



Meeting Agenda

Regular board meeting of	Millet Minor Baseball
Date and time	April 17, 2023 @ 6:30PM
Location	Millet Agriplex

In Attendance: Tyson Carr, Jeff Coates, Melanie Meade, Robin Vincent, Cynthia Sheppard

1. **Call to Order: 7:09 PM**

2. **Review of Previous Meeting Minutes:**

- **Can not approve. Not at quorum.**

3. **President's Report:**

- Equipment - would like to have a break down of what equipment we have for each team and how many. Example; rally cap, how many tee's do we have? U9, how many bats and so forth for all individual teams. -Tabled
- Also what shape are they in? Is there anything that needs replaced or is on the way out that will not make the season? -Tabled
- Want to make Jose's position easier and get in the know because he is very busy. If we know what's what then we are able to jump in if he is unavailable. Tabled
- Financials - mail needs to be picked up from the post office on a regular basis, opened and filed right away. It's no longer acceptable to leave this until the last minute. We then are not at risk to our mailbox being closed due to no activity. It's unacceptable that we have gotten notified and almost closed because it has not been checked with mail piling up. The mail being sent is of importance. The association should not be putting the energy to get this mailbox up and running again with the season starting.
- Volunteers - do we have a template yet for managing our volunteers? If not then this needs to be of priority and done ASAP. I can help with this - Sara completed and is ready for uniform pick up
- I have not been president for very long, I have noticed issues and I wanted to bring them up.
 - The communication needs to be better between one another
 - People need to take accountability
 - We are X amount of people volunteering for children's baseball, focus on that.



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- We are all here to lend one another a hand and make this season as successful as possible for these kids, if someone is extending help then accept it and thank them. It's in everyone's job description to help better the association.
- I get that everyone is busy, so am I but we took on this commitment knowing that. So please do what is required of you.
- Again, if anyone needs help I am right here to help with anything needed so please reach out.

4. Vice President's Report: Tabled Entire Report

- Tournament committee – Sara and Thomas are on the committee. We need one or two more volunteers for this committee.
- Volunteer hours for Harvest Fair
 - I would like to see the association accept the offer from the Lions clubs to utilize all 7 volunteers for the Harvest Fair.
 - Please assign 2 volunteers to help with the seacan clean up at the end of the season
- **Slamboree**
- Gifts/Prizes – ideas for the players (depending on if we provided a gift last year but is strongly encouraged)
- Pictures? Are going to get pictures of are tournament professionally done
- Sponsorship, Thomas to report
- My suggestion is to give a gift box/basket at the end of the tournament, to keep the majority of players/teams at the diamond or provided at there lunch time to help keep the players attention.
- Menu for concession should be completed in the time frame between 6th to 12th and reasonable prices offered. Menu is on the website.
- Gummie bags was a big hit last year. Feed the kids more sugar!
- **Showdown**
- Prizes/Swag for the Cellie, Home Run derby and longest throw
- Pictures? Are going to get pictures of are tournament professionally done
- Sponsorship, Thomas to report
- Winner prizes for U-11,U-13 and U-15. Are we giving out medals, a trophy to the winners?
- Diamond Maintenance should be handled by either 2 volunteers or by the Millet teams
- If volunteers are assigned they have to be properly trained racking and chalking the lines
- If it is done by the Millet teams, I recommend that the coach assigns kids to aid in grooming the diamond and help chalk the lines



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- Find out from the town about garbage pick up. Last year they had a town employee to do garbage patrol
- Renting the Hugo Witt room, can we book it soon?
- I would recommend a later start time such a 9am or 8:30am
 - complaint was that the games were too early last year
- Players free hot dog combo
 - I recommend that we purchase a cart that carries pops, chips, and keeps hot dogs warm(warmer)
- Costco sells cheap smartphones
 - Any update on the plan for the smartphone for the square.
- Umpires
 - We should start scheduling umpires as soon as possible

