



# Meeting Agenda

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Annual General Meeting of  
Date and time  
Location

Millet Minor Baseball  
February 12, 2024 @ 6:30PM  
Millet Agriplex

In Attendance: See sign in sheet

- **Call to Order: 6:31PM**
- **Review of Previous Annual General Meeting Minutes:**
  - Thomas Dudley motions to accept previous AGM minutes. Tyson Carr seconds.  
  
All in favour.
- **President's Report:**
  - I look forward to the season and this AGM
  - I would Like to touch base on a few things we are doing for the season or plan to do.
  - Tournaments - set dates and start advertising
  - Lock down vendors
  - Volunteer hours - would like to have those better organized this year.
  - Set up an email chain possibly? Send texts with reminders? Ideas are welcome
  - Registration- offering early bird discounts, how much this year?
  - Equipment - inventory still needs to be finalized, I will get this done but could use one more person for help..
  - Look forward to the season and new board members!
- **Vice President's Report:**
  - Due to the vacancies of the Diamond Maintenance Coordinator and Concession Coordinator positions, I have added notes and points that should cover those positions as handovers for the new members that will be taking over. I won't be reviewing any of these items at the meeting unless there are questions from board members in attendance who reviewed this listed prior to, so our meeting doesn't drag out.
  - Tournament dates could be set sooner rather than later, allowing volunteer slots to be developed and filled. One strategy for early bird/volunteer slot placement could be that if



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you register early, you pick your volunteer position. After the early bird date, the Association delegates your task/date (with consideration to families needs).

- Volunteer hours for the GrandSlamBoree could be filled with older players from U18 and/or U15. Monitoring bouncy castles, diamond prep and cleanup could easily be handled by players this age as a team effort and therefore, we free up adult volunteer spots. Coaches would collaborate with their families and the tournament organizer to ensure enough people are there. Players would not be in the concession preparing food but they could help all the same.
  - Pick a later weekend for the GrandSlamBoree. May is too soon. The weather isn't as nice. And the rally cappers are not on the same schedule as the older age groups so they can have their day at any point as long as it doesn't conflict with playoff games which are typically the 3<sup>rd</sup> week in June.
  - Promote Umpire Clinics. If we have them in Millet, maybe more Millet locals sign up. Contact Baseball Alberta ahead of time to schedule hosting.
  - Organize and prepare the volunteer schedule before registrations are announced. Take into consideration the feedback from past events. Utilize a tournament committee.
  - While I am stepping away from MMBA as an active board member, my family intends on continuing with our membership and I would like to continue to pursue a coaching position within the U15 division. I wish the new board success and as an honorary lifetime member. I will still try to be available for future meetings where input or a vote to meet quorum is required from me.
- **Treasurer's Report:**
    - Start of the year - \$16,642.79
    - Total income - \$ 41,344.95
    - Total Expenses - \$ 38,476.96
    - Total in the bank account currently as of February - \$19238.44
    - Total donations this year was \$7,889.40 (includes bottles collected from the concession)
    - Total concession sales this year was \$15,790.65
    - Our hat fundraiser made \$1,560
    - The bottle drive brought in \$3,240,65
    - We did do some upgrades to the concession which cost MMB \$4224.67



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- As well as required and iPad for \$200 with cellular which cost is \$103.18
  - We lost money on the river hawks game of about \$1555.00 as the buses cost us \$1575.00
  - We have a great bank account to start the next year up. The previous umping coordinator and I have discussed doing a weekly pay out instead of monthly if it would help the next umping coordinator. My recommendation would be to continue to take mainly e transfers for payment of fees and ect as it helps the treasurer keep everything organized and tidy. I would also recommend payments of receipts not being sent until the receipts are in your hand as it takes a lot of printer ink to print everyone's photos out.
  - All in all it was a very successful year as a treasurer. I am willing to stay on for one more year if this position cannot get filled. I have made it very easy for the next person coming on with Google docs and e transfers set up easily.
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- **Registrar Report: Vacant**
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- **Coach & Player Development Coordinator's Report:**
    - Our season went well. All our coaching staff were great and they were all up to date on certifications that meet the criteria of mmba. We had alot of parent coaches this year and have spoken with a few we will have some returning. I feel comfortable to say that our coaching staff for 2024 will be a breeze. We need to ensure that with any new coaches we look into courses for them at the cost of mmba.
    - Things that require attention asap:
      - Renew our insurance with baseball Alberta.
      - Get in contact with Griffith Scott school to start organizing our preseason training.
      - We need to find out exactly how spordle works with the registration process and what BA expects from our board regarding registering our teams including coaches and contact information. We also need to let them know which days each one of our divisions have chosen for there availability days for BA to schedule games.
    - Things in near future.
    - There needs to be a new budget talk for more training equipment coming into our 2024 season. Here are some examples.
      - Training balls(soft toss batting)
      - Medicine balls.
      - Weighted baseballs (designed to work pitchers. )
      - Ladders
      - Nets
      - L screens
      - Cones



