



## Board Meeting Minutes

March 13, 2024

Present: Jeff Vangen, Hugh Lehr (Late), Korrie Miller, Mel Seelye, Pete Innes, Sean McLachlan, Jerimy Chisholm and Chris Hayes  
 Staff: Darren Porter  
 Absent: Brad Stuber and Joe Taylor  
 Guests: None  
 Next meeting: April 17, 2024 7:00pm

	<u>Action Item</u>
<b>1. Call to Order:</b> by VP Korrie Miller at 7:04pm.	
<b>2. Motion to approve Agenda:</b> Steve, seconded by Jeff, carried.	
<b>3. Motion to approve amended Agenda:</b> Pete, seconded by Jerimy, carried.	
<b>4. Motion to approval of Minutes:</b> Pete, seconded by Jerimy, carried.	
<b>5. Motion to approve Minutes of Special Meeting:</b> Sean seconded by Pete, carried.	
<b>6. Motion to approve amended Minutes of Special Meeting:</b> Sean seconded by Pete, carried.	
<b>7. Matters Arising from the Minutes:</b> A. RASC Uniforms: Purchase for approximately \$24,000 - Adidas. i. Motion to approve: Jeff, seconded by Sean, carried.	<i>A. Jer to get # of sizes for each team.            A. Chris to place order.</i>
<b>8. Accolades:</b> A. Darren Porter - “F!@k Cancer!!!”	
<b>9. New Business:</b> A. Vacant Secretary Position - Mel Seelye advise wish to fill vacancy. i. Motion to approve Mel Seelye as Secretary (Appointed): Jeff, seconded by Pete.  B. Complaint – name redacted i. ALIAS Investigated - Result: Unfounded	



<p>C. Strategy Session - April</p> <ul style="list-style-type: none"> <li>i. Korrie and Jer to coordinate with ASA</li> <li>ii. Goal to start in April</li> </ul> <p>D. Cheques - Missing and/or Stale dated issues</p> <ul style="list-style-type: none"> <li>i. Develop SOP for all incoming funds</li> <li>ii. Put to practice Ledger and Receipt books</li> <li>iii. Deposit all cheques based on a schedule</li> <li>iv. Signing Blank Cheques: <ul style="list-style-type: none"> <li>- <b>Directive: No longer MHSA practice</b></li> </ul> </li> </ul> <p>E. Seasonal Plan</p> <ul style="list-style-type: none"> <li>i. Meeting with all relevant directors to coordinate season plans</li> </ul> <p style="padding-left: 40px;">Community League</p> <ul style="list-style-type: none"> <li>1. Executive Director,</li> <li>2. Technical Director,</li> <li>3. Mini Director or</li> <li>4. Minor Director</li> </ul> <p style="padding-left: 40px;">RASC</p> <ul style="list-style-type: none"> <li>1. Executive Director,</li> <li>2. Technical Director and</li> <li>3. RASC Director</li> </ul> <p>F. RASC - End of Indoor Season</p> <ul style="list-style-type: none"> <li>i. All Jerseys to be returned</li> <li>ii. Look to donate to countries in need</li> </ul> <p>G. RASC Tryouts</p> <p>H. RASC Committee Meeting</p> <ul style="list-style-type: none"> <li>i. To be scheduled</li> </ul> <p>I. Provincials - Hosting Outdoor</p> <ul style="list-style-type: none"> <li>i. Not this year</li> <li>ii. Look into hosting again for Outdoor seasons</li> </ul>	<p><i>C. Korrie and Jer to oversee Strategy Session</i></p> <p><i>D. Responsible Darren</i></p> <p><i>E. Responsible Darren Due Date TBD (APRIL?)</i></p> <p><i>F. Responsible Jerimy Due April</i></p> <p><i>H. Responsible Jerimy TBD</i></p> <p><i>I. Responsible Jerimy</i></p>
<p><b>10. Executive Director</b> *Report submitted</p>	



**Duties/Activities Completed:**

- A. ALIAS Solution
  - i. Now set up with ASA on MHSA website
- B. Student Grant – Approved
  - i. Contact CRA to get funds
- C. Bookkeeper
  - i. Close to finishing updating books
  - ii. Everything now migrated
  - iii. Hope to be ready for meeting in April
- D. QuickBooks
  - i. To meet all MHSA staff needs
- E. Men’s League Dispute/Disturbance
  - i. Disciplinary action taken/issued.
- F. Joe Taylor - attended ASA AGM in Banff, AB
- G. Insurance for backup facilities
  - i. Certificates sorted and on file at office
- H. CIBC Soccer Fest - End of season celebration returning (covered by grant)

**Items that require Action:**

- I. Cost of Indoor Facility Rentals - BM & Cypress Centre vs. Current RASC registration fees
  - i. RASC registration \$475 per player (120 players) = \$57,000
  - ii. Cost of facility rentals \$67,612.53 - Cypress Centre
    - Loss: \$10,612.53
    - Per player \$88.43

**Action:**

- 1) Check with Stampede Facility Bookings on accuracy of the bill.
- 2) Demand monthly bills for future seasons.

*I. Claire -  
Contact BM &  
Stampede  
Facility Bookings  
to make sure bill  
is accurate*

**11. President**  
No Report Submitted



<b>12. Vice President</b> No Report Submitted	
<b>13. Secretary</b> Vacant Position - Mel Seelye appointed to position March 13, 2024	
<b>14. Treasurer</b> No Report Submitted	
<b>15. Senior Director</b> No report Submitted	
<b>16. RASC Director</b> Report Submitted	
<b>17. Community Director</b> No Report Submitted	
<b>18. Mini Director</b> No Report Submitted	
<b>19. Minor Director</b> No report Submitted	
<b>20. Technical Director</b> No Report submitted	
<b>Motion to adjourn at 8:38pm - Pete, seconded by Chris</b>	
<p>Board minutes approved (date): <u>April 17, 2024</u></p> <p style="text-align: center;"><i>Mel Seelye</i></p> <p>Signature: _____          MHSA</p>	