



Meeting Agenda

Regular board meeting of	Millet Minor Baseball
Date and time	June 11th, 2024 5:30pm
Location	Millet Agriplex

In Attendance: Robin, Lindsey, Thomas, Melanie, Annali, Jillisa, Bryana, Tyson, Jessica

1. **Call to Order:** 5:40pm
2. **Review of Previous Meeting Minutes:** Melanie motions to approve, Jillisa 2nds
3. **President's Report:** Tournament went well!

Things to remember for next year: VOLUNTEER have a volunteer be at the tournament the entire weekend signing people in and giving instructions as of what to do, many people were unsure of what their tasks were so that should be written out and communicated prior to their shift. CONCESSION it was a little slower this year due to the weather but they still kicked butt and made a ton of money for the association. We will need a volunteer next year to help with shopping and prep prior to any tournaments/events and also for washing and cleaning up after. We need to look into purchasing a couple crock pots. FIELDS we need brooms and dustpans for each dugout. The dugouts were exceptionally dirty this weekend and the Diamond Maintenance volunteers can take care of sweeping them out before and after games. We should better vet teams, make it clear we play by CUB league rules and do not enforce pitch count as it is a recommendation only. Catcher helmets are to be worn when warming up pitchers ON FIELD only - rule will be enforced. Give teams vouchers for food instead of actual food as there was a lot of wastage. Ask teams to be present for Skillz comp and home run derby- we work very hard to put these events on and make sure to have prizes etc, least they can do is show up or communicate they won't be attending that part of the tournament. JERSEYS I want to take money from bottle drive and McConnell donation and buy new jerseys from U9 to U15 McConnells name on sleeve (small) Will get price from evolution on reversible jerseys with 20 of each size from youth to adult. Also next year we need to make sure whoever is treasurer is to be at the diamonds picking up money at end of tournament days so our cash box is always secure. Melanie has said she is stepping down at the end of season as treasurer and equipment coordinator so please let us know if you know anyone who would be interested in joining the board and filling these positions. I'm just making a note for next years new treasurer. Thank you to everyone who put so much into this weekend! It was not easy! We had many hurdles with the weather but we did it and the kids did it! Everyone said how fun it was and how well ran it was! So all in all very successful weekend in my eyes, we should be so proud of our little association!

1. **Vice President's Report:** Thanks to everyone involved in the tournament this past week, that include the volunteers, parents, players, coaches and board members. The



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weather wasn't the best, but everyone involved did there best to make it a success.
Thank you!

4. **Treasurer's Report:** In the account \$22,613.57. Motion to approve a \$300 budget per team for individual wrap up parties. Thomas 2nds, all approve.
5. **Registrar Report:** Nothing to report
6. **Coach & Player Development's Report:** Tournament was great. There was lots of positive feedback on how teams enjoyed themselves. Food bank was great. We got 6 bins filled and dropped off on Monday. My recommendations for Showdown next season: Field & Diamond maintenance coordinator and volunteers be required to cover the mornings for field prep and line chalking and before games that Millet coaches aren't around. Need 45 min per diamond from scratch and 15-20 min if you're just sharpening up lines that are already there. I started at 6:30 to get all diamonds chalked before 8 am games. Advertise house teams only. No YEGA teams will be allowed to enter. Ask for rosters to be submitted before the team can be admitted to the tournament and send to our coaches of each division to vet the teams they're playing against. We can only do so much and essentially it's the coaches who get upset if dynamite teams are entering our tournament. If they have call ups or unrostered players then they drop those players or we find new team to enter. Make for volunteer hours to host u13 playoffs next year. Set up on all 3 diamonds.
7. **Equipment Coordinator's Report:** nothing to report
8. **Concession Coordinator's Report:** Prior to the Showdown Weekend, we borrowed Jessica's van (thank you!) and picked up supplies for the concession stand. We decided to repeat last year's menu and see how it went. Obviously much more prep is involved when you sell Taco in a Bag, so I spent about 2.5/3 hours at the concession on Friday night, pre-cooking big ol logs of ground beef, filling squirt bottles with sour cream, washing and shredding lettuce, setting aside the chips/juice boxes for the team meals, and ensuring all ingredients were unthawed in the cooler for the breakfast sandwich, poutine, burgers, hot dogs, etc to start the day. In my opinion, next year we could make this pre-Showdown prep a volunteer shift for one person if we wanted to continue to have items like Taco in a Bag on the menu.
9. The weather didn't cooperate as much as we liked which resulted in lower sales + teams leaving for lunch on Saturday also was a bit of a bummer. Sunday however was steady and more consistent. Last year I can see the concession was open on Friday night as well, which also contributed to higher sales.
10. Regardless, all concession volunteers who signed up over the weekend, were present and according to Tom, in great spirits. Even when we had some adversities like one of the fryers shorting out on Saturday, Glenn Hofstra stepped up and brought his own deep fryer from home for us to use and saved the weekend. We also had some



