

Medicine Hat Soccer Association

Board Meeting Minutes

October 7, 2019

Present: Jeff Vangen, Hugh Lehr, Charlene Gilmore Shauf, Trevor Copeman, Dean Studer, Pete Innes, Robert Cavicchia, Allan Siwela, Devin Simon

Staff: N/A

Absent: N/A

Guests: N/A


Next meeting: November 4, 2019 7:00 p.m. Location: Stantec Offices

	Action Item		
1. Call to Order: by Jeff Vangen at 7:04 p.m.			
2. M330: Motion to approve agenda: Moved by Pete Innes, seconded by Dean Studer. Carried.			
3. M331: Motion to approve the September 9, 2019 minutes, as amended: Moved by Devin Simon, seconded by Trevor Copeman. Carried.			
<p>4. Matters Arising:</p> <p>a. AGM date set for Sunday, Nov. 24, to be at the college at 7 p.m. Meeting package to be posted/distributed by Nov. 3. Directors to submit reports to secretary by Oct. 21.</p> <ul style="list-style-type: none"> • Office to post 6 positions up for election (vice president, treasurer, secretary, equipment director, referee director, fund development) as well as treasurer (vacant). • Office to post invitation to visit the November board meeting for anyone interested in joining the board in one of the vacant positions. • President to provide a run-through of director responsibilities for the AGM at next board meeting. <p>b. Bylaw review to be held Wednesday, Oct. 9, with Dean, Pete, Jeff, and Charlene.</p> <p>c. RASC Committee needs a chair assigned from the Board of Directors. Dean to attend October meeting; assign chair after AGM elections.</p> <p>d. Cage of FLC: not secure. Pete to talk to FLC about fixing.</p> <p>e. RASC coaching changes (below). M332: Motion to accept Nick Douvis for second U17B team. Moved by Hugh Lehr, seconded by Devin Simon. Carried.</p> <p style="margin-left: 40px;">Indoor RASC Coaching Appointments</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Boys Teams</p> <p>U11 Boys - Jason McLester</p> <p>U13 Boys - Damir Omerovic</p> <p>U13 Boys - Sam Poole</p> <p>U15 Boys - Devin Simon</p> <p>U17 Boys A - Hugh Lehr</p> <p>U17 Boys B – Nick Douvis</p> </td> <td style="width: 50%; vertical-align: top;"> <p>Girls Teams</p> <p>U11 Girls - Cassandra Westerman</p> <p>U13 Girls - Lauren Bueckert</p> <p>U15 Girls - Melissa Hozack</p> <p>U17 Girls - Allan Siwela</p> </td> </tr> </table>	<p>Boys Teams</p> <p>U11 Boys - Jason McLester</p> <p>U13 Boys - Damir Omerovic</p> <p>U13 Boys - Sam Poole</p> <p>U15 Boys - Devin Simon</p> <p>U17 Boys A - Hugh Lehr</p> <p>U17 Boys B – Nick Douvis</p>	<p>Girls Teams</p> <p>U11 Girls - Cassandra Westerman</p> <p>U13 Girls - Lauren Bueckert</p> <p>U15 Girls - Melissa Hozack</p> <p>U17 Girls - Allan Siwela</p>	<p>a. <i>All (reports); Charlene/office (prepare package)</i></p> <p>b. <i>As named</i></p> <p>c. <i>Dean</i></p> <p>d. <i>Pete</i></p>
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<p>5. New Business:</p> <p>a. Referee course for mini to be held Oct. 8; refresher for junior and adult levels Oct. 16. Referee coordinator requested to include office staff (Robert, Claire) and Referee Director on communications and bookings.</p>	<p>a. <i>Pete</i></p>		



