vangen, Joey Gentile, Trevor Copeland

**Staff:** Nanette Newton

**Absent:** Theresa Hardiker, Rachelle Milton

**Guests:** Holly Tataryn, Sam Griffin, Jason Schneider, Yvonne Rea, Matt Brassard (only portion of meeting), Matt Chabluk (only portion of meeting), Kristina Segall (only portion of meeting), Jim Loughlin (only portion of meeting)

**Next meeting:** April 13, 2015, 6:30 pm, MHC

Action Item

1. **Call to Order:** 5:59 pm by Jeff Vangen.
2. **M27 - Motion to approve the agenda as amended to include a presentation from Jim Loughlin with MHC for March 2, 2015. Moved by Dawn, seconded by Hugh, carried.**
3. Presentation from Matt Brassard and Matt Chabluk with Sports Connection in Medicine Hat in regard to gear and equipment supply as well as sponsorship opportunity. Paper copy of information provided included as part of Minor Director report. Sports Connection indicated they are very interested in providing jersey sponsorship on a yearly basis in addition to committing to stock more soccer gear in store.  
*Secretarial note: Matt B and Matt C departed from the meeting following their presentation.*  
*MHSA Board to discuss and come to decision.*
4. Presentation by Kristina Segall with MHC in regard to proposed Co-ed recreational league. A follow up meeting will be held with Kristina, MHSA President, MHSA Senior Director and men's and women's league coordinators on March 16 at 630 in G109 at MHC. Jeff will contact ASA and inquire about insurance and affiliation of rec league. The MHSA board supported the proposed league in principal with further details to be sorted out at the scheduled follow up meeting and then to be presented to the board at the April meeting. Kristina would like to start advertising for league in April. League would run from June through July and would be scheduled on a night that did not conflict with men's or ladies league.  
*Secretarial note: Kristina departed from the meeting following her presentation.*  
*Jeff – contact ASA  
Joey – follow up meeting and update to board*
- Secretarial note: Jim entered meeting immediately following Kristina's presentation.*
5. Presentation by Jim Loughlin in regard to proposed partial or full affiliation of RASC program with MHC. Initial presentation with broad strokes overview. Jim offered to provide a more detailed presentation at a later date dependent upon board interest at which point in time all



questions that were discussed would be addressed fully.

*Secretarial note: Jim departed from the meeting following his presentation.*

**M28 – Motion that MHSА pursue an agreement with MHC thru the MHC soccer head coach to manage operation of MHSА club program currently branded as RASC as an officer of MHSА board of directors with full affiliation. Moved by Joey, seconded by Hugh, carried.**

Follow up meeting with Jim and MHC where full proposal is to be presented will be held March 17 at 630 at the college. The meeting will be with MHC and its representatives and all MHSА board of directors.

*Jeff to contact Jim to notify him of desired meeting date for full proposal.*

*Jeff*

Jeff will work Jim to develop wording to be put out to public in regard to agreement with MHC prior to end of outdoor registration and tryouts.

*Sara to finalize and have February meeting minutes posted as soon as practical  
Dawn/Jeff notify coaches of meeting*

6. **M29 – Motion to approve the February 2, 2015 MHSА board of directors meeting minutes as amended to include a couple of additional action items.**

7. Matters arising from February 2, 2015 MHSА board of directors meeting minutes

- a) Jeff and Dawn will schedule a RASC coaches meeting for the week after provincials. Meeting to be held Monday March 16. (Item 5 from Feb 2 minutes)
- b) Jeff has spoken to a few individuals in regard to the ref director and DRA positions. Jeff will invite prospective individuals to April meeting. (Item 6b from Feb 2 minutes)
- c) Joey will work with Sara to draft a letter to prepared and sent to the city and school board in regards to field conditions. Board would like to see senior men's and women's to submit letters in addition to MHSА. (Add on to item 6f from Feb 2 minutes)
- d) Nanette and Ron have met and discussed world cup tickets, in order to proceed the RASC coaches will need to be solicited to determine what they want and what their interests are. This will be done at the coaches meeting. (Item 6h from Feb 2 minutes)
- e) Jeff has not had the time to draft the technical committee terms of reference and asked that two board members work on this to present to the board and then add additional members to the committee. Suggestion that house league coaches familiar with MHSА also be approached to participate in this process. (Item 8a from Feb 2 minutes)

*Jeff – invite interested parties to April mtg.  
Joey and Sara.*

*Nan/Ron/Dawn*

**M30 – Motion that the technical development committee be struck with Hugh Lehr as the chair, supported by Joey Gentile and to include representation from the house league program to develop a terms of reference for the technical committee for submission to the board for review and approval at the April 13 MHSА board of directors meeting. Moved by Dawn, seconded by Carla, carried.**