Vice Presidents Report

- Equipment count
 - Equipment that we have ordered this year, what has been delivered and what equipment still needed to be picked up?
- Ordered 30 RC Blue jay hats w/ 30 report cards and stickers
- Contacted AB baseball again about the association insurance
- Parents complaint about the no hard dates regarding practice times when we open registration
- Coach in training – young players that want to give back to the community by becoming a coach in training U-15 and U-13
- Thomas to present the main concussion protocol. Thank you Thomas

5. **Treasurer's Report:**

- 23,795.07 in account
- Some parents not sending the full amount just the deposit. Maybe we need to re evaluate the website.
- 45 athletes paid for so far
- Need Abby Reiner email. And whose child is hers. Only sent 100\$

6. **Registrar Report:**

- 4 New registrations,
- Rally cap-20
- U9-12
- U11- 13
- U13-11
- U15- 11
- Total 67 Registered



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- Closed Registration April 14th
- Sent reports to Melanie, and Sara
- Sent reports to Baseball Alberta, had to do a lot of inputting as Baseball Alberta will not input anything going forward.
- Getting numbers together for Justin for the blue jays hats
- May 8th Coaching info, and Roster has to be completed (Tyson)
- Mostly emailing reports to Tyson for his coaches binders(which look awesome)
- Contacted McConnell regarding the baseball hats for the upcoming team and he will be calling stitchery and more with our numbers, and coaching numbers. I will be able to send our numbers to them on Monday as well. I will also verify they can have the order completed by May 4th.

7. **Coach & Player Development's Report:**

- Want to touch base on cages
- We need to divide rally cap team
- If Jeff doesn't speak on it I'd like to talk about a clinic in the tennis court
- Would like to talk about wind up/ river hawks!!
- School time pros/cons- Would like to be in earlier. Will have our insurance by end of June which will cover us for next year.

8. **Equipment Coordinator's Report:**

9. **Concession Coordinator's Report:**

- Cynthia will be going over numbers & stock with Jeff to get a grasp of things over the next few weeks.

10. **Tournament Coordinator's Report:**

- Sara dropped off volunteer sign up sheets for uniform pick up. Everything was balanced out to allow for the exact amount of hours we needed.

11. **Field & Maintenance Coordinator's Report:**

- Concession inspection with the MFD rep resulted in an order to install a commercial gas ventilation system for our deep frying needs. He also requires us to replace our 3 two pound fire extinguisher with 1 extinguisher that is a minimum of 5lb. So far I have only been able to find a hood/fan for \$1400.00 but I am



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awaiting a quote from the same electrician. I'm considering re-furbished or re-purposed (Salvage from past restaurants, food trucks etc.) and hope to have a price in mind with an anticipated time frame for installation this week. I am currently in talks with Harley, the electrician from Wetaskiwin, regarding cost and installation as this is also something within his skill set.

- A walk around of the diamonds with the Town of Millet Public Works Manager showed that the diamonds at the time were slightly too soft to practice on. The Backstops are in a bit worse repair. Rob has pretty much said the town isn't going to spend any money on the diamonds, but that we can take it up with council to express. The fences along the 1st and 3rd base lines are curling upwards and outwards. The new dugouts are in solid condition but there are no hooks on the walls. Rob said if we wanted to we could install something.
- I discussed that moving forward, the town will need to install more sturdy and durable home plates. It was discussed last year but not followed up by them. The issue is that other teams (Slow pitch, outside organizations) are sharing the same home plate with us and we're left with the repair. I mentioned that since they are now charging teams for diamonds, there should be some kind of allocation from those proceeds to diamond improvements. We may need to consider a joint grant effort?
- The town will cut and drag the diamonds on Tuesdays and Thursdays, using our drag. They have no issues with us bringing our own equipment to drag. (we'll need a unit for the tournament).
- The current sea can is not a pressing issue for them. Rob said that they just wouldn't allow us to bring in a new or additional one. He also said that if we spoke to council, they may consider letting us clad or put siding on it to make it look like a normal shelter
- At that time, Rob did not have any suggestions or restrictions as to where we can put up the new storage facility if we do get approved for that project. One location that was discussed was to the NE of the Agriplex behind the fire hydrant and that would bring us closer to power, water, sewer if need be. There was also talk of installing it as an add on to the concession.
- I spoke to Rob about continuing our mission of a U18/Premium Diamond and he suggested setting up a meeting with Lisa Novotny at the town to discuss land options.
- I have reached out to the town to seek permission for our teams to utilize the tennis courts for practices on nights that the diamonds are not usable and should have a response by meeting time
- I will be working with Cynthia to review last year's concession preparations and help her with a menu and price list
- A local vendor has offered the services of their new ice cream and cotton candy trailer. They are in the process of getting all of their permits and insurances in



