

**Medicine Hat Soccer Association**

Board Meeting Minutes

May 8, 2017

Present: Jeff Vangen, Lauren Bueckert, Darryl Getz, Dwayne Alves, Trevor Copeland, Heather Bach, Hugh Lehr(late 7:40pm)

Staff: Nanette Newton

Absent: Theresa Hardiker(regrets), Ryan Landreville(regrets)

Guests:

Next meeting: June 12, 2017 7:00pm Chamber of Commerce

Action Item

1. **Call to Order:** by Jeff Vangen at 7:00pm
2. **M178- Motion to approve agenda:** Moved by Heather Bach, seconded by Dwayne Alves, carried.
3. **M179- Motion to approve the April 10, 2017 minutes as amended:** Moved by Heather Bach, seconded by Dwayne Alves, carried.
4. **Matters Arising:**
  - 1) **M180- To amend M173 to read November 2017.** Moved by Heather Bach, seconded by Trevor Copeland, carried.
5. **New Business**
  - a. **M181-Motion to appoint Victor Bustamante as an officer of the association to perform the roles and responsibilities of the Referee Director to the extent to which a member is allowed:** Moved by Darryl Getz, seconded by Lauren Bueckert, carried.
  - b. **M182-Motion to accept Tonia Bogart’s resignation with regrets:** Moved by Heather Bach, seconded by Trevor Copeland, carried.
  - c. Heather would like to see the MHSA offer merchandise to the entire membership. This is to be revisited once the marketing review has been completed.
6. **Office Manager Report**
  - a. Report submitted
  - b. Outstanding concerns. Have Vic review. *(b) Vic*
  - c. Outstanding documents to be provided by Jeff. Will drop off at the office. *(c) Jeff*
  - d. Policies can be posted to the website in the new format. *(d) Office*
  - e. Follow up to Survey Monkey on Program Evaluation – Board to review and bring back suggestions to the next meeting. Technical Committee to review and make recommendations and provide action items. *(e) Board/Technical Committee*



- f. CPIC procedures – New rule for competitions staff on official ASA Rosters. Must provide clear police check or if police check is not clear, individual must submit a request for exception to the District Review Committee. **M183- Motion to appoint Board of Directors to the District Review Committee under the ASA Volunteer Screening Minimum Standards.** Moved by Jeff Vangen, seconded by Trevor Copeland, carried.

Moving forward police checks will be required for staff, board members, and house league coaches. Heather to look into streamlining the process with the City of Medicine Hat Police Department (how to submit forms, payments, etc.) and will work with the office to start the process.

(f) Heather/Nan

- g. Discussion on new ASA rule 29 on Academy Sanctioning. Moving forward, post information on the website on how to sanction events.

(g) Nan

**7. Past President**

- a. Report submitted

**8. President**

- a. No report submitted

**9. Vice President**

- a. Report submitted
- b. Hugh checking into a home for the large nets from the Cypress Centre. Waiting on a response from Roy Wilson to see if we can store them there. Notre Dame will not allow us to store them on their field. Notre Dame is planning on removing the permanent goals at Notre Dame Academy so we would need to look into this as house league plays on that field. Nan to check with Parks and Rec to confirm if this will be happening and also to see if we are able to store the small nets from the Cypress Centre in the city compound.
- c. We have received no interest to date on new members for the Technical Committee.
- d. **M184- Motion to appoint Jordan Fauth as the Head Coach for the RASC U12 Boys Team as recommended by the Technical Committee.** Moved by Hugh Lehr, seconded by Heather Bach, carried.
- e. **M185- Motion to remove Garth Firman from the Technical Committee and appoint Victor Bustamante to the Technical Committee.** Moved by Hugh Lehr, seconded by Lauren Bueckert, carried.

(b) Hugh/Nan

**10. Secretary**

- a. Vacant Position

**11. Treasurer**

- a. Report submitted
- b. Lauren to check with the investment officer at Scotia McLeod for his recommendations on the investments that are due for renewal. Recommendations to be brought forward at next meeting.

(b) Lauren

**12. Senior Director**

- a. Report submitted



- b. Hugh will touch base with Jim to see if there is a draft RASC Committee Terms of Reference and will provide an update at the next meeting. *(b) Hugh*

**13. Equipment Director**

- a. Report submitted
- b. Season start up went well. Thank you to all who helped.

**14. Mini Director**

- a. Report submitted
- b. Received great feedback from the FUNdamentals festival. Great coach attendance. Look at having ASA come down to do a follow up for those coaches that want to receive the extra training as the original course was full.
- c. Thank you to Travis, Cassie, Devin and all of the MHC Rattler Players for their help with the clinics and the U4 Program.

**15. Minor Director**

- a. Report submitted
- b. WCL Rule when there are not enough girls to have 2 girls on the field at all times – teams would be expected to play 2 players down. Trevor will communicate to the coaches/referees. *(b) Trevor*
- c. Request for PDC monthly activity report. Would like to see more support from the PDC in the House League Program. Send any requests to Allan.
- d. Request for coach mentoring – this is to be provided by the Technical Committee. *(d) Technical Committee*
- e. Allan to attend next meeting to provide communication to the BOD so that all members are aware of his plans moving forward and to provide Allan with any support he may need. Hugh will invite Allan to the next meeting so he can present a program summary. *(e) Hugh*
- f. Would like to know what the plan is moving forward with the RASC U16/U18 Girls. Who will be the coach? Will have to wait until the fall to see who applies.

**16. Referee Director**

- a. No report submitted

**17. Fund Development Director**

- a. Report submitted
- b. Sandfly Marketing has requested a meeting with the BOD. Heather will send out a meeting request. *(b) Heather*
- c. Volunteer thank you event is scheduled for June 15<sup>th</sup>. Another date to be looked at after the house league season is completed so all volunteers can attend. Heather will send the office communication for the coaches/volunteers once the date is confirmed. *(c) Heather*
- d. Bullying Policy for review and discussion. To be revisited at next meeting once everyone has a chance to review. *(d) Board of Directors*

**18. Discipline Committee Update**

- a. No report submitted

**19. Bylaw Committee Update**

- a. Nothing to report

**20. Tech Committee Update**

- a. Report submitted



21. **Executive Committee Update**

- a. No report submitted

22. **Tournament Committee Update**

- a. Nothing to report

23. **M186- Motion to adjourn at 9:45pm. Moved by Trevor Copeland.**

[Nanette Newton to  
prepare draft minutes to  
distribute

**Board minutes approved (date): June 12, 2017**



**Signature:**

**MHSA, Office Manager, Nanette Newton**

