



Board Meeting Minutes – Medicine Hat Soccer Association

February 12, 2025

Present: President Martyn O'Donnell, Past President Hugh Lehr, Vice President Amanda Poll, Secretary Mel Seelye, Treasurer Sanjay Grover, Mini Director Justin Robertson, Minor Director Dave Welten, RASC Director Lacy McLachlan, Senior Director Bekah Stevenson

Staff: Executive Director Amanda Fedor, Administrative Assistant Jennifer Egeland

Absent: Community Director Kaity Letwiniuk

Guests: Yanela Benitez Benigni, Bookkeeper Pam Ruetz, Jeff Vangen

Next meeting: February 24, 2025 @ 6:00 pm

	<u>Action Item</u>
1. Call to Order: 6:08 pm.	
2. *Motion to approve Agenda: Marty, seconded – motion carried.	
3. *Motion to approve December meeting minutes: Hugh, seconded – motion carried.	



4. Pre-Approval AGM Meeting Minutes: *Motion: Board and Staff to review for accuracy before next meeting, then to be presented to membership for approval. Amanda Poll, seconded – motion carried.	4. Board and Staff to complete
5. Matters Arising from Minutes: A. Annual Budget - Motion from December tabled to next meeting - To be completed by next meeting for Board review and approval B. RAMP Transition - Almost complete - Outdoor registration to roll out hopefully next week C. Missing Funds Update - No longer pursuing due to amount and financial burden on membership D. AGLC Reports Update - Still being reviewed by AGLC E. Refund Policy Update - *Motion to accept proposed Refund Policy from Staff Mel, seconded – motion carried.	5A. Executive Director to complete.



6. Accolades - Lacy for her continued volunteered time; not accepting payment due to financial crisis - Maddy Harpell – Setting up Community League	
7. Executive Director Report: A. MHSA office will not move locations as hoped with the motion pass September 2024. B. Office renovation – worked into the lease with majority of cost covered by landlord	
8. New Business: A. Financial Accounts – Signing Authority i. *Motion to remove Past president Hugh Lehr and Executive Director Amanda Fedor of signing authority from AGLC Financial accounts – Casino account and Bingo account: Mel, seconded – motion carried. ii. *Motion to remove previous MHSA Directors of the Board Jeff Vangen, Korrie Miller and Karim Tahirou of signing authority from all MHSA Financial accounts; and to add current MHSA Directors of the Board President Martyn O'Donnell, Vice President Amanda Poll and Treasurer Sanjay Grover onto all MHSA Financial accounts for signing authority. Mel, seconded – motion carried.	



8. New Business Con't:

B. Setting Outdoor Registration Fees

- i. ***Motion to set 2025 RASC outdoor registration fees, all divisions:**

RASC	
All Divisions	\$550

Amanda Poll, seconded – **motion carried.**

- ii. ***Motion to set 2025 House League outdoor registration fees, below divisions, at:**

Community League	
U4 & U5	\$125
U7	\$250

Amanda Poll, seconded – **motion carried.**

- iii. ***Motion to set 2025 House League outdoor registration fees, below divisions, at:**

Community League	
U9	\$300
U11 & U13	\$325

Amanda Poll, seconded – **motion carried.**



8. New Business Con't:		
iv. *Motion to set 2025 Middle School and High School outdoor registration fees at:		
Middle School	\$225	
High School	\$225	
Dave, seconded – motion carried. C. Registration - Early Bird Discount *Motion to set Early Bird Registration Discount of \$25 with the timeline set by staff. Martyn, seconded – motion carried.		
9. *Motion to adjourn and table all remaining agenda items to the next meeting set at February 24, 2025 – 6:00pm.		
Mel, seconded – motion carried. *Meeting adjourned 9:49pm*		
Board minutes approved (date): _____ Signature: _____ MHSA Secretary		