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order and have offered to pre make cotton candy for our events and send us a price list soon

- Construction of the replacement decks has not been scheduled yet
- Someone may need to contact the town to see if they will have porta potties set up by the time our games are scheduled to begin (installed as soon as practices start would be nice too)

12. Public Relations Coordinator:

- FB 246 IG 52 Followers
- Social media Posts have included:
 - the bottle drive, the showdown tournament in June, the gear swap and the jersey pick up.
- I have gone out and gave local business posters for the bottle drive to put up in their business.
- I've talked to a few local businesses about being sponsors this year. There is some interest, It's just figuring out the details.
- I've talked to Darryl at Evolutions sports about being a sponsor and getting us discounts for the association.
- I will be presenting the main concussion protocol.
- Here is the sponsorship packages I've put together for this year.

Sponsorship Program for MMB 2023

Season and Showdown Sponsor \$1,250

- Title sponsor for Millet Hornet Ball Showdown (U11,U13,U15 June 9-11, 2023)
- Main Logo on Banner for tournament
- Photo op and ceremonial throw at tournament winning game for U15
- Name & Logo on MMB website
- Framed retro jersey from Millet Harvest Fair alumni game with logo on arm of Jersey
- Tagged and mentioned in all social media post regarding tournament and MHF alumni game
- Logo on Bulletin Board

Grand Slam Jamboree Sponsor \$750

- Title sponsor for tournament (Rally Cap fun tournament)



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- Tagged and mentioned in all social media post regarding tournament and MHF alumni game.
- Name & Logo on MMB website
- Lawn signs placed in town with your logo on it during the tournament.
- Framed thank you photo and a MMB retro jersey & retro hat.
- Logo on arm of retro jersey

“I love Millet Baseball” Sponsor! \$500

- Player of the week sponsor (\$50 gift card to area business)
- Tagged & mentioned on social for Player of the Week
- Tagged & mentioned on social during tournaments as a thank you sponsor
- Logo on website
- Logo on banner for tournament both tournament
- Receive retro jersey & hat at Harvest Fair

Player of the Week Sponsor \$100

- Tagged & mentioned on social for Player of the Week
- Logo on website

Alumni Game Fee \$125

- Includes retro jersey & hat

Additionally here are the cost for a banner and law sign From DC signs (Casey Adams)
SUPPLY: 8' x 4' - BANNER 13oz matte w/ hemm and Grommets every 2' - \$250.00 ea
SUPPLY: 24" x 16" Direct print Lawn signs single sided 3mm coro - \$25.00ea comes with step stake
Design time \$75.00 / hour

- Some discussion was had and changes will be submitted to Thomas and approval will happen at a later date.

13. Umpire Coordinator: No report

14. Other Items:

- I emailed BA about teamsnap. They are claiming that they are not using team snap this year. I have emailed them back and said 2 of my board members came back from their division meetings stating otherwise and asking for clarification on that. Hope to have more on this soon. However, do we want to move ahead and just pay for the season ourselves for communication purposes. Last year it was \$9.99/month plus taxes per team. We only paid for the U9's last year as they



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weren't included in the league plan.- Email will go out for board approval so Catherine can get started on this.

- Discussion about group chat timeline.- Messages will be sent during agreed upon "business hours"
- Thomas can you please work on getting everything on the website up to date with all proper information. ie. Adding practice nights to the age criteria page and getting our teams set up with their pages. Removing sponsors that do not apply to this season.-Tabled.

Next Meeting:April 24th @7:00PM

Meeting Adjourned: 9:27PM