



# Meeting Agenda

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Regular board meeting of	Millet Minor Baseball
Date and time	February 3, 2026 @6:00PM
Location	Griffith Scott School

In Attendance: Jeff Coates, Angela Handbury, Kim Grekul, Sarah Sear, Adam Sawaryn, Taylor Fisher, Jillisa Fisher, Micaela Yarbrough, Tyson Carr, Kirk Handbury, Catherine Chalmers

1. **Call to Order: 6:07PM**
2. **Review of Previous Meeting Minutes:**
  - Adam motions to approve previous minutes. Sarah seconds. All in favour
3. **President's Report:**

## **Meeting with the Town of Millet and other organizations.**

No funding for the diamonds was allocated. They were expecting us to utilize the salvaged chain link from the tennis courts for repairs. They were notified that for a couple of reasons (risk/liability, we rent them and don't own them) that we would not be undertaking the repairs. We could instead assist with grant money if they line up quotes from contractors for repairs and have them done professionally. They ended the discussion saying that they would look into that and that they would look into replacing 10' high sections of damaged backstops. The main focus would be on diamonds 2 and 3.

We disclosed the dates for our events and were given a form to fill out for swag requests. They require 2 months notice and ask for swag suggestions.

A request for a new diamond was discussed and the town disclosed that Millet has acquired 160+ acres of land and taken over the unfinished and barely started development on the west side of town. Part of the council's discussion regarding this is allocating an outdoor sports complex. This would put soccer and baseball in the same area with several advantages listed. Council will be voting on and moving to the next phase of development in April. In the meantime, we've been asked to provide somewhat of a layout in regards to how much room and a plan as to how we would propose 4 new diamonds in this complex. We can discuss this further at another time, but the point is that we will not be allocated land for a fourth diamond or a facility/shed until this development has direction from the town.

The costs and availability for facilities run by the town were discussed. We were encouraged to reserve a spot at a council meeting to speak for up to 10 minutes if we wanted to reduce the current rates. We requested permission to utilize the arena ice surface when the ice is out April 1 and they said yes, if it's not already booked. Requests for approval to book and a booking schedule will take place after prices are discussed with the Town



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Discussed the proper line of communication with the town in regards to who would be their contact to help with applying for applicable grants for a variety of options.

The town was not receptive to the idea of sharing or having involvement with bouncy attractions. The point they made is that they do not want to be involved in insurance for injuries from inflatables not professionally installed as well as concerns for having VSC for attendees. We'll take these issues up with a tournament committee for considerations.

## **Meeting with soccer VP and outgoing VP**

Discussed events and any potential double bookings. None found yet

Soccer would like to discuss collaborating with us for some events like parades and Harvest Fair. We loosely talked about a potential "kickball" game with the kids from both associations. They would also consider contributing with volunteers to help with the concession and we would have to consider profit sharing for that day. (A discussion for a later meeting once registration numbers close and we know how many volunteers we'll have)

Discussed talking with the town about moving the currently scheduled "parade of programs" which is currently scheduled for April 21 and we feel early March would benefit at least 2 associations so we could use it as a recruiting evening. I've reached out to the Town to request the change. No response as of yet.

GSS has been booked for clinics on Mondays in March from 7-9:30. Awaiting confirmation from Drew Boyer if these nights will work. We also have booked Friday evenings from 6:15 to 8:30 from March 06 until April 24. Team allocations and start times will be decided closer to registration closing or once teams are filled.

The criteria for determining what warrants an in person meeting versus what's acceptable to address online is to give simple subjects and items the board appears to be unanimous on, a fast track so that in person meetings aren't as long or frequent. When an email or What'sApp chat seems to be filled with discussion and ideas, conflict or questions, it makes it difficult for people to keep track and catch up on details. They also risk missing important details. This would warrant an in person meeting where conversations can be held real time with intended context, as well as provide time for preparation to answer any questions when answers can be deciding factors for a vote. Small financial requests (extra funds to a budget, emergency or unforeseen expenses) versus large budget requests would also be at the discretion of the board. Taking into consideration that we have families within our board and that most of us have busy work lives, we will do our best to accommodate everyone for a meeting with maximum attendance. Remote participation can be considered with video conferencing the meetings if quorum numbers are at risk.

