

Medicine Hat Soccer Association

Board Meeting Minutes

November 18, 2019

Present: Jeff Vangen, Hugh Lehr, Charlene Gilmore Shauf, Trevor Copeman, Dean Studer, Pete Innes, Robert Cavicchia, Devin Simon

Staff: N/A

Absent: N/A

Guests: N/A


Next meeting: December 13, 2019 7:00 p.m. Location: Stantec Offices

	Action Item
1. Call to Order: by Jeff Vangen at 7:11 p.m.	
2. M334: Motion to approve agenda: Moved by Pete Innes, seconded by Dean Studer. Carried.	
3. M335: Motion to approve the Oct. 7, 2019 minutes, as amended: Moved by Hugh Lehr, seconded by Dean Studer. Carried.	
4. Matters Arising: a. Condition of cage at FLC has worsened. Letter to FLC Operations staff is needed. b. Referee binders to be prepared (with papers, forms, instructions to support timely submissions). c. U13 futsal tournament to be held in Airdrie mid-February. Tryouts to occur in Lethbridge and Medicine Hat. Information going out soon. d. League Management: Technical Committee and Executive Director to discuss roles of league directors, earlier planning and communications for the next season, and tracking of players' development within the program. e. No response from City following meeting about joint use of Crescent Heights facility and maintenance of fields for provincials and senior soccer. f. Robert working on structure for a paid staff fund-raising position to meet regulations.	a. Jeff b. Pete, Claire d. Tech Comm, Robert d. Jeff f. Robert
5. New Business: a. Field house condition b. Coaches needed for U5-U7: Mini director to consider budget and review recommendations with Technical Committee. c. Feedback on practice/game ratio. No further feedback from membership. Praise received from a Hockey Alberta coach for the program's development focus. d. President's items i. Invoice received from Track & Field association for one-half of the costs for a third-party auditor, a condition on the government's approval of funds for the Crescent Heights hut improvements. M336: Motion to approve paying 50% (~\$3,500) of accountant bill as submitted by Track Association: Moved by Jeff Vangen, seconded by Pete Innes. Carried. Discussion addressed issues of MHSA access and use of the facility; lack of input on selection of auditor; agreements in place with primary users; and the scale of MHSA use relative to our share of maintenance/clean-up costs we are paying.	a. Devin, Tech Committee



<ul style="list-style-type: none"> ii. Cost of the sign on the new building will be split 50/50 with Track & Field. MHSA share anticipated to be ~\$2,000. Waiting for concept. iii. Search for new office space continues. d. M337: Motion to purchase table at MHC Jingle Mingle: Moved by Hugh Lehr, seconded by Jeff Vangen. Carried. e. The office is exploring a new registration tool that would replace current registration tool and Arbiter. We currently have no way to be sure all registrants are appearing in reports, causing concern that registrants may get missed on directors' lists, and the office won't know unless they realize they've missed the coach's call. 	
<p>6. Accolades:</p> <ul style="list-style-type: none"> a. Technical Committee (for effective work in balancing game/practice ratio to meet membership and development needs) b. Allan and Pete (commitment to covering refereeing needs) c. Claire (time devoted to RASC tryouts, volunteering for Bingo, extra efforts to support with registration challenges) 	
<p>7. Annual Planning Calendar</p> <ul style="list-style-type: none"> a. Encourage people to raise their names for vacant positions. b. Board social function to replace December meeting. 	<p>a. All</p>
<p>8. Executive Director Report No report submitted</p>	
<p>9. Office Assistant Report No report submitted</p>	
<p>10. Player Development Coach No report submitted</p>	
<p>11. President No report submitted Shared updates from the ASA AGM. Will circulate discussion topics to board ahead of the next AGM to gather input.</p>	
<p>12. Past President Vacant Position</p>	
<p>13. Vice President No report submitted</p>	
<p>14. Secretary No report submitted</p>	
<p>15. Treasurer Vacant Position</p>	
<p>16. Senior Director No report submitted</p>	
<p>17. Equipment Director No report submitted</p>	
<p>18. Mini Director Report submitted</p>	
<p>19. Minor Director No report submitted</p>	
<p>20. Referee Director No report submitted</p>	



<p>21. Fund Development Director Vacant Position</p>	
<p>22. Discipline Committee Update Nothing to report</p>	
<p>23. Bylaw Committee Update Nothing to report</p>	
<p>24. Tech Committee Update Report submitted</p>	
<p>25. Executive Committee Update No report submitted</p>	
<p>26. Tournament Committee Update a. No report submitted</p>	
<p>27. RASC Committee Update a. Report submitted</p>	
<p>28. M338: Motion to move in camera at 8:59 pm. Moved by Jeff Vangen, seconded by Pete Innes. Carried. M339: Motion to end in-camera session at 9:09 p.m. Moved by Jeff Vangen, seconded by Dean Studer. Carried.</p>	
<p>29. M340: Motion to adjourn at 9:18 p.m. Moved by Jeff Vangen.</p>	
<p>Board minutes approved (): Signature:</p>  <p>MHSA, Secretary, Charlene Gilmore Shauf</p>	<p>Charlene Gilmore Shauf <i>to prepare draft minutes for Office to distribute</i></p>

