

CONSTITUTION

MOOSE JAW LITTLE LEAGUE BASEBALL

AMENDED: October 2015

ARTICLE 1 – PURPOSE

1. The Non-Profit Corporation, the Moose Jaw Little League Baseball Association Inc., should hereinafter be referred to as “the Association”.

ARTICLE II – PURPOSE OF THE ASSOCIATION

1. Foster, promote and improve Little League Baseball at all possible age levels in the City of Moose Jaw in accordance with standards and playing rules as prescribed by Little League Baseball as amended by the Board of Directors.
2. To institute, regulate and operate a baseball program within the City of Moose Jaw and District as zoned by Little League Baseball, whereby and wherever possible all persons between the ages of 4 and 19 years of age will have an opportunity to play baseball at their own age level.
3. To institute and regulate competitions for determining entrants in each level of play downs.
4. To provide a program for the instruction of baseball skills to persons age 4 and over.
5. To ensue the perpetuation of a Little League program.

ARTICLE III – DIRECTORS AND MEMBERS

1. Qualifications of a Voting Member:

A member who shall enjoy full voting privileges will be designated as a person who:

- A. Acts as a coach or manager of a team within the Association.

- B. Has a child playing within the Association.
 - C. Any person who by a two-thirds majority of members at the annual or general meeting is designated as a member.
 - D. Any volunteer member who works within the Association.
2. Disqualification of a Member:
- The Association shall have the right to expel a member whose actions are deemed detrimental to Little League Baseball.
- Disqualification action shall be taken at a General or Annual Meeting and passed by a two-thirds majority vote of the members present. The member in question will be given an opportunity to answer charges against him/her.

ARTICLE IV – BOARD OF DIRECTORS

1. POSITIONS

Subject to the Articles of Incorporation, the business of the Association shall be managed by a Board of Directors, consisting of a sufficient number of individuals as may be deemed necessary by the Association. The position available shall be:

- Past President
- President
- Vice President in Charge of Operations
- Vice President
- Treasurer
- Secretary
- Registrar

- Division Coordinators
 - Senior
 - Junior
 - Major/A
 - Minor/B
 - Rookie
 - Learn to Play
- Statistician
- Diamond Coordinator
- Equipment Coordinator
- Uniform Coordinator
- Commissioner (Appointed)
- Umpire-In-Chief
- Player Agent
- Fund Raising Chairperson
- Tournament Coordinator

2. BOARD MEMBERSHIP

- A. Members of the Board must be at least 18 years of age.
- B. Board members, with the exception of the President, Registrar and Player agent, can coach with the acceptance of the majority of the Board.
- C. Remuneration of Directors – The Directors of the Association shall serve without remuneration, provided that a Director may be paid reasonable expense as determined by the Executive Committee incurred in the performance of his/her duties.

3. ELECTION OF MEMBERS

- A. All Directors, unless otherwise specified herein, shall be elected at the Annual Meeting by a majority of those members present.
- B. The candidates for the position of President, Vice President in Charge of Operations, Vice President, Secretary and Treasurer shall be Elected by the membership to those positions and along with the Past President shall form the Executive of the Association.
- C. The Commissioner shall be appointed by the Board and shall not have voting privileges.

4. TERMS OF OFFICE

- A. The members elected to the Board will be elected for 2-year terms. The Commissioner will be appointed annually.
- B. A Director shall be limited to two successive terms of office and then must retire for one year providing his position can be filled on the board.

C. Vacancies on the Board:

A vacancy on the Board of Directors may be filled on the authority of a quorum of Directors from among the qualified members of the Association: otherwise, the vacancy shall be filled ant the next Annual Meeting. The newly elected Director shall hold office for the unexpired term of the vacated position.

D. Attendance:

In the event a Director shall, without cause, fail to attend three consecutive meetings (Executive, General and/or Annual), he/she shall be deemed to have retired from office.

5. DUTIES OF THE BOARD

- A. PAST-PRESIDENT** – The Past-President shall be responsible to the Board of Directors, as other executive officers is, with full voting privileges. The Past-President is expected to fulfill attendance requirements as stated in Article IV, paragraph 4, section “D”. His/her role is that of an adviser.
- B. PRESIDENT** – The President of the Association shall preside at all Meetings of the Board of Directors and shall perform such other duties as may be prescribed by the Board of Directors. The President shall be the principal Executive Office of the Association and shall, in general, supervise and control all of the business and affairs of the Association. He/she may sign, with the Secretary or any other proper officers of the Association authorized by the Board of Directors, any deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors has authorized to be executed except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these Bylaws to some other officer or agent of the Association or shall be required by law to be otherwise signed or executed. He/she shall in general perform all duties incidental to the office of the President and such other duties as may be prescribed by the Board of Directors. He/she shall be Chairman of the Executive Committee. The President is not allowed to coach.
- C. VICE PRESIDENT IN CHARGE OF OPERATIONS** – The duties of the VP in Charge of Operations shall include a combination of the duties of the President and the Vice President as directed by the Board of Directors.
- D. VICE- PRESIDENT** – In the absence of the President, or in the event of his/her inability, or refusal to act, the Vice-President shall perform the duties of the President and when so acting, shall have all the power of and be subject to all the restrictions of the President. The Vice- President shall perform other duties as he/she may be assigned him/her by the President or the Board of Directors

- E. TREASURER** – The Treasurer shall have charge and custody of and shall be responsible for all funds and securities of the Association. He/she shall receive and give receipts for Moines due and payable to The Association from any source and deposit all such companies, Credit Unions or other depositories as shall be selected in accordance with provisions of Article IV of the bylaws: and in general, perform all the Duties as may be from time to time assigned to him/her by the President or Board of Directors. The Treasurer shall be bonded by The Association and all bonding fees are to be paid by the Association.
- F. SECRETARY** – The Secretary shall record and maintain the minutes of the meeting of the Board of Directors; ensure that all notices are duly given in accordance with the provision of these bylaws or as required by law: be custodian of the Association records and of the seal of the Association and ascertain that the seal is affixed to all documents the execution of which on behalf of the Association under its seal is requested or authorized, maintain a register of the name and post office address of each Director and Officer of the Association and, in general, perform all the duties as may be assigned by the President or by the Board of Directors.
- G. REGISTRAR** – The Registrar shall coordinate the annual registration, be responsible for the receipt of registration funds from each player, and maintain an accurate record of registrants. He/she shall be responsible for submitting information to Little League Canada as required. The Registrar is not allowed to coach.
- H. DIVISION COORDINATORS** – The Division Coordinator shall be responsible to the Board for the over-all operations of their assigned division in accordance with the policies of the Board. The Coordinators shall perform other duties as assigned to them by the President or by the Board of Directors. The Division Coordinators shall be responsible for keeping their own statistics.
- I. DIAMOND COORDINATOR** – The Diamond Coordinator shall be responsible for obtaining, scheduling and distributing game and practice times to the teams in the Association in the manner prescribed by the Board of Directors. His/her responsibilities will include allocating extra time to the Association teams if and when available and the submission of a play-off schedule to the Board for approval.

- J. EQUIPMENT COORDINATOR** – The Equipment Manager shall be responsible for maintaining an up-to-date inventory of all equipment owned by Association, devising a system for seasonal distribution and collection of all equipment; purchasing new equipment as directed Board; and securing adequate storage for the equipment during the off season.
- K. UNIFORM COORDINATOR** – The Uniform manager shall be responsible for maintaining an up-to-date inventory of all uniforms owned by the Association, devising system for seasonal distribution and collection of all uniforms; purchasing new uniforms as directed by the Board, and securing adequate storage for the Uniforms during the off season.
- L. COMMISSIONER** – The Commissioner shall be responsible for Ensuring that all players, coaches, managers and team officials with No exceptions adhere to the playing rules as set down by the Board. He/she shall have the power to suspend, without prior consultation from the Board, any player, coach manager or team official from Further play for action He/she feels detrimental to the Association.
- M. UMPIRE-IN-CHIEF** – The Umpire-in-chief shall be responsible for the training, development and overseeing the umpires in the Association. He/she shall appoint and coordinate with the scheduler to ensure umpires are scheduled for league and tournament games.
- N. PLAYER AGENT** – The Player-Agent, in consultation with the Board of Directors, shall determine the method of player selection in accordance with Little League Rules and Regulations. The Player- agent will be responsible for try-outs and the auction or draft or other method of Player selection with direction from the Board of Directors. The player agent is not allowed to coach.
- O. FUND RAISING CHAIRPERSON** - He/she shall be responsible for any other fundraising as directed by the Board of Directors.
- P. TOURNAMENT COORDINATOR** – The Tournament Director shall be responsible for organizing local tournaments (regular season and All-Star) and also assisting coaches with locating tournament to participate in outside of Moose Jaw. All-Star tournaments shall be brought to the board for review.

ARTICLE V – MEETINGS OF THE ASSOCIATION

1. The annual general meeting shall be held the third (3rd) Tuesday of October, annually.
 - A. The purpose of the meeting shall be to:
 - 1) Review the work of the Board of Directors.
 - 2) Establish and review policy for the coming year.
 - 3) Hold elections.
 - 4) Consider and approve financial statements.
 - 5) Appoint an auditor, or if appropriate, waive the appointment of an auditor and appoint an individual to conduct a review of the financial statements.
 - B. The Association's Fiscal Year shall be from September 1 to August 31, at which time, the prescribed financial statement shall be prepared.
2. A Special General Meeting of the Association may be called by the President when he/she considers it necessary, but he/she shall call a special general meeting when requested to do so in writing by at least 50 members. However, such a meeting cannot be held sooner than twenty-one (21) days from such time as each member was given notice.
3. Notice of a "Special General Meeting" shall be given to the membership (in accordance with the requirements of Section 121 of the Non-Profit Corporations Act of Saskatchewan, R.S.S. 1991 or amendments thereto. Notice of an Annual General Meeting shall be given to the membership by the publication of the "Notice" in a newspaper circulated in the City of Moose Jaw at least once a week for 2 consecutive weeks (or at least 3 consecutive weeks in the event that it is the intention of the Board of Directors to waive the appointment of an auditor). If appropriate, the consideration of constitutional amendments as posted on the Moose Jaw Little League website. Said "Notice" must first appear twenty-one (21) days prior to the annual meeting date, and be consistent with the following format:

The Annual General Meeting of the members of Moose Jaw Little League Baseball Association Inc. shall be held on _____ day, the _____ day of _____, A.D. 19____ at _____ pm at _____, Moose Jaw, Saskatchewan, and the purpose of the meeting includes;

- A. The consideration of financial statements;
 - B. The election of Directors; and, if appropriate
 - C. The Waiver of the appointment of an auditor and, if appropriate, the appointment of an individual to conduct a review of the Financial statements.
- {Copies of the Association’s financial statements are available for examination by any person at the Association’s registered office located at _____ may make extracts there – from free of charge.}
4. The annual general meeting is to be held within four (4) months of the fiscal year-end (section 138). (See Article V – 1A.).
 5. Members present shall constitute a quorum at any Annual or Special Meeting of