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discrepancies with the cash on hand vs what was entered in the ipad (just under \$30). This was most likely due to several refunds for customers for items that had run out

Over the weekend, we sold:

- Hot dogs - 93 (70 last year)

-Poutine - 88 (104 last year)

-Cheeseburger/hamburger - 94/10 (161/74 last year)

- Taco in a Bag - 68 (58 last year)

- Gatorade - 60 (68 last year)

-Fries - 81 (80 last year)

- Pop - 106 (123 last year)

-38 combos + fries/pop add-on (99 last year)- -Breakfast sandwich - 61 (95 last year)

-Prime - 12 (probably won't carry this next year, the party packs of Crush are waaaay more popular, less expensive + higher margins)

- Candy bags - 68

- Hats - 13 (we'll have to advertise and push more for these at Harvest Fair) Last year, they made 672 sales (average order was \$9.46). This year, we had 372 sales (average order was \$11.35). So even though we had crap weather for most of the weekend and were open for 4 hours less, we still made money. Another pro, is that we will likely be good for most items for Harvest Fair and potentially Wind-up if we'd like to offer complimentary beverages. My suggestions for next year are:- 1-2 additional persons on the board with Food Handler Certification, so the Concession Volunteer does not need to be present at all times.- Have a prep volunteer shift prior to Showdown to lighten the lift on the Concession Volunteer.- Now that we have two consecutive years of sales information in the iPad, we can put together a general shopping list with quantities to make this job as easy as possible. Take tasty looking photos of the food to promote on Rants/Raves to get more of the gen pop out to purchase food and support youth sports in the community.- Another idea is to put a simple sandwich-board side near the bridge by Veteran's Way to let the soccer crowd know we are open.- Look into purchasing a larger cistern for the water or look into connecting to the town's water supply (where does our grey water go by the way?) so we don't need to keep calling Don from Drain Tech to come fill the tank. Ex. This smaller tank is not enough to do dishes at the end of the night, so we have to take the dishes and equipment home to clean and sanitize them in our kitchen. Also we could consider giving Don a key to fill the cistern. Ex. He will typically fill the tank after his work day - this can sometimes be between 7:30-9pm at night.

11. **Tournament Coordinator's Report:** Everything has been covered.

12. **Field & Maintenance Coordinator's Report:** vacant

13. **Public Relations Coordinator:** Discuss feedback on photographer and plan for next season. Association wrap-up party will be June 26th at 6pm and we will provide, burgers/hot dogs and drinks. Each division will bring:



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- Rally Cap - Salads
- U9 - Plates/cutlery/napkins/cups
- U11 - Fruit
- U13 - Veggies
- U15 - Desserts
- U18 - Snacks

14. **Umpire Coordinator:** nothing to report

15. **Other Items:**

Next Meeting: July 30th, 2024 5:30pm
Meeting Adjourned: 6:50pm