

Medicine Hat Soccer Association

Board Meeting Minutes

January 8, 2018

Present: Jeff Vangen, Dwayne Alves, Trevor Copeland, Lauren Bueckert, Ryan Landreville, Dean Studer (7:10pm)
Staff: Nanette Newton
Absent: Hugh Lehr (regrets), Darryl Getz (regrets)
Guests: Barb Dolter
Next meeting: Feb. 12, 2018 7:00pm Chamber of Commerce

Action Item

1. **Call to Order:** by Jeff Vangen at 7:07pm
2. **M232- Motion to approve agenda:** Moved by Ryan Landreville, seconded by Lauren Bueckert, carried.
3. **M233-Motion to approve the Dec. 11, 2017 minutes:** Moved by Ryan Landreville, seconded by Dwayne Alves, carried.
4. **Matters Arising:**
 - 1) Dean to join Jeff and Hugh to meet with the Referee Assigner to discuss request for review of honorarium. 1) *Jeff/Hugh/Dean*
 - 2) Options for Governance Coach or similar company to help with board restructuring tabled until next meeting. 2) *Ryan*
 - 3) Darryl is waiting to hear back from a locksmith regarding installing a spring-loaded door/lock on the FLC Cage. Jeff will also speak with FLC Operation Staff to see if there are options to secure the cage. 3) *Darryl/Jeff*
 - 4) Jeff waiting to hear back from Alberta Culture and Tourism about setting up a Strategic Planning Meeting. Jeff will also look to see if Shaun Lowther, the Executive Director for ASA could come down to provide guidance. 4) *Jeff*
 - 5) Jeff and Hugh will present RASC Committee Terms of Reference at next meeting. 5) *Jeff/Hugh*
 - 6) Ryan will present Senior Committee Terms of Reference at the next meeting. 6) *Ryan*
 - 7) RASC Financial process to be looked at and a guideline document to be created for team Treasurers. Nan and Jeff to draft a document for the Outdoor Season. 7) *Jeff/Nan*
 - 8) Still waiting on a response as to who owns the goals currently on the CHHS Main Field. 8) *Jeff*
5. **New Business**
 - a. Notice has been given by the Field Liners for the North side that they will not be continuing for Outdoor 2018. Nan will contact the liners for the South side to see if they would be interested in lining all fields. a) *Nan*
6. **Office Manager Report**
 - a. Report submitted
 - b. Appointment of a Tournament Committee Chair will be on hold until we can fill vacant positions on the Board.
 - c. Summer Student Application to be submitted by Feb. 2nd. Nan to forward Jeff last years job description for review. c) *Jeff/Nan*



- d. For the Outdoor 2018 season look to run odd year age divisions. For the U17 and U19 Age Groups, advertise registration as Community/High School League. Hugh to draft an information sheet to provide to registrants to explain the aim of the program and what it would look like depending on registration numbers. *d) Hugh*
 - e. Request for Board Member to attend the final day of the RASC Winter Classic 2018 Boy's Tournament on Jan. 21st to present medals. Ryan and Jeff will attend. Nan to forward schedules for timings. *e) Ryan/Jeff*
7. **Office Assistant Report**
 - a. Report submitted
 8. **Player Development Coach**
 - a. Report submitted
 9. **President**
 - a. No report submitted
 10. **Past President**
 - a. Vacant Position
 11. **Vice President**
 - a. Report submitted
 - b. Draft of High School Program presented for review and further discussion.
 12. **Secretary**
 - a. Vacant Position
 13. **Treasurer**
 - a. No report submitted
 14. **Senior Director**
 - a. Report submitted
 - b. Concern over fields available for the outdoor season. When meeting with the city is scheduled to discuss outdoor fields, Nan will notify Sam and Hugh so they can also attend the meeting. *b) Nan*
 - c. Meeting held to discuss the Senior Committee. Meeting went well, moving in the right direction.
 - d. Casino to be held on March 12 and 13th. If anyone is interested in volunteering for the Casino, they can contact Ryan.
 15. **Equipment Director**
 - a. Nothing to report
 16. **Mini Director**
 - a. No report submitted
 17. **Minor Director**
 - a. Nothing to report
 - b. When the Tech Committee meet to discuss the Minor Division, Trevor would like to be involved in those meetings. Jeff will follow up to ensure Trevor is invited to attend meetings involving Minor Division. *b) Jeff*
 18. **Referee Director**
 - a. Report submitted
 19. **Fund Development Director**
 - a. Vacant Position



20. **M234-Motion to move In-Camera:** Moved by Trevor Copeland, seconded by Dean Studer, carried.

Barb Dolter exits meeting (8:15pm)

21. **M235-Motion to exit In-Camera:** Moved by Trevor Copeland, seconded by Dean Studer, carried.

22. **M236-Motion to approved minutes from In-Camera minutes from Dec. 11, 2017:** Moved by Ryan Landreville, seconded by Dean Studer, carried.

23. **M237-Motion to approved Staff Year End Bonuses from Dec. 11, 2017 In Camera Session:** Moved by: Ryan Landreville, seconded by Dean Studer, carried.

24. **Discipline Committee Update**
a. No report submitted

25. **Bylaw Committee Update**
a. No report submitted

26. **Tech Committee Update**
a. No report submitted

27. **Executive Committee Update**
a. No report submitted

28. **Tournament Committee Update**
a. Report submitted

M238- Motion to adjourn at 8:35pm. Moved by Trevor Copeland.

Board minutes approved (date): Feb. 12, 2018



Signature
Office Manager, Nanette Newton

