Medicine Hat Soccer Association - Board of Directors Meeting
MINUTES
July 21, 2025
7:00 – 10:00pm
MHSA Boardroom - #101 533 2nd Street SE

MINUTES

Present	President Martyn O'Donnell, Vice President Amanda Poll, RASC Director Lacy McLachlan, Senior Director Bekah Stevenson, Mini Director Justin Robertson, Community Director Kaity Letwiniuk
Regrets	Treasurer Sanjay Grover, Minor Director Dave Welten
Absent	none
MHSA Staff	Jen Egland, Maddy Harpell
Guests	-

Item	Topic	Presenter
1.0 5 min	**Call to Order 7:08pm** 1. Welcome 2. Regrets 3. Quorum 4. Additions to/Approval of Agenda	Martyn O'Donnell
1.4 – MOTION to approve the agenda – K.Letwiniuk; carried		
2.0 5 min	**Approval of Minutes** 1. Approval of Board Meeting Minutes – July 8, 2025	Martyn O'Donnell
2.1 – MOTION to approve the minutes of July 8, 2025 - K.Letwiniuk; carried		
3.0 45 minutes	**Matters Arising (Old Business) – For Discussion**	Martyn O'Donnell
3.1 - Fee Breakdown Document – tabled until September 2025 J.Egland presented details from treasurers.		

3.2 – Sponsorship Packages

M. O'Donnell provided update on quote process for sponsorship boards/fields at BMG.

3.3 - Office/Lease Agreement

M.O'Donnell provided update from landlord – currently no lease in place.

3.4 – Secretary Recruitment

Board members to bring forward potential candidates

3.5 – Indoor Season Registration/Launch Update

Goal to open registration by July 28
Week of August 25 will be RASC evaluations – outdoor at BMG

3.5 – Cavalry Update

M.O'Donnell provided update – discussion regarding possible WestJet raffle as they are partners with Cavalry

4.0	**Matters Arising – for Approval**	Martyn O'Donnell

Nothing to report.

5.0 30 minutes	**Reports/Committee Updates**	Martyn O'Donnell

5.1 – Executive Director
5.2 – President
5.3 – Treasurer
5.4 – Technical Director
5.5 – Community Soccer Programs
5.6 – RASC Director
5.7 – Tournament Committee
5.8 – Bylaw Committee
5.9 – Disciplinary Committee

No formal reports presented.

6.0 30 minutes	**Standing Discussion Items**	Martyn O'Donnell
6.1 – Debt Reduction – AGLC, CRA, C of MH, Whitecaps etc **ACTION -** J.Egland to email screenshot of bank account to AGLC – this should be the last piece to allow MHSA to return to good standing. **6.2 - Funds development/Fund raising** Discussion of Rafflebox options. **6.3 – Referees** No updates **6.4 – Coaches** No updates **6.5 - ASA updates** No updates		
7.0 20 minutes	**MHSA Policy**	Amanda Poll
7.1 – Volunteer Commitment Program A.Poll discussed draft program document. Additions and changes to be made to document and forwarded back to the board.		
8.0 20 minutes	**New Business**	Martyn O'Donnell
8.1 – Secretary Board Position Discussed earlier in meeting – redundant agenda point **8.2 – Launch plan for Indoor Season/Evaluations** Discussed earlier in meeting – redundant agenda point		
9.0	**In Camera (if required)**	
10.0	**Adjournment - 9:33pm** **Next Meetings**	Martyn O'Donnell

Board: Aug 18@ 6:00pm
Executive:
Other Committees: