

Medicine Hat Soccer Association

Board Meeting Minutes

January 21, 2020

Present: Jeff Vangen, Hugh Lehr, Charlene Gilmore Shauf, Trevor Copeman, Dean Studer, Pete Innes, Robert Cavicchia, Devin Simon

Staff: N/A

Absent: N/A

Guests: N/A


Next meeting: February 17, 2020 7:00 p.m. Location: Stantec Offices

	Action Item
1. Call to Order: by Jeff Vangen at 6:37 p.m.	
2. M341: Motion to approve agenda: Moved by Devin Simon, seconded by Trevor Copeman. Carried.	
3. M342: Motion to approve the Nov. 18, 2019 minutes, as amended: Moved by Devin Simon, seconded by Hugh Lehr. Carried.	
4. Matters Arising: a. Tech Committee Spring Planning Meeting: Wed., January 29, Medicine Hat College. b. Fund Development Coordinator position: Office has confirmed there are no CRA restrictions. The position will support both community and RASC programs. Recommend identifying a specific purpose for all funds raised (e.g., equipment, coaching). Draft one-year contract to be prepared for next meeting. M343: Motion to move ahead with plans for the Fund Development Coordinator position with an outline of a one-year agreement on a base +commission pay structure presented at next meeting, without RFP. Moved by Hugh Lehr. Seconded by Charlene Gilmore Shauf. Carried.	<i>b. Robert (draft contract)</i>
5. New Business: a. M344: Motion to accept Paul Laing as Equipment Director. Moved by Hugh Lehr. Seconded by Charlene Gilmore Shauf. Carried. b. Online registration tool: Rob had discussions with both SportNgin and PowerUp at recent conference. SportNgin may have solved our issues. Rob to verify with teams that reports are now accurate. c. Professional development: Robert attended 2020 United Soccer Coaches Convention in Baltimore and will share a brief report at next meeting. d. Soccer hut access: Consider real-estate lock box for board members; discuss with City. e. FLC maintenance: Mats need cleaning and boards need tightening. Rob to contact Facilities Manager and inquire about maintenance/cleaning program and records. f. Access to FLC cage: Addition of board hasn't worked. Consider extending plywood; also need to address coach habits to better manage ball inventory, bags, and 1 ball/player. g. Safety of indoor boarded game: Parent concern has been raised via ASA. Robert to develop a white paper summarizing research and safety statistics of boarded soccer. Board discussion addressed the possibility of playing an indoor game at the FLC fields without use of boards.	<i>b. Robert</i> <i>c. Robert</i> <i>d. Robert</i> <i>e. Robert</i> <i>f. Office</i> <i>g. Robert</i>



<p>h. Team travel: There is a budget for assisting with out-of-province travel, intended to help with required travel >600 km. This is an area that could be supported by the new Fund Development Coordinator and RASC Committee.</p> <p>i. Office space. Location on Maple Avenue seems very suitable, two-thirds the size of the current office but adequate for +\$50/month. Would need walls and possibly some electrical, networking. Drawing of layout needed before pricing improvements. Will then proceed to meet with agent and make an offer.</p> <p>j. Tournament dates: Tournament Committee proposes a November tournament. To be discussed at Technic Committee Planning Meeting Jan. 29. Meantime, Robert and coaches should reach out to other clubs to gauge interest in an early tournament.</p>	<p><i>h. Board – next meeting</i></p> <p><i>i. Jeff - drawing</i></p> <p><i>j. Robert, Tech Committee</i></p>
<p>6. Accolades:</p> <p>a. Nick Douvis – great job and extra efforts to run another successful tournament</p> <p>b. RASC & Tournament Committee – great job supporting another successful tournament</p> <p>c. Trevor Copeman – putting a community league team in the tournament</p> <p>d. Paul Laing – volunteering to take on the position of Equipment Director</p>	
<p>7. Annual Planning Calendar</p> <p>a. Check deadline for applying for federal student employment grant.</p> <p>b. Add tryouts to January calendar.</p> <p>c. Indoor fees to be decided by next meeting. Keeping costs down is a priority.</p> <p>d. Jerseys: Office needs to order more.</p> <p>e. Referee courses: Pete to book in early for facilities. College is preferable.</p> <p>f. March – outdoor fields; discuss at Technical Committee Planning Meeting Jan. 29.</p>	<p><i>a. Robert</i></p> <p><i>b. Office</i></p> <p><i>c. Robert</i></p> <p><i>d. Office</i></p> <p><i>e. Pete</i></p> <p><i>f. Tech Committee</i></p>
<p>8. Executive Director Report No report submitted</p>	
<p>9. Office Assistant Report No report submitted</p>	
<p>10. Player Development Coach No report submitted</p>	
<p>11. President No report submitted</p>	
<p>12. Past President Vacant Position</p>	
<p>13. Vice President Report submitted School soccer:</p> <ul style="list-style-type: none"> • Get meeting notice online. • Discuss rules at Technical Committee Planning Meeting Jan. 29. (Running shoes, shinpads.) Check rules/practices followed by other school leagues in province. • League structure depends on numbers. Consider capping at 20 and running a wait list for an all-city team. • Begin registration with minimal changes from last year. Decide whether registration will be by team or individual. 	<p><i>Tech Committee</i></p>
<p>14. Secretary No report submitted</p>	
<p>15. Treasurer Vacant Position</p>	



<p>16. Senior Director No report submitted</p>	
<p>17. Equipment Director Vacant Position</p>	
<p>18. Mini Director Report submitted</p>	
<p>19. Minor Director No report submitted</p>	
<p>20. Referee Director No report submitted</p>	
<p>21. Fund Development Director Vacant Position</p>	
<p>22. Discipline Committee Update Nothing to report</p>	
<p>23. Bylaw Committee Update Nothing to report</p>	
<p>24. Tech Committee Update Report submitted</p>	
<p>25. Executive Committee Update No report submitted</p>	
<p>26. Tournament Committee Update a. No report submitted</p>	
<p>27. RASC Committee Update a. Report submitted b. Board discussed value in having a RASC Committee rep attend board meetings, need for the committee to represent the group to the board, importance of staying oriented to the Terms of Reference and original intent and purpose of the committee. The committee has done an outstanding job of tournaments and banquets. It's important to support them in staying anchored to the mandate of the committee (e.g., stabilizing financial practices, etc.).</p>	
<p>28. M345: Motion to adjourn at 9:18 p.m. Moved by Jeff Vangen.</p>	
<p>Board minutes approved (March 9, 2020): Signature:</p>  <p>MHSA, Secretary, Charlene Gilmore Shauf</p>	<p>Charlene Gilmore Shauf to prepare draft minutes for Office to distribute</p>