<ul style="list-style-type: none"> b. Referee binders: Idea proposed to provide blank team sheets and other forms in a binder for refs, to support them in submitting paperwork on time. c. Discipline. Community league should be managing discipline within the game as much as possible (teaching coaches how to prevent red cards by pulling players off the field). Need to communicate early to coaches and mentor them in the approach. d. Futsal tournament announcement received (ages yet unknown). Allan to coordinate with Coaldale. Board discussed possibility of a drop-in futsal program at the college to gauge interest in developing a team. e. New practices for the restructured organization: <ul style="list-style-type: none"> i. Communications: To align messages and avoid confusion, all communications and correspondence within and about the association and its agreements, arrangements, and scheduled events should include the Executive Director. ii. League Organization: We will work to get program communications out earlier, include league directors from the start of planning, and forge a strong process for decisions. iii. Roles and Responsibilities of League Directors: Board discussed where to divide mini league from minor league. Considerations include availability of coaches; watching development for identification opportunities; keeping track of players in the program. To be further discussed by Executive Director with league directors. f. City and facility/field condition. Facility assessment and optimization analysis (with a third party) is occurring this week. Groups have been asked to submit "wish lists" for consideration. Board discussed priorities, including turf (artificial grass) and a facility to house all soccer. g. Meeting was held to review a memo of understanding regarding the Crescent Heights soccer complex between MHSA, schools, track & field. MHSA expressed the need to maintain the fields for use for provincials and senior soccer. h. Fund Development: Board discussed possibility of creating a paid staff position (stipend plus commission) that meets CRA and provincial regulations. A key requirement would be full disclosure about the commission to potential donors. Ideas discussed included sponsor boards and designated field sponsors. 	<p><i>b. Pete, office</i></p> <p><i>c. Robert, Pete</i></p> <p><i>d. Allan, Robert</i></p> <p><i>e.i. All</i></p> <p><i>e.ii. Office, Technical Committee</i></p> <p><i>e.iii. Robert, Trevor, Devin</i></p> <p><i>f. Send list by tomorrow</i></p> <p><i>g. Robert, Jeff</i></p> <p><i>h. Robert, Jeff</i></p>
<p>6. Accolades:</p> <ul style="list-style-type: none"> a. Devin Simon, for earning the Student Athlete Volunteerism Award (Rattlers Community Spirit Awards). b. RASC coaches, managers, treasurers, for their work through the outdoor season. 	
<p>7. Annual Planning Calendar</p> <ul style="list-style-type: none"> a. ASA: Declarations and hosting application deadlines approaching. 	<p><i>a. Robert</i></p>
<p>8. Executive Director Report</p> <p>No report submitted</p>	
<p>9. Office Assistant Report</p> <ul style="list-style-type: none"> a. No report submitted 	
<p>10. Player Development Coach</p> <ul style="list-style-type: none"> a. No report submitted 	
<p>11. President</p> <ul style="list-style-type: none"> a. No report submitted 	
<p>12. Past President</p> <ul style="list-style-type: none"> a. Vacant Position 	
<p>13. Vice President</p> <ul style="list-style-type: none"> a. Nothing to report 	
<p>14. Secretary</p>	



a. Nothing to report	
15. Treasurer a. Vacant Position	
16. Senior Director a. Nothing to report	
17. Equipment Director a. No report submitted	
18. Mini Director a. Report submitted b. One U7 team still needs a coach.	
19. Minor Director a. No report submitted	
20. Referee Director a. No report submitted	
21. Fund Development Director a. Vacant Position	
22. Discipline Committee Update a. Nothing to report	
23. Bylaw Committee Update a. Nothing to report	
24. Tech Committee Update a. No report submitted	
25. Executive Committee Update a. No report submitted	
26. Tournament Committee Update a. Nothing to report	
27. RASC Committee Update a. Report submitted	
28. M333: Motion to adjourn at 8:43 p.m. Moved by Jeff Vangen.	
<p>Board minutes approved (November 18, 2019): Signature:</p>  <p>MHSA, Secretary, Charlene Gilmore Shauf</p>	<p>Charlene Gilmore Shauf to prepare draft minutes for Office to distribute</p>