*Hugh/Joey*

*Secretarial note: additional members will be added to the technical committee once terms of reference have been drafted and presented to the board.*

- f) Ron was asked to email out sponsorship matrix to entire board prior to April meeting. (Item 13c from Feb 2 minutes)
- g) Dawn spoke with Kara Brake. (Item 13d from Feb 2 minutes)
- h) Servus Credit Union does not offer a prepaid credit card. The credit card application is in with Servus Credit Union and we are awaiting a response on approval. (Item 13f from Feb 2

*Ron*



- minutes)
- i) Ron asked to approach Servus Credit Union regarding sponsorship. (Item 13g from Feb 2 minutes). *Ron*
8. Office Manager report as presented (attached as appendix)
    - a) Yes there are enough volunteers from the ladies league to help with registrations and Medicine Hat Active
    - b) Board supports partnership with Woody's BBQ for coach of the week program. House league coaches will be selected weekly by random draw. *Nan – contact owner of Woody's BBQ to start program*
    - c) Ron suggested further discussion should be had and a plan developed for coach appreciation and incentive. Ron was asked to present a plan for coach appreciation at the April meeting *Ron – coach appreciation proposal*
    - d) Sara will incorporate the soccer field conditions as presented by Nan in the letter to the city. *Sara*
  9. President report as presented (attached as appendix)
    - a) Jeff will speak with Theresa in regard to chairing bylaw committee to review bylaws for changes in addition to rules and regulations. *Jeff/Theresa*
  10. Vice President report as presented (attached as appendix)
    - a) Nanette attending meeting in regard to Southern Alberta League. League would consist of teams from Lethbridge, Coaldale, Brooks and Taber. Nanette was asked to approach Swift Current about their interest in participation. All centres were asked to have their team numbers into Steve Dudas with LSA by April 22 so that league format can be developed and schedules determined. Nanette indicated that not all age groups may have teams from the other centres.
    - b) RASC coaches meeting scheduled for March 16 at 630 at MHC.
    - c) Trevor asked if goalie training sessions could be expanded to house league age groups. Dawn did not see this as an issue as GK coach is willing, but indicated it is something that should be advertised following completion of registration. This would need to run at cost recovery so a fee would be associated with it. *Nan/Dawn/Trevor to follow up with following outdoor registration.*
  11. Secretary report as presented (attached as appendix)
    - a) Sara will be responsible for drafting a document outlining conditions of MHSA supporting sanctioning of tournaments up through ASA. Should include items such as who is responsible for sanctioning fee. *Sara to have draft prepared for April mtg.*
  12. Treasurer report as presented (attached as appendix)
    - a) The cash balance currently in the Tangerine account will be kept as cash in the account in the event of extra funds being required.
    - b) **M31 – Motion to reinvest the funds in the Scotia McLeod account in a GIC as per the investment advisors recommendation. Moved by Carla, seconded by Dawn, carried.** *Carla*
    - c) **M32 – Motion to approve the amended budget as presented. Moved by Carla, seconded by Sara, carried.**
  13. Senior director report as presented (attached as appendix)
    - a) The men's league will hold their outdoor planning meeting sometime in March
    - b) The recommendation from the senior program town hall in regard to bylaws will be *Jeff*



forwarded to the bylaw committee by Jeff.

- c) The recommendation from the senior program town hall in regard to referee concerns will be forwarded to the referee executive by Jeff. *Jeff*

14. Mini director report presented (attached as appendix)

- a) The Grassroots FUNdamentals Festival will be held at the Methanex. Hugh is to send Nanette information to include in the team packages. *Hugh*

15. Minor director report presented (attached as appendix)

- a) A bank transfer can be used to pay for WCL jerseys
- b) Concern raised over state of equipment at field house and their maintenance. Jeff will speak with Rachelle. *Jeff/Rachelle*
- c) Asked that sponsorship be added as a standing agenda item for every meeting so that all members can provide sponsorship updates and know what sponsorship has come in *Sara to add to agenda*
- d) All board members were asked to review their job descriptions and update them for the next board meeting *ALL*

16. Next meeting to be held April 13, 2015, 630pm at MHC (room to be confirmed).

*Nan – room confirmation  
Sara prepare draft minutes for distribution*

17. **M33 – Motion to adjourn at 9:50pm. Moved by Sara, seconded by Dawn, carried.**

Board minutes approved (date): April 13, 2015

Signature: 

**MHSA, Secretary, Sara Bohnert**

