

Medicine Hat Soccer Association

Board Meeting Minutes

April 6, 2020

Present: Jeff Vangen, Hugh Lehr, Charlene Gilmore Shauf, Dean Studer, Pete Innes, Robert Cavicchia, Devin Simon, Allan Siwela, Paul Laing

Staff: N/A

Absent: Trevor Copeman

Guests:


Next meeting: May 11, 2020 7:00 p.m. Location: Skype

| | Action Item |
|--|------------------------------------|
| 1. Call to Order: by Jeff Vangen at 7:05 p.m. | |
| 2. M351: Motion to approve agenda: Moved by Pete Innes seconded by Dean Studer. Carried. | |
| 3. M352: Motion to approve the March 9, 2019 minutes, as amended: Moved by Jeff Vangen, seconded by Hugh Lehr. Carried. | |
| 4. Matters Arising: a. FLC cage security: Implement repairs over summer when FLC reopens. b. Feedback from March guests regarding TechFit to be discussed at next Technical Committee meeting. c. Referee pay rates to be considered in the budget for next year (July task). d. Vacant board positions: Rob to diarize discussion closer to 2020 AGM. e. CMSA: on track to submit teams by deadlines. f. School soccer: Age groupings will stay the same as last year. g. Surveys: Coach surveys are out. RASC survey about indoor season to be prepared. | <i>c. Pete to check</i> |
| 5. New Business: a. ASA referee course has been sent out online as a four-module online test. b. Indoor seasons team close-out actions: Coaches to collect jerseys, managers close accounts. Message went out from office. Cheques to be dropped at office. c. Annual work calendar and shared work list to be developed. d. Bingo: Approval needed to renew bingo license. M353: Motion to approve application for bingo license for the next two years. Moved by Charlene Gilmore Shauf, seconded by Dean Studer. Carried. e. New office location: Request measurements from real estate agent to enable plan for layout and budget for the basic improvements. f. Fundraising and Social Media Coordinator is working to maintain presence and visibility. | <i>d. Rob</i> <i>f. Rob</i> |
| 6. Accolades: a. Rob and Claire – smooth and positive handling the uncertainty and work disruptions b. Allan – offering skills sessions while programming is restricted c. RASC Committee – swift teamwork in responding to the crisis | |
| 7. Annual Planning Calendar Office is working to get ahead for seasons start while restrictions are in place. | |



| | |
|---|--|
| | |
| <p>8. Executive Director Report Report submitted</p> <p>a. Soccer governance during the pandemic: ASA is passing along CSA updates in weekly meetings. Developing multiple potential scenarios for start-up date. We will keep registration open until the season starts. Provinces are asking CSA to reduce administrative fees; impacts ON, QC most. ASA has done a financial risk assessment to determine what is needed to help keep clubs operating through the crisis. MHSAs are not impacted by the highest-risk items. MHSAs are exploring government wage subsidy programs to help.</p> <p>b. Programming during the pandemic: Summer Games 2020 are cancelled. Information on Whitecaps isolation training sessions was circulated via coaches.</p> <p>c. Office operations during the pandemic: Office is closed, in compliance with public health requirements. Safe work practices implemented when Rob, Claire occasionally must go in. Calls and emails are being responded to.</p> | |
| <p>9. Office Assistant Report No report submitted</p> | |
| <p>10. Player Development Coach Report submitted</p> | |
| <p>11. President No report submitted</p> | |
| <p>12. Past President Vacant Position</p> | |
| <p>13. Vice President No report submitted</p> | |
| <p>14. Secretary No report submitted</p> | |
| <p>15. Treasurer Vacant Position</p> | |
| <p>16. Senior Director No report submitted</p> | |
| <p>17. Equipment Director No report submitted</p> | |
| <p>18. Mini Director Report submitted</p> | |
| <p>19. Minor Director No report submitted</p> | |
| <p>20. Referee Director No report submitted</p> | |
| <p>21. Fund Development Director Vacant Position</p> | |
| <p>22. Discipline Committee Update Nothing to report</p> | |



| | |
|--|--|
| <p>23. Bylaw Committee Update Nothing to report</p> | |
| <p>24. Tech Committee Update No report submitted</p> | |
| <p>25. Executive Committee Update No report submitted</p> | |
| <p>26. Tournament Committee Update a. No report submitted</p> | |
| <p>27. RASC Committee Update a. Report submitted</p> | |
| <p>28. M354: Motion to adjourn at 8:03 p.m. Moved by Jeff Vangen.</p> | |
| <p>Board minutes approved (18 June 2020):</p>  <p>Signature: MHSA, Secretary, Charlene Gilmore Shauf</p> | <p>Charlene Gilmore Shauf <i>to prepare draft minutes for Office to distribute</i></p> |

