

**Medicine Hat Soccer Association**

**Board Meeting Minutes**

September 12, 2016

**Present:** Jeff Vangen, Garth Firman, Heather Bach, Carla Bennett, Theresa Hardiker, Darryl Getz, Trevor Copeland, Tonia Bogart

**Staff:** Nanette Newton

**Absent:** Joey Gentile (with regrets) Hugh Lehr (with Regrets)

**Guests:** None

**Next meeting:** TBD 6:30pm

Action Item

1. **Call to Order:** by Jeff Vangen at 6:38pm
  
2. **M121- Motion to approve agenda. Moved by Trevor Copeland, seconded by Theresa Hardiker, carried.**
  
3. **M122-Motion to approve the July 13<sup>th</sup> minutes. Moved by Darryl Getz, seconded by Garth Firman, carried.**
  
4. **Matters Arising:**
  - a) Ladies league has not started planning their tournament yet, therefore Garth has not yet received any info for the referees. *Garth*
  
5. **New Business:**
  - a) Allan has started with MHSA and Nan will follow up with him in regards to what is needed for the indoor season. *Nanette*
  
6. **Office Manager Report:**
  - a) Report submitted as attached
  - b) On October 3<sup>rd</sup> there needs to be a board presence, people there to direct traffic especially with the little kids. Watch for proper footwear and no food or drinks on the field.
  - c) Date for the AGM is November 22<sup>nd</sup>. (Tuesday) AGM is to be advertised 21 days prior
  - d) Positions up for election are Treasurer, President, Vice President, Minor Director, and Mini Director *Office/Board  
Nanette*
  - e) Honorarium policy is not falling in line with the current bylaws. **M123- Motion to remove the old policy. Moved by Theresa Hardiker, seconded by Tonia Bogart.** Going to look at having access to board gear for board members and staff at \$200 per year.
  - f) New travel expense form for board members and staff in line with ASA. **M124- Motion to accept moved by Heather Bach, seconded by Tonia Bogart.**
  - g) Nanette is frustrated with the communication from the board. There are delayed or no response on some items and responses need to come quicker. *Nanette*



7. **President**

- a) No report submitted.

8. **Past President**

- a) Report Submitted as attached
- b) Bylaw change to 6.1.1 to be put forward at AGM
- c) Nanette is currently under Office Manager although Executive Director would be the best title for her to hold. It will be sent to the Executive Committee for discussion.
- d) ASA is currently reviewing their policy on transgender and we will mirror that policy when it is passed at the ASA SGM in November and then add it in to the bylaws to be amended at the 2017 AGM.

9. **Vice President**

- a) Report submitted as attached
- b) Nothing to touch base with him about.

10. **Secretary**

- a) Nothing to report.

11. **Treasurer**

- a) Report submitted as attached.
- b) 4th quarter report attached. There will be year-end adjustments by MNP which will affect final actuals. We are currently showing a surplus in House League and a surplus in RASC. We may need to revisit RASC as fees to ensure they are in line with actuals.
- c) **M125- Motion to accept the 4<sup>th</sup> quarter report as presented.. Moved by Heather Bach seconded by Theresa Hardiker, carried.**

12. **Senior Director**

- a) Vacant Position

13. **Equipment Director**

- a) Report submitted as attached.
- b) Trophies that are in equipment room need to go to free up some space. Some are broken. Darryl to send pics of them to Hugh and Joey to see if they are senior men's. *Darryl*
- c) There is a plywood shelf to come down that maybe we could send to restore? Darryl to follow up. *Darryl*
- d) We need volunteers to move the nets at CHHS together and lock them up. Not our nets that are currently up at Ross Glen *Darryl/Trevor*
- e) The cord worked better than the zip ties to hold the nets on for outdoor season.

14. **Mini Director**

- a) No report Submitted

15. **Minor Director**

- a) No report submitted.



16. Referee Director

- a) Report Submitted as attached
- b) Referee Committee terms of reference tabled until next meeting for everyone to have time to review.
- c) RDC/RDA meeting October 15<sup>th</sup>. Garth can attend
- d) Referee course here futsal refresher only will be held. Unsure of cost to have it. We can advertise the dates at this time but not the venue.

Garth

Garth

17. Communications Director

- a) Report Submitted as attached
- b) We are creating a partnership with Canalta Hotels. They will provide the Soccer Association \$5 for every room booked in our name during tournaments both in town and when using Canalta Hotels out of town. This partnership also included one free board room rental per month. Holiday Inn and our local Best Western can offer us a partnership but no cash in return. They will offer us free hotel rooms or use of board rooms as repayment.
- c) An updated job description was presented - **M126- Motion to change the job description as circulated. Moved by Tonia Bogart and Seconded by Trevor Copeland.**


18. Running Items

- i. Discipline Committee Updates – nothing to report.
- ii. Bylaw Committee Updates – nothing to report.
- iii. Tech Committee Updates – nothing to report.
- iv. Executive Committee Updates – nothing to report.
- v. Tournament Committee Updates – nothing to report.

19. **M127 – Motion to adjourn at 8:25pm. Moved by Tonia Bogart, seconded by Heather Bach, carried.**

*Tonia to prepare draft minutes and distribute.*

Board minutes approved (date): Nov 7/16

Signature: 

Nanette

MHSA, Office Manager, Nanette Newton