## **4. Vice President's Report: No report**



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## 5. Treasurer's Report:

- Registrations were/are well under way in this month and they now have slowed.
- The 2025 revenue & expenditure progress ledger is completely up to date for the fiscal year and as of the February 3rd meeting it will be closed.
- Continued workings from last month for the 2026 fiscal year ledger are as follows, I will be making changes to the ledger for the upcoming year to simplify the G/L Account nomenclature.
- As well as getting away from physical paper, in terms of receipts, all together if possible other than the unavoidable.
- I have yet to even open the cash box to see what type of cobweb surprise is happening there.
- The ledger balance matches the bank account to the penny which is good.
- I will need advice on the strategy for letting 2 non board members review and sign off on the financial ledger as I have not been a part of this being done in our association.
- I would say that the 2 could review all of the lines, I would provide a full document print out of all 12 bank statements, and then if there are any questions on individual lines they could reach out to me and I can provide a copy of the transaction and how it was arrived at.
- I would only imagine that any questions that would come would be on stupid scenarios like when Kris from Coach's said we never paid them 4500\$ then a day or two after Mel paid them he realized that he had made a mistake and then there was a return of at least half of the funds which looks either stupid or shady depending on the return email explanation for the reason how the oddness of the transaction was arrived at.
- I had the bank statements aligned with the last day of every month so the bank statement will not be available till tomorrow for review and the only thing missing as of today would be a 75 cent, roughly interest payment. From registration it looks like the only overpayment possibly 3 that happened in which we would have to return is to Jessica Penner and maybe where she paid the full amount for Aubree including deposits and happened to send more so I have this noted and will include the 50 in one shot when her deposits are returned at season end.
- I believe that Micaela overpaid because she may not have remembered that she pays half registration and no deposits and Kim may have also overpaid for Hudson but I will reconfirm with Jillisa.
- A summary of Deposit Account Community Spirit Account

Our closing balance on Jan 30, 2026 = \$38,503.16



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## Notes from previous report on account balance:

- Nothing really to report as October - December movements were just some minor corrections from mistakes between Mel and Coach's.
- With our AGM move though, the season will start sooner technically and because of this we will see in the future like now, transactions showing themselves in January which is the last month of the year for us and evidently enough much more busy than the past which is totally fine as this relieves time in April and May.
- With Pre registration and general registration in January I will just continue rolling along and we will see where we end up on the 31st.

## Notes for January report:

- There were only transactions of credit due to our registration payments coming in.
- We started the February fiscal year 25 with 14,497.73
- We are ending the fiscal year 25 with 38,503.16(minus last +/- 75 cent interest payment)
- Our fiscal year balance increase & surplus is 24,005.43 largely in part of the AGM move, earlier registration, and sponsorship dollars that we were unaccustomed to seeing.
- As per usual the ledger can be viewed at [https://drive.google.com/drive/folders/177urYSfm4n-9kGQTjVV\\_DlamRqJQDjrj?usp=drive\\_link](https://drive.google.com/drive/folders/177urYSfm4n-9kGQTjVV_DlamRqJQDjrj?usp=drive_link)
- See last page for profit & loss

## 6. Registrar Report:

- So far, we are off to a great start this season with 60 kids registered already over the following divisions.

Rally cap - 13

U9 - 5

U11 - 5

U13 - 9

U15 - 13 Full, waitlist

U18 - 16 Full, waitlist

- Let's keep the momentum going and fill those divisions!

## 7. Coach & Player Development's Report:

- Want to discuss the NEZ tournament that I've received. 2 separate weekends. Ones for 7u and 9u and the weekend tournament is for 11u/13u.
  - 11U/13U tournament is the same weekend as our tournament so the dates would not work for that age group.



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- Tyson motions to send any teams that will not be apart of any of our home events to an away tournament, the cost of which will be covered by the association. Jillisa seconds. All in favour.
  
- 8. **Equipment Coordinator's Report:**
  - Report with Public relations. Will order what is needed once motions are passed.
  
- 9. **Concession Coordinator's Report: No report**
  
  
- 10. **Tournament Coordinator's Report: No report**
  
  
- 11. **Field & Maintenance Coordinator's Report: No report**
  
  
- 12. **Public Relations Coordinator:**
  - Jerseys from Evolutions
  - prices by far beat United Cycle and Stitch'n.
  - Full button jersey - \$39 +gst including names, numbers, & sponsors logos (if over 100 jerseys price goes down)
  - Patches would be an additional cost of \$8-9/ jersey
  - To change patches out every year is \$12/patch + \$8-9/new patch = ~\$20/jersey
  - The U18 jersey can be patched over but they have logos on both sides of the jersey. Patch may be irritating.
  - Once the jersey is in their system it can always be remade.
    - A lot of discussion is had on the necessity of ordering new jerseys and whether this should be done with a sponsor or not. It is decided that if we are ordering jerseys the association will pay for it rather than getting a sponsor as it would not seem fair to our yearly sponsors on paper to have a sponsor have a permanent logo for the next 5+ years as we do not intend on ordering new jersey every other year and concern is raised about removing patches every year and what that will do to the quality of the jerseys. Kirk motions to spend \$4200 for new jerseys for all age groups for the start of our 2026 season. Sarah seconds. 8 votes for. 2 votes against. Motion passed. New jerseys have been selected and Adam will move forward with Kim's help on ordering what is needed.
  
