



Board Meeting Minutes

April 17, 2024

Present: Jeff Vangen, Hugh Lehr, Korrie Miller, Mel Seelye, Karim Tahirou, Jerimy Chisholm and Chris Hayes
 Staff: Darren Porter and Joe Taylor
 Absent: Brad Stuber, Sean McLachlan and Pete Innes
 Guests: None
 Next meeting: May 9, 2024 7:00pm

	<u>Action Item</u>
1. Call to Order: by Treasurer Karim at 7:08pm.	
2. Motion to approve Agenda: Karim, seconded by Christ, carried.	
3. Motion for approval of Minutes: Jeff, seconded by Korrie, carried.	
4. Matters Arising from Minutes: A. Strategy Meeting – Delayed i. Due to hiring new Executive Director *see “New Business” B. Incoming Funds - SOP i. SOP in progress ii. To be completed for next meeting iii. Board to receive and review C. Line of Credit MHSA i. Nearly opened D. Indoor Facilities Invoices i. Still being sorted	B. <i>Darren to complete</i> C. Darren to complete D. <i>Darren or Claire</i>
5. Matters Arising from Minutes – Cont’d E. RASC uniforms purchase complete - Adidas. i. Approximately \$21,000.00 ii. Jer to pick up in Calgary	E. <i>Jer to pick up</i>



<p>6. Accolades:</p> <ul style="list-style-type: none"> A. Darren Porter – Motivated B. Chris and Jer – Running RASC tryouts C. Mel – Agenda and Minutes 	
<p>7. New Business:</p> <ul style="list-style-type: none"> A. Executive Director Position <ul style="list-style-type: none"> i. Darren Porter departing June 2024 ii. Advertise competition as soon as possible - ASA, “Indeed”, Social Media, MHSA website iii. Competition open for 2 weeks B. Strategic Meeting - Delay <ul style="list-style-type: none"> i. Delayed due to hiring of new Executive Director ii. This to allow new ED to be part of the meeting iii. Complete Survey Monkey with membership iv. Target date for meeting May 26, 2024 C. Financial Audits 2022 & 2023 <ul style="list-style-type: none"> i. Received and Treasurer Karim to review 	<p><i>B. Korrie and Jer to oversee Strategy Session</i></p> <p><i>C. Karim to review</i></p>



<p>8. Executive Director – Report submitted</p> <p><u>Duties Completed:</u></p> <ul style="list-style-type: none"> A. ALIAS Solution <ul style="list-style-type: none"> i. Contacted for description of program ii. Rep to send B. Student Grant - Approved <ul style="list-style-type: none"> i. Still waiting for funds C. Bingo Accounts <ul style="list-style-type: none"> i. Updated D. Booster Juice <ul style="list-style-type: none"> i. Sponsoring U9 Divisions in Community League ii. Agreed to sponsor for pinnies as well iii. Looking to change sponsorship in the future <ul style="list-style-type: none"> - similar to Timbits E. Learning Facilitator <ul style="list-style-type: none"> i. Chris Hayes attending formal training to be local trainer for Grassroots Level courses H. CIBC Soccer Fest <ul style="list-style-type: none"> i. Approved for MHSA ii. Scheduled for June 29, 2024 I. Motion to Approve Darren Porter as MHSA representative for CRA matters: Korrie, seconded by Jeff, carried. <p><u>Items that require Action:</u></p> <ul style="list-style-type: none"> B. Canada Revenue Agency <ul style="list-style-type: none"> i. MHSA in Arrears with CRA (Amount redacted) ii. Monied owed falls under Payroll iii. CRA contacted for payment options <ul style="list-style-type: none"> - Payment plan being sorted <p><u>Action:</u></p> <ul style="list-style-type: none"> 1) Complete plan for repayment 2) Check for forgiveness options on late penalties and interest 	
<p>9. President – Report Submitted</p>	



<p>Items Requiring Action: A. Strategic Plan – See 4A</p>	
<p>10. Vice President – No Report Submitted</p>	
<p>11. Secretary – Report Submitted</p> <p>Items Requiring Action:</p> <ul style="list-style-type: none"> A. MHSA Communication Challenges – Contacting Office Staff <ul style="list-style-type: none"> - Telus contacted with voicemail sorted - Sign on office door and doorbell to be installed B. Timeframe for Directors Report submission <ul style="list-style-type: none"> - Trying week earlier C. Data Storage / Information Sharing System <ul style="list-style-type: none"> - Tabled to next meeting 	
<p>12. Treasurer – No Report Submitted</p>	
<p>13. Senior Director – No Report Submitted</p>	
<p>14. RASC Director – Report Submitted</p> <p><u>Duties Completed:</u></p> <ul style="list-style-type: none"> A. Provincial completed – Results provided in report B. RASC tryouts completed for most of the age groups C. RASC jerseys ordered and ready for pick up <p>Items Require Action:</p> <ul style="list-style-type: none"> D. To meet w/ Technical Director Joe to clarify roles and responsibilities 	
<p>15. Community Director – No Report Submitted</p>	
<p>16. Mini Director – No Report Submitted</p>	
<p>17. Minor Director - No Report Submitted</p>	



<p>18. Technical Director – Report submitted</p> <p><u>Duties Completed:</u></p> <ul style="list-style-type: none"> A. Community Program and RASC schedules B. Jerseys for both programs ready for pick up C. RASC teams selected except U11 Boys & U15/U17 girls D. Building curriculum for all programs <p>Items Requiring Action:</p> <ul style="list-style-type: none"> E. Social Media to promote and engage more with community F. To meet w/ RASC Director Jerimy to clarify roles and responsibilities 	
<p>Meeting adjourned approximately 9:30pm</p>	
<p>Board minutes approved (date): <u> May 9, 2024 </u></p> <p style="text-align: center;"><i>Melni Selge</i></p> <p>Signature: _____ MHSA</p>	