



## Board Meeting Minutes

July 11, 2024

Present: Jeff Vangen, Hugh Lehr, Korrie Miller, Mel Seelye, Karim, Pete Innes, ,  
Jerimy Chisholm and Chris Hayes

Staff: ED - Amanda Fedor

Absent: Sean McLachlan and Joe Taylor

Next

meeting: August 8, 2024 - 7:00pm


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	<u>Action Item</u>
<b>1. Call to Order:</b> 7:08 pm.	
<b>2. Motion to approve Agenda:</b> Pete, seconded by Korrie, motion carried.	
<b>3. Motion for approval of Minutes:</b> Jeff, seconded by Pete, motion carried.	
<b>4. Matters Arising from Minutes:</b> <ul style="list-style-type: none"> <li>A. CRA Update <ul style="list-style-type: none"> <li>i. Payments to CRA have been intermittent since 2021</li> <li>ii. Payment Plan – Monthly by 15<sup>th</sup></li> <li>iii. ED to re-apply for forgiveness on “Penalties and Interest”</li> </ul> </li> <li>B. Strategy Meeting Update <ul style="list-style-type: none"> <li>i. Tabled</li> </ul> </li> <li>C. Incoming Funds SOP Update <ul style="list-style-type: none"> <li>i. ED to complete (Mr. Porter’s did not have enough detail)</li> </ul> </li> <li>D. MNP – 21/22 &amp; 22/23 Financial Audits <ul style="list-style-type: none"> <li>i. Invoice approximately \$14,000.00</li> <li>ii. Discussion on “Financial Audit vs. Review” <ul style="list-style-type: none"> <li>- Audits much more expensive vs Review</li> <li>- Annual review and then Audit every 3rd to 4th year</li> </ul> </li> </ul> </li> <li>E. Cypress Centre Rental Invoice Update <ul style="list-style-type: none"> <li>i. Itemized invoice received by ED</li> <li>ii. Owe CC \$26,000</li> <li>iii. ED to comb through for accuracy</li> </ul> </li> <li>F. Big Marble Rental Invoice Update</li> </ul>	          C. ED to complete         E. Amanda w/ Joe to examine



<p>iv. Invoice \$114,000 dating from Nov 2023 – Jun 2024  - This includes outdoor field bookings  v. Invoice to be examined</p>	<p>F. Amanda w/  Joe to  examine</p>
<p><b>9. Accolades:</b>  A. Pam – Bookkeeping  B. Joe, Chris, Mel, Lacy – Soccerfest  C. Chris – assisting w/ equipment last minute</p>	
<p><b>10. Executive Director – No Report submitted – Topics to discuss provided</b></p> <p><b><u>Duties Completed:</u></b>  A. CRA Payment Plan Update - *See 4A  B. Office Relocation  - Looking to move for safety reasons with the current downtown demographics  - Looked at a few places and best location above “Cash and Carry Carpets”  - Discussion tabled to August meeting for more financial information  C. Game Sheets  - No game sheets has caused problems for tracking league, ref payment  - No game sheets then game does not proceed  D. Outstanding Invoices  - Order to pay  1. CRA  2. Cypress Centre  3. City MH (Big Marble)  4. MNP  E. <b>Motion to break GIC to use funds towards outstanding invoices:</b>  Karim, seconded by Mel, motion carried.</p>	
<p><b>11. President – Nothing to Report</b></p>	
<p><b>12. Vice President – Nothing to Report</b></p>	
<p><b>13. Secretary – Report Submitted</b></p>	
<p><b>14. Treasurer – Nothing to Report</b></p>	
<p><b>15. Senior Director – Nothing to Report</b></p>	



16. <b>RASC Director</b> – Nothing to Report	
17. <b>Community Director</b> – Vacant Position	
18. <b>Minor Director</b> – Vacant Position	
19. <b>Mini Director</b> – Nothing to Report	
20. <b>Referee Director</b> – Nothing to Report	
21. <b>Technical Director</b> – Nothing to Report	
<b>22. New Business:</b> A. Alberta Soccer Association – Meeting i. Meeting to be scheduled with ED - Lisa who is coming to Medicine Hat in August – Dates to be announced ii. Lisa can assist with transition to RAMP iii. Lisa had advised possible to provide a 0% interest loan	
23. <b>Meeting adjourned 9:40pm:</b> Karim, seconded by Korrie	
<p><b>Board minutes approved (date): <u>September 11, 2024</u></b></p> <p style="text-align: center;"></p> <p><b>Signature:</b> _____  <b>MHSA Secretary</b></p>	