



# Meeting Agenda

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Regular board meeting of	Millet Minor Baseball
Date and time	January 8, 2024 @ 7:00PM
Location	Millet Agriplex

In Attendance: Tyson Carr, Thomas Dudley, Jeff Coates, Melanie Meade, Robin Vincent, Catherine Chalmers

1. **Call to Order: 7:09PM**

2. **Review of Previous Meeting Minutes:** Melanie motions to approve previous minutes.

Tyson seconds. All in favour.

3. **President's Report:**

- Positions up for election are : Vice President, Treasurer, Secretary, Registrar, Coach and player development, Equipment coordinator, Concession Coordinator, Tournament Coordinator, Field and Maintenance Coordinator, Public Relations, and umpire coordinator.
- We will hold the AGM on February 12th @ 6:30 PM

4. **Vice President's Report:**

- Due to the vacancies of the Diamond Maintenance Coordinator and Concession Coordinator positions, I have added notes and points that should cover those positions as handovers for the new members that will be taking over. I won't be reviewing any of these items at the meeting unless there are questions from board members in attendance who reviewed this listed prior to, so our meeting doesn't drag out.
- VP
- I was not able to attend the Wetaskiwin AGM held in November but I have noticed that their new executive board appears to be posted on their website. I strongly recommend connecting with them as a partnering association.
- I attended the morning session of the Alberta Baseball AGM which basically disclosed their financials and new members. They also declared at this meeting that they had no intentions of raising registration fees.
- I opted out on the afternoon session as there was a 3 hour break between sessions and I was there solo.
- With the AGM fast approaching, I have reached out to several families to let them know that all positions besides President are up for nomination and re-election. A couple have taken interest and are awaiting the announcement of the AGM date.
  - These are my recommendations for the AGM.
- The AGM should consist of a brief description of the positions available, nominations and voting to take place after disclosure of the financials
- The AGM should be scheduled no longer than one month from this date (Feb 8,2024?)



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- Since Melanie has possession of the printer bought for printing off MMBA documents, could she please print off the material required for the AGM? (Financial statements, Descriptions of positions for election, attendance sheet, last years AGM etc.)
- Immediately following the AGM, the first meeting with the new board should be scheduled. With new positions that need to be getting to work immediately (Registrar, Secretary, VP) topics like Sportall and TeamSnap along with a date to open registration need to be decided ASAP. Until a registrar has their resources lined up, MMBA could consider an online or paper registration to secure numbers sooner rather than later as well as introduce any early bird discounts that might be considered. This might help with vetting coaches as well.
- Tournament dates could be set sooner rather than later, allowing volunteer slots to be developed and filled. One strategy for early bird/volunteer slot placement could be that if you register early, you pick your volunteer position. After the early bird date, the Association delegates your task/date (with consideration to families needs).
- Volunteer hours for the GrandSlamBoree could be filled with older players from U18 and/or U15. Monitoring bouncy castles, diamond prep and cleanup could easily be handled by players this age as a team effort and therefore, we free up adult volunteer spots. Coaches would collaborate with their families and the tournament organizer to ensure enough people are there. Players would not be in the concession preparing food but they could help all the same.
- Pick a later weekend for the GrandSlamBoree. May is too soon. The weather isn't as nice. And the rally cappers are not on the same schedule as the older age groups so they can have their day at any point as long as it doesn't conflict with playoff games which are typically the 3<sup>rd</sup> week in June.
- Promote Umpire Clinics. If we have them in Millet, maybe more Millet locals sign up. Contact Baseball Alberta ahead of time to schedule hosting.
- Track down our current insurance ASAP so we can utilize the school gym sooner, and potentially put on warmup clinics.
- Organize and prepare the volunteer schedule before registrations are announced. Take into consideration the feedback from past events. Utilize a tournament committee.

## 5. **Treasurer's Report:**

- In account 19,469.16

## 6. **Registrar Report: No Report**

## 7. **Coach & Player Development's Report:**

## 8. **Equipment Coordinator's Report: No Report**



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## 9. **Concession Coordinator's Report:**

- Consider having to rebuild the deck and railings on the bbq deck
- Consider utilizing outdoor, propane fueled deep fryers to assist with or take on all deep frying
- A gazebo/roof overhead to protect people working the bbq's from the elements
- The health inspector needs to be contacted as soon as a coordinator is chosen. An inspection needs to be conducted asap and a second inspection with water samples to be provided once freezing night temps are done for the spring
- Level of training for the replacement coordinator to be considered. Cynthia received the higher level of training that enabled us to hold unlimited events for the year. Otherwise we need to apply for every 3 events we plan on preparing food
- Look into utilizing the concession during regular season games for teams to raise funds for their windups, away tournaments etc.

## 10. **Tournament Coordinator's Report: No Report**

## 11. **Field & Maintenance Coordinator's Report:**

- Inquire with the town if they will replace the home plates or share the cost and installation. Diamonds 1 and 3 are particularly bad
- Purchase bags of chalk sooner rather than later. Order the same amount or more than we did last year
- Was an inventory submitted?

## 12. **Public Relations Coordinator:**

- Will be posting vacant positions to social media.

## 13. **Umpire Coordinator: No report**

## 14. **Other Items:**

Next Meeting:TBA

Meeting Adjourned: 8:27PM