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- \*\*\*18u “Stingers”
  - This team is going to need all necessary equipment required to play safely and prosper. I recommend we do not release a budget to this until we have minimum of 12 players registered for this age group.
- Other than this. Let’s get out there and recruit
  
- **Equipment Coordinator’s Report: Vacant**
  
- **Concession Coordinator’s Report:**
  - Consider having to rebuild the deck and railings on the bbq deck
  - Consider utilizing outdoor, propane fueled deep fryers to assist with or take on all deep frying
  
  - A gazebo/roof overhead to protect people working the bbq’s from the elements
  
  - The health inspector needs to be contacted as soon as a coordinator is chosen. An inspection needs to be conducted asap and a second inspection with water samples to be provided once freezing night temps are done for the spring
  
  - Level of training for the replacement coordinator to be considered. Cynthia received the higher level of training that enabled us to hold unlimited events for the year. Otherwise we need to apply for every 3 events we plan on preparing food
  
  - Look into utilizing the concession during regular season games for teams to raise funds for their windups, away tournaments etc.
  
  - Upgrades/purchases included Ventilation for the deep fryer area, shelving for the drying rack, backsplash for the cooking and prep area.
  
- **Tournament Coordinator’s Report: Vacant**
  
- **Field & Maintenance Coordinator’s Report:**
  - Inquire with the town if they will replace the home plates or share the cost and installation. Diamonds 1 and 3 are particularly bad. Also inquire to see if they intend on raising the diamond rental rates



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- **Public Relations Coordinator:**

- Facebook Followers 281
- Instagram followers 102
  
- 20,798 reaches on FB 511 on Instagram
- 3,940 people visited our Facebook page
- Our audience is 74% women and 26% men
- majority ages being 35-45
  
- From a sponsorship perspective we had a great turnout for the season. With our three top sponsors bringing in \$3,750. Our remaining sponsors brought in \$2100 if you include the alumni game that's an extra \$1,000 so in total from the sponsorship we brought in \$6,850.
  
- Our player of the week sponsorship initiative was a success from the sponsorship perspective from a team implementation perspective it wasn't as successful. I really only had two teams committed to the whole season of doing player of the week every week. a few other teams just did not commit to it as much and I wasn't in a position to track people down every week to implement it. Weather and missing games made it a challenge to implement it as well. I would recommend next year to make it part of the coaches notebook to have it implemented every week if that's something we want to pursue.
  
- From a communications perspective I set up a Google Chrome's page for the public relations position everything is all organized into one Microsoft Chrome account so whoever takes over the account next time we'll have everything integrated into one easy system so they don't have to figure out username passwords login Pages.

- **Umpire Coordinator: Vacant**

- **Other Items:**

- **Elections of Executive**
- President- **NOT UP FOR ELECTION** To be signing authority on account [REDACTED]. To also have signing authority on the associations post office box.
  
- Vice President- Thomas Dudley puts his name forward. Jason Meade puts his name forward as well. A secret ballot is held. Thomas Dudley is elected as Vice President votes 11-3.
  
- Secretary-To be signing authority on account [REDACTED]. To also have signing authority on the associations post office box. Jessica Porter puts her name forward. All in favour. Jessica is elected as Secretary for the remaining year of a 2 year term started in 2023.



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- Treasurer-To be signing authority on account [REDACTED] To also be the key holder and have signing authority on the associations post office box. No one is nominated or steps up. Melanie Meade will continue this role for one more year or until a replacement is found and elected.
  - Registrar- Jillisa Fisher puts her name forward. All in favour. Jillisa is elected as Registrar.
  - Coach Coordinator/Player Development- Tyson Carr will step into this position for another term.
  - Equipment Coordinator- Melanie Meade puts her name forward. All in favour. Melanie is elected as Equipment Coordinator.
  - Concession Coordinator- Carly Dudley puts her name forward. All in favour. Carly is elected as Concession Coordinator.
  - Tournament Coordinator- Remains Vacant
  - Umpire Coordinator- Annali Bennett puts her name forward for Umpire Coordinator. All in favour. Annali is elected as Umpire Coordinator.
  - Field & Maintenance Coordinator- Jason Meade puts his name forward. All in favour. Jason Meade is elected as Field & Maintenance Coordinator.
  - Public Relations Coordinator- Lindsey Starky puts her name forward. All in favour. Lindsey is elected as Public Relations.
- As Catherine is exiting after serving many years with MMBA, Melanie would like to nominate Catherine Chalmers for the Life Membership. This is the highest honor that can be bestowed by the association. Jeff Coates seconds this. All are in favour. Catherine is awarded the second Life Member within in MMBA. She would like to thank everyone for the opportunity to serve in such a great organization and is excited to see what the new board will bring to Millet Minor Ball.

Next Meeting: TBD

Meeting Adjourned: 7:32PM