- Stitch'n
  - Richardson hat - \$21 logo included. Sponsor logos \$5-8/hat/logo depending on the logo
  
- Evolutions hat proback - \$30 + gst. Hard to size for all players



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- Kim motions to order enough hats for all registered players & coaches from Stitch'n. Adam seconds. All in favour.
- Rally Cap & U9 T-Shirts - Same as last year - \$19/shirt includes big logo on the front, number on the back and sponsor logo on back/sleeve
  - Kim motions to order rallycap shirts. Taylor seconds. All in favour.
- Sponsorship board from DC Signs ACM (aluminum composite) in 4'x8' with our logo on it for \$500. With stickers to go on top. I'd like to divide stickers into Tier 1, Tier 2, Tier 3 rather than different sizes than last year.
  - Kim motions to spend \$600 to upgrade the sponsor board. Adam seconds. All in favour.
- Approval of the Sponsorship Package
  - All levels for sponsors are agreed upon and we can now start putting these out to our sponsors. Kim will also be sending an email out to our last years sponsors asking for feedback on how our sponsors felt about their representation.
- Wetaskiwin County Grant applications due March 2. It requires a list of things we would be using the money for. This would include things like fencing, shale, new bleachers.

## 13. **Umpire Coordinator:**

- Umpire clinics will be held at the Griffith Scott school. March 28th will be the level 1 clinic. March 29th will be the level 2 clinic. Jeff has offered to be at both clinics.

## 14. **Other Items:**

- Criminal record checks are needed before our next meeting. No exceptions.
  - Tyson, Sarah, Micaela, Adam?, Ang?, Taylor, Jillisa

Next Meeting:TBD

Meeting Adjourned: 8:02PM



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Table1			
<b>Debit/ Expenses</b>	#	Total	Average
<b>Monthly totals:</b>		<b>\$ 42,332.22</b>	<b>\$ 3,527.69</b>
Municipality_WRPS Division Rentals & Diamond Usage Expense	\$	2,412.53	\$ 201.04
Website & Media Administration Expense (RAMP & TEAM SNAP)	\$	459.51	\$ 38.29
Gift cards_Special Volunteering Expense	\$	161.39	\$ 13.45
Baseball Alberta MMBA Association Annual Registration Expense	\$	2,212.50	\$ 184.38
Grandslamboree & Harvest Fair Combined Expense	\$	739.79	\$ 61.65
Registration Fees_Corrections Returns_Refunds Expense	\$	8,970.00	\$ 747.50
Concession_Touchless Transaction Telus Ipad SIM Card & Square Data Communication All Encompassing Expenses	\$	8,800.93	\$ 733.41
Tournament_Home_Away Expense	\$	1,461.53	\$ 121.79
Teams_Season Wind Ups & Building Expense	\$	296.62	\$ 24.72
Coach_Administration Staff Human Resources & Training Certifications Expense	\$	235.40	\$ 19.62
Marketing_Printed Media_Advertising Expenses	\$	736.47	\$ 61.37
Bank Service Charges Expense	\$	31.40	\$ 2.62
Umpire Game Management Expense	\$	5,012.50	\$ 417.71
Equipment & Uniform Expense	\$	8,847.34	\$ 804.30
Photography Annual Expense	\$	1,130.00	\$ 94.17
Office_Supplies Expense	\$	434.31	\$ 36.19
Player Development Training Expense	\$	200.00	\$ 16.67
River Hawks Related Member Fellowship & Fund Raising Expense	\$	190.00	\$ 15.83

<b>Credit/ Revenue</b>	Jan	Total	Average
<b>Monthly totals:</b>	<b>\$ 10,765.00</b>	<b>\$64,211.00</b>	<b>\$5,350.92</b>
Player Registration Revenue	\$ 10,765.00	\$29,903.25	\$2,491.94
Banking Interest & Investment Revenue	\$ -	\$10.27	\$0.86
Donations & Sponsorship Revenue	\$ -	\$12,660.00	\$1,055.00
Bottle Drive Revenue	\$ -	\$3,185.86	\$265.49
Concession_Touchless Transaction(SQUARE) All Encompassing Revenue	\$ -	\$13,564.95	\$1,130.41
Equipment & Uniform Revenue_Deposit	\$ -	\$2,372.17	\$197.68
Tournament_Home_Away_Revenue	\$ -	\$1,470.00	\$122.50
Player Development Training Revenue	\$ -	\$90.00	\$7.50
River Hawks Related Memeber Fellowship & Fund Raising Revenue	\$ -	\$437.00	\$36.42
ALGCB Regulated_Licensed Fundraising Revenue	\$ -	\$517.50	\$43.13