

**Board Meeting Minutes**

**Medicine Hat Soccer Association**

November 12, 2018

Present: Hugh Lehr, Charlene Gilmore Shauf, Lauren Bueckert, Darryl Getz, Trevor Copeland, Dean Studer

Staff:

Absent: Lyvonne Schick, Ryan Landreville, Allan Siwela, Jeff Vangen, Nanette Newton (with regrets)


Next meeting: Monday, December 10, 2018 7:00 p.m. Location: Chamber of Commerce

	Action Item
1. <b>Call to Order:</b> Hugh Lehr at 7:05 p.m.	
2. <b>M277: Motion to approve agenda as amended to reflect submission of Minor Director report.</b> Moved by Dean Studer, seconded by Lauren Bueckert. Carried.	
3. <b>M278: Motion to approve the October 1, 2018 minutes, as amended:</b> Moved by Darryl Getz, seconded by Trevor Copeland. Carried.	
4. <b>Matters Arising</b> a. President to follow up with 2017-18 RASC indoor team whose parent treasurer hasn't submitted books. b. Tournament: Hotels aren't available for Nov. 30 weekend. Requesting sanction to move date. c. Survey Monkey results not received by some board members. Further review and analysis will be presented at next board meeting. d. Question about players with casts/braces is in ASA's hands. For now, it's a referee judgment. e. FLC cage issue has been fixed. f. Three-goal cap is working well for indoor community league, U13 and above. g. Waiting on declaration to host for indoor provincials. Note, we can request a certain age groups but are not guaranteed to be granted our specific request if given the hosting role.	a. <i>Jeff</i>  c. <i>Office;</i> <i>Charlene</i> d. <i>Dean</i>
5. <b>New Business</b> a. Five board members and Nan attended the Sport and Event Council meeting held Nov. 6 at Medicine Hat College. Key take-aways: <ul style="list-style-type: none"> <li>• We must make sure we have a presence at the Demo Days hosted by the City.</li> <li>• We should leverage the support offered by the Medicine Hat Sport and Event Council, especially for hosting provincials and tournaments. The Council wants to support and has resources to help in many areas.</li> </ul>	
6. <b>Accolades</b> a. Darryl, Trevor, Lauren, Ryan: For their efforts and work for MHSA throughout terms.	
7. <b>Office Manager Report</b> a. Report submitted. b. Revision of Fund Development Director position description tabled to next meeting. Agreement to focus on Executive Director position for now.	
8. <b>Office Assistant Report</b> a. Report submitted	
9. <b>Player Development Coach</b> a. Report submitted b. Clarification provided by Technical Committee that the PDC has reduced hours to 20/week, spent equally on RASC and Community League.	



<p><b>10. President</b> a. Nothing to report</p>	
<p><b>11. Past President</b> a. Vacant Position</p>	
<p><b>12. Vice President</b> a. Report submitted b. Review survey results: Summary to be prepared for AGM; further board discussion at next meeting. c. The Strategic Planning sessions produced five priorities. The board agreed on the following actions: i. Confirm that these five are what we want to work on. ii. Define a budget and job description for the executive director position, for discussion/action at next board meeting, and recommend to the next board that filling this position be a priority. iii. Define approach for working with schools to increase participation in the junior-high and high-school ages.</p>	<p><i>b. Hugh, Charlene</i>  <i>c.ii. Hugh</i>  <i>c.iii. Hugh</i></p>
<p><b>13. Secretary</b> a. Report submitted</p>	
<p><b>14. Treasurer</b> a. Report submitted b. Recommend board review statement in RASC Committee Terms of Reference requiring that a board committee member chair the committee. Currently, neither RASC Committee nor Tournament Committee is chaired by board members; this requirement is restrictive and adds burden for board members already volunteering their time. The board recognizes that liaising with the board is important. Recommend new board take this up and clarify/amend at next board meeting.</p>	
<p><b>15. Senior Director</b> a. Report submitted</p>	
<p><b>16. Equipment Director</b> a. Report submitted</p>	
<p><b>17. Mini Director</b> a. Report submitted</p>	
<p><b>18. Minor Director</b> a. Report submitted b. Rebalancing of teams for Indoor 2018 fall season went well.</p>	
<p><b>19. Referee Director</b> a. Report submitted b. Review bylaws regarding a referee not showing up; clarify to referees. c. Slide tackling issue: We need to find out what other organizations are doing. Also, communicate with coaches and referees about slide tackling in younger age groups.</p>	<p><i>b. Dean</i> <i>c. Dean</i></p>
<p><b>20. Fund Development Director</b> a. Vacant Position</p>	
<p><b>21. Discipline Committee Update</b> a. Nothing to report</p>	
<p><b>22. Bylaw Committee Update</b> a. Nothing to report</p>	
<p><b>23. Tech Committee Update</b> a. Nothing to report</p>	
<p><b>24. Executive Committee Update</b></p>	



<p>a. Nothing to report</p>	
<p><b>25. Tournament Committee Update</b> a. Nothing to report</p>	
<p><b>26. RASC Committee</b> a. Nothing to report</p>	
<p><b>27. M279: Motion to adjourn at 7:49 p.m.</b> Moved by Darryl Getz.</p>	
<p><b>Board minutes approved (date):</b> Dec. 10, 2018  <b>Signature:</b>    <b>MHSA, Secretary, Charlene Gilmore Shauf</b></p>	<p>Charlene Gilmore  Shauf <i>to prepare and circulate draft minutes</i></p>

