

Medicine Hat Soccer Association

Board Meeting Minutes

July 10, 2017

Present: Jeff Vangen, Lauren Bueckert, Heather Bach, Ryan Landreville, Theresa Hardiker, Trevor Copeland, Hugh Lehr (late 7:42pm)
 Staff: Nanette Newton
 Absent: Darryl Getz (Regrets), Vic Bustamante (Regrets), Dwayne Alves
 Guests:
 Next meeting: Aug. 14, 2017 7:00pm Chamber of Commerce

Action Item

1. **Call to Order:** by Jeff Vangen at 7:04pm
2. **M198- Motion to approve agenda:** Moved by Heather Bach, seconded by Ryan Landreville, carried.
3. **M199- Motion to approve the June 12, 2017 minutes:** Moved by Ryan Landreville, seconded by Lauren Bueckert, carried.
4. **Matters Arising:**
 - 1) CPIC Clearance – Ryan has spoken with the police department in regard to the best process to have coaches apply for a police check. Paper applications will be collected and submitted as a whole to the police department. Ryan, Dwayne, and Vic to draft an information letter to distribute to coaches and forward to the office by July 20th to be included in the indoor 2017-2018 registration session. *1.Ryan, Dwayne, Vic Office*
 - 2) Nan to contact unsanctioned leagues/academies to provide information on how to have their programming sanctioned according to ASA guidelines. *2. Nan*
5. **New Business**
 - a. Jeff met with the City to discuss the Rotary Track and Soccer Complex Expansion. The cost of the project is higher than initially discussed. MHSA could raise funds for the expansion through fundraising. Look to engage the Senior Leagues for fundraising opportunities. *(a)Jeff, Senior Leagues*
M200-Motion to approve capital spend of \$15,000 for expansion of Rotary Track and Soccer Complex to be included in the 2018-2019 budget: Moved by Theresa Hardiker, seconded by Heather Bach, carried.



6. Office Manager Report

- a. Report submitted
- b. Referee Committee Terms of Reference still outstanding. *(b) Jeff*
- c. In Camera Session Policy tabled until next meeting as Jeff has some information he would like added. *(c) Jeff*
- d. RASC Handbook updated to send out to all parents so everyone has the season information. Moving forward if RASC Teams wish to hold a raffle, they must obtain their own gaming ID from AGLC and ensure they are following gaming guidelines and rules. They are **NOT** to use the MHSA ID. Nan will send out revised handbook to all parents, coaches and team staff. *(d) Nan*
- e. **M201-Motion to appoint Trevor Copeland (Chair), Jeff Vangen (Ex-Officio), Dwayne Alves, Ryan Landreville and Theresa Hardiker to the Nomination Committee:** Moved by Theresa Hardiker, seconded by Lauren Bueckert, carried.
- f. CPIC Letters – Jeff to sign and forward back to the office. Jeff will also contact the affected coaches. *(f) Jeff*
- g. RASC Information – Hugh will forward to the office. *(g) Hugh*
- h. U10 & U12 Development Program – Tech Committee will look into this programming for the upcoming indoor season and report back. *(h) Tech Committee*
- i. Moving forward all staff must submit an activity report monthly to the board. Nan to let Sam know and Jeff will contact Allan. *(i) Nan/Jeff/Sam/Allan*
- j. Suggestion to start a list of tasks that the summer student could do for next year. Any suggestions from the board to be forwarded to Nan. *(j) Nan/Board*

7. Past President

- a. No report submitted

8. President

- a. No report submitted

9. Vice President

- a. Report submitted
- b. Meeting to be set up with Trevor and Tech Committee to discuss the future of High School Soccer and develop a plan moving forward. Possible survey or information session to see what interest there would be. This should be done by September in order to have the programming in place by Outdoor 2018. *(b) Trevor/Tech Committee*
- c. Make coaches aware that if they take any coaching courses and they are currently coaching in our programs, they can be reimbursed for the cost of the course through the MHSA office by submitting their receipts. *(c) Nan*
- d. Concern for the RASC U16/U18 Girls teams moving forward. We need to have a player recruitment/retention plan in place. Have Kaity engage the players from U14-U18. Nan and Theresa will work on a list of questions for Kaity to ask the players and parents in these age groups. If the board has any questions, forward to Nan. *(d) Nan, Theresa, Kaity*

10. Secretary

- a. Vacant Position



11. Treasurer

- a. No report submitted

12. Senior Director

- a. Report submitted
- b. Request that we look at having a “New to Soccer” tab on the website to make it easy for members to find programming and registration information. *(b) Office*
- c. Suggestion and discussion on having RASC run separately from the MHSA. Focus more on Community Soccer in order to grow our program.
- d. Question was asked in regard to the partnership with the Medicine Hat College. Update requested on where we were at with this as it was noted in the November 2016 minutes that a meeting was to be held in December 2016 but nothing had been brought back to the board. Jeff will check on this and report back. *(d) Jeff*

13. Equipment Director

- a. Report submitted
- b. Make sure all coaches are aware they need to lock up the goals in the compound at Notre Dame Academy after using them. RASC will be the only ones using them for the remainder of the outdoor season. Allan will let the RASC coaches know.

14. Mini Director

- a. No report submitted

15. Minor Director

- a. No report submitted

16. Referee Director

- a. No report submitted

17. Fund Development Director

- a. Report submitted
- b. Lots of sponsorship opportunities coming in.
- c. The volunteer evening went well. Not as many as hoped but good first step.
- d. Pizza 73 has come on board to do referee of the week and player of the game awards.
- e. Sandfly Marketing has reported that most of the surveys have been completed and the feedback was good. They have met with the referees as well. They are still waiting to meet with the Senior Women’s League to get their feedback. Some members have stated that they did not receive the survey so a message will be posted to the website and Facebook and another email sent for those that may have been missed. The tech committee would like to meet with the marketing company as a focus group. Heather will arrange. The bulk of the scan should be completed by July 29th. *(e) Heather*



- f. Recommendation to put the branding work on hold until Sandfly Marketing's report has been shared with the board.
- g. The first RASC Tournament Committee Meeting has been scheduled for July 20th. Sanctioning has been approved and fields have been booked.

18. Discipline Committee Update

- a. No report submitted

19. Bylaw Committee Update

- a. Nothing to report

20. Tech Committee Update

- a. Report submitted

21. Executive Committee Update

- a. No report submitted

22. Tournament Committee Update

- a. Nothing to report

23. M202- Motion to adjourn at 9:05pm. Moved by Trevor Copeland.

Board minutes approved (date): Sept. 13, 2017



Signature:

MHSA Office Manager

