



Mitchell Ringette Association Team Balancing Procedure

Revision: - 09/13/2022

Procedure Purpose

1. In the event the association needs to move a player(s) from one age group or team to another in order to adequately fill a short-handed roster or reduce an excessive roster and host a team(s).
2. In the event the association needs to move an entire team up a level to position the team with equal caliber teams.
3. A parent has made a request to move a player from one age group or team to another.

Beginning of Season

Scenario 1 – The Association needs to move one or more players in order to fill a roster or reduce a roster size and host a team(s)

1. Association reviews the overall registration numbers and establishes a player(s) need to be moved in order to fill a roster or reduce a roster size and host a team(s).
2. President or designate discusses the need to make an adjustment with the coach of the team needing a player(s) and the coach of the team needing to give up a player(s).
3. An agreement between the three parties is made to instigate the move(s).
4. The coach of the team needing to give up a player(s) sends a request to all parents indicating the number of players needed to be move to the entire team asking if anyone is willing to volunteer to make the move to the short-handed team.
5. Parent(s) respond to the request for voluntary moves.
6. If the requested numbers of players needed to volunteer equal the number needed to make the move to the short-handed team, the two coaches and president or designate will agree upon the move and the registrar will be notified and the moves will take place.
7. If the requested numbers of player(s) needed to make the move to the short-handed team are not found voluntarily **OR** are in excess of the number required, then on ice tryouts will be held to establish the best candidate(s) for the move.
8. On ice tryouts will be held during a team's normal practice time and will have a minimum of two, (no maximum limit) impartial evaluators review the players and make recommendations to the coach of the team needing a player(s), the coach of the team giving up a player(s) and the president or designate.
9. An agreement will be reached between the three parties and the president or designate will contact the parent(s) of the player(s) making and or not making the move.
10. Parent(s) will accept the recommendation of the evaluators.
11. The registrar will be notified of the move(s) and the team rosters will be adjusted.

Scenario 2 – Parent submits a formal request with an explanation for the move via email to the president or designate requesting a move of a player to another team.

1. Coach of the team losing a player, coach of the team gaining a player and the president or designate review the request.
2. The request will be reviewed for the following credentials, it is in the player's best interest, it will not be a detriment to the roster size of the team losing the player and is generally warranted.
3. If accepted, a written acceptance of the request will be sent by the president or designate to the parent, the coach of the team losing a player and the coach of the team gaining a player.
4. The registrar will be notified of the move and the team rosters will be adjusted.
5. If rejected a written rejection of the request with an explanation will be sent by the president or designate to the parent, the coach of the team losing a player and the coach of the team gaining a player.
6. Parent will accept the decision.
7. Any cost associated with the parent directed change such as registration increases moving from FUN1 to FUN2 or FUN2 to FUN3 will be paid by the parent in a timely manner.

During the Season

Scenario 1 – The Association needs to move one or more players in order to fill a roster or reduce a roster size and host a team(s) in the event a player(s) leave the association for any reason.

1. Association reviews the overall current team numbers and establishes a player(s) need to be moved in order to fill a roster or reduce a roster size and host a team(s).
2. President or designate discusses the need to make an adjustment with the coach of the team needing a player(s) and the coach of the team needing to give up a player(s).
3. An agreement between the three parties is made to instigate the move(s).
4. The coach of the team needing to give up a player(s) sends a request to parents indicating the number of players needed to move to the entire team asking if anyone is willing to make the move to the short-handed team.
5. Parent(s) respond to the request for voluntary moves.
6. If the requested numbers of players needed volunteer to make the move to the short-handed team, the two coaches and president or designate will agree upon the move and the registrar will be notified and the moves will take place.
7. If the requested numbers of player(s) needed to make the move to the short-handed team are not found voluntarily **OR** are in excess of the number required, then on ice tryouts will be held to establish the best candidate(s) for the move.
8. On ice tryouts will be held during a team's normal practice time and will have a minimum of two, (no maximum limit) impartial evaluators review the players and make recommendations to the coach of the team needing a player(s), the coach of the team giving up a player(s) and the president or designate or designate.
9. And agreement will be reached between the three parties and the president or designate will contact the parent(s) of the player(s) making and or not making the move.
10. Parent(s) will accept the recommendation of the evaluators.
11. The registrar will be notified of the move and the team rosters will be adjusted.

Scenario 2 – Parent submits a formal request with an explanation for the move via email to the president or designate requesting a move of a player to another team.

1. Coach of the team losing a player, coach of the team gaining a player and the president or designate review the request.
2. The request will be reviewed for the following credentials, it is in the player's best interest, will not be a detriment to the roster size of the team losing the player and is generally warranted.
3. If accepted, a written acceptance of the request will be sent by the president or designate to the parent, the coach of the team losing a player and the coach of the team gaining a player.
4. If rejected a written rejection of the request with an explanation will be sent by the president or designate to the parent, the coach of the team losing a player and the coach of the team gaining a player.
5. Parent will accept the decision.
6. Any cost associated with the parent directed change such as registration increases moving from FUN1 to FUN2 or FUN2 to FUN3 will be paid by the parent in a timely manner.

Scenario 3 – The association or ringette league in which a team plays request the team move to the next higher level to position the team with like calibre teams.

1. If a team has been dominating the age group in which it plays, the association or the league, (WRRRL, WRRRA or GLRL) in which the team plays may request the team move up an age level or move from the regional level to a provincial level.
2. When this situation happens, the association's executive and the team's bench staff will meet to discuss the situation to establish if the move should be made.
3. Based on the outcome of the discussion, the president or designate with the team's bench staff will meet the team's parents to discuss the next steps for the team.