

**Medicine Hat Soccer Association**

Board Meeting Minutes

February 12, 2018

Present: Jeff Vangen, Hugh Lehr, Lauren Bueckert, Darryl Getz, Trevor Copeland, Dean Studer

Staff:

Absent: Dwayne Alves, Ryan Landreville, Nanette Newton (with regrets)

Guests: Barb Dolter

Next meeting: March 19, 2018 7:00pm Chamber of Commerce

Action Item

1. **Call to Order:** by Jeff Vangen at 7:05
2. **M239- Motion to approve agenda:** Moved by Trevor Copeland, seconded by Dean Studer, carried
3. **M240- Motion to approval of the January 8, 2018 minutes:** Moved by Darryl Getz, seconded by Lauren Bueckert, carried.
4. **Matters Arising:**
  - 1) Dean, Jeff and Hugh met, waiting for a date to meet with Rick *1) Dean/Jeff/Hugh*
  - 2) Costly for the FLC to rig the gate door for equipment. Can they put chain link on the top on an angle so things come off? Even if soccer balls go into the cage you can't retrieve them.
  - 3) May 12<sup>th</sup> for Strategic Planning? – (Karen) Alberta Culture and Tourism. Hugh will email Sean Lowther to see if he is available as another option. *3) Hugh*
  - 4) Jeff and Nan met and starting a base document to be sent out in a couple of weeks.
  - 5) Summer student application was sent in
  - 6) High School League in Hugh's report
5. **New Business**
  - a. **None**
6. **Office Manager Report**
  - a. Report submitted
  - b. Discipline process needs to be sent to the board, in our board orientation package. *b. Nan*
  - c. Outdoor clinic will run as usual. Hugh – set up clinic with ASA – coach development. *c. Hugh*  
– Contact John Clubb April 29
  - d. Tune-up Clinic – ran by the College on Saturday and Sunday – Sunday the U11-U19 coaches join the clinic for training April 28-29
  - e. RASC teams pay for Provincials. Nan will send out an email informing teams that they are required to pay their Provincial tournament costs. *e. Nan*
  - f.



**7. Office Assistant Report**

- a. Report submitted
- b. Utilize read-receipt on emails to see who is getting or reading them. Board are working member volunteers. Do we have specific instances? If you need an immediate response – call. *b. Sam*
- c. Send out procedures for Discipline Committee. *c. Sam*
- d. Use current templates

**8. Player Development Coach**

- a. Report submitted (at meeting)
- b. U10-U12 festival feedback, - Coaches need to be involved in the stations. Need to be active participants

**9. President**

- a. No report submitted
- b. Schedule next Executive Committee *b. Jeff*
- c. Had a conversation with Todd Sharpe and the joint use agreement. We had applied to be in this group. MHSA has issue with providing roster to the City of Medicine Hat. Looking for demographics not names and addresses. Jeff will follow up. *c. Jeff*
- d. DRAFT – Rules and Regs by next meeting – to board *d. Jeff*
- e. MHSA Employment Policy – with Nan, to review *e. Jeff / Nan*

**10. Past President**

- a. Vacant Position

**11. Vice President**

- a. Report submitted
- b. RASC Administrative Committee Reviewed. – Finalized at next meeting. – to be in action for Summer program *b. Hugh*
- c. Extend an invitation to Brooks for High School League *c. Nan*
- d. Darryl - look into equipment for High School League *d. Darryl*
- e. Look at spring camp for 2018 with the Whitecaps *e. Hugh*

**12. Secretary**

- a. Vacant Position

**13. Treasurer**

- a. No report submitted

**14. Senior Director**

- a. Report submitted

**15. Equipment Director**

- a. Report submitted
- b. Lock mechanism for the FLC cage – Looking at \$1500 to implement **M241 Motion to use Rite-way for this:** Moved by Trevor Copeland, seconded by Dean Studer, *b. Darryl*  
carried Note: an improvement like this becomes the property of the city.



**16. Mini Director**

- a. No report submitted

**17. Minor Director**

- a. Report submitted
- b. CHHS Main will be open until McCoy is ready – June?
- c. Yes, information night will be for RASC parent in a couple of weeks
- d. RASC U14 practice players – are supposed to go to their House league event before RASC practice if there is a conflict. Issue with RASC practice players not showing up. Clarify with parents – expectations. *d. Hugh/Allan*
- e. Need to fill director positions – need to advertise. Ideas? Send to membership.

**18. Referee Director**

- a. Report submitted
- b. Attended instructors course – Dean, Ken Wou and Travis Hyde are accredited instructors. – referees.
- c. Set up meeting with assignor. *c. Dean*

**19. Fund Development Director**

- a. Vacant Position

**20. Discipline Committee Update**

- a. No report submitted

**21. Bylaw Committee Update**

- a. No report submitted

**22. Tech Committee Update**

- a. Report submitted

**23. Executive Committee Update**

- a. No report submitted

**24. Tournament Committee Update**

- a. Nothing to report

**25. M242- Motion to adjourn at 9:00pm. Moved by Hugh**

**Board minutes approved (date): March 19, 2018**



**Signature:  
MHSA, Office Manager, Nanette Newton**

*Hugh Lehr to prepare  
draft minutes for  
office to distribute*

