

Medicine Hat Soccer Association

Board Meeting Minutes

October 11, 2017

Present: Jeff Vangen, Hugh Lehr, Darryl Getz, Dwayne Alves, Trevor Copeland, Heather Bach, Theresa Hardiker (late-7:50pm)

Staff: Nanette Newton

Absent: Lauren Bueckert (regrets), Ryan Landreville (regrets)

Guests:

Next meeting: Nov. 6, 2017 7:00pm Chamber of Commerce

Action Item

1. **Call to Order:** by Hugh Lehr at 7:10pm
2. **M206- Motion to approve agenda with amendments:** Moved by Dwayne Alves, seconded by Darryl Getz, carried.
3. **M207-Motion to approve the September 13, 2017] minutes:** Moved by Dwayne Alves, seconded by Trevor Copeland, carried.
4. **Matters Arising:**
 - 1) Grant Application for CHHS Expansion was submitted. We may not hear back until 2018.
 - 2) Referee Terms of Reference have been forwarded to Jeff for review. 2) Jeff
 - 3) High School League – still to be discussed, meeting set for Oct. 23 @ 8:30pm, location TBD. 3) Tech Comm, Trevor
 - 4) New to Soccer page being worked on by office. 4) Office
 - 5) No candidates as of yet for the upcoming AGM.
 - 6) Jeff and Hugh have requested a meeting with the Referee Assigner to discuss request for review of honorarium. 6) Jeff/Hugh
 - 7) RASC Team Fees to be provided to the office by Jeff early next week as well as the RASC budget. Suggestion made to budget an amount for legal fees should they ever be needed. 7) Jeff
 - 8) Darryl will ensure everything is removed from the Methanex Storage Room. 8) Darryl
 - 9) Suggestion made to advertise the upcoming Steak Night on Facebook. 9) Office
 - 10) Heather put Jeff in touch with Karen from the Alberta Government to help MHSA develop a strategic plan. Jeff to book a date in the new year. Jeff has reached out to ASA and they may be able to lend support in developing the plan. 10) Jeff
 - 11) Heather to touch base with Evoke to see if a summary on the reasoning for the brand redevelopment could be provided to the board. 11) Heather
 - 12) Community Foundation has said they could have a representative attend a board meeting to provide information on the Scholarship Fund.



5. **New Business**

- a. **M208-Motion to accept the resignation of the Referee Officer, Vic Bustamante:**
Moved by Jeff Vangen, seconded by Darryl Getz, carried.

6. **Office Manager Report**

- a. Report submitted
- b. In Camera Session Policy tabled for next meeting. Jeff has forwarded suggested amendments. Nan to update document and circulate to the board for review. *b) Nan*
- c. Update provided on police check process. Request to move to online applications approved. Nan to apply for a grant through the Volunteer Screening Program to offset the increased cost of online applications. *c) Nan*
- d. RASC Team Fees to be provided to the office early next week so invoices can be forwarded to the teams. *d) Jeff*
- e. Tim Hortons will sponsor our Timbits program moving forward with their new online sponsorship program.

7. **Office Assistant Report**

- a. Report submitted

8. **Player Development Coach**

- a. No report submitted

9. **President**

- a. Report submitted
- b. In Camera Session Policy amendments provided and to be approved at next meeting.

10. **Vice President**

- a. Report submitted
- b. Review and discussion of the Tech Committee Minutes.
- c. Request for Staff to be dismissed for an in-camera session. **M209-Motion to move in-camera:** Moved by Hugh Lehr, seconded by Dwayne Alves, carried.
- d. Discussion on the white paper submitted by Lethbridge in regard to the Age Change Proposal. At this time it does not affect our district.
- e. **M210 – Motion to ratify RASC coaches for the Indoor 2017-2018 and Outdoor 2018 seasons as follows:**
 U12 Boys – Jason McLester, Mark Elson
 U14 Boys – Hugh Lehr, Devin Simon
 U16 Boys – Travis Hyde
 U17 Boys – Colin Tatem
 U18 Boys – Kim Giesbrecht
 U12 Girls – Angela Hogg
 U14 Girls – Melissa Hozack
 U15 Girls – Joel Heese
 U18 Girls – Jordan Fauth
 Moved by Hugh Lehr, seconded by Jeff Vangen, carried.



11. **Secretary**

- a. Vacant Position

12. **Treasurer**

- a. No report submitted

13. **Senior Director**

- a. Report submitted

14. **Equipment Director**

- a. No report submitted

15. **Mini Director**

- a. No report submitted

16. **Minor Director**

- a. Nothing to report

17. **Referee Director**

- a. Vacant Position

18. **Past President**

- a. Report submitted
- b. Bylaw amendments presented and discussed. A few amendments were requested. Theresa to make suggested changes and forward to the board.
- c. Request to have the Terms of Reference for the Technical Committee ratified at the next board meeting as they were previously presented but not approved.
- d. Request for a review of the contract and job description for the Player Development Coach. Theresa to provide concerns/questions to Jeff for review.
- e. Request to set a date for an Executive Meeting to discuss Staff Reviews prior to the AGM.

b) Theresa

*d) Theresa/Jeff
e) Executive
Comm.*

19. **Communications Director**

- a. Report submitted
- b. Draft of MHSA Fundraising Committee Terms of Reference presented. **M211-Motion to approve the MHSA Fundraising Committee Terms of Reference:** Moved by Heather Bach, seconded by Jeff Vangen, carried.

20. **M212-Motion to move in-camera:** Moved by Jeff Vangen, seconded by Hugh Lehr, carried.

21. **Discipline Committee Update**

- a. No report submitted

22. **Bylaw Committee Update**

- a. Report submitted

23. **Tech Committee Update**

- a. Report submitted



24. **Executive Committee Update**

- a. No report submitted

25. **Tournament Committee Update**

- a. Nothing to report

M213- Motion to adjourn at 9:35pm. Moved by Trevor Copeland.

Board minutes approved (date): Nov. 6, 2017



Signature

MHSA, Office Manager, Nanette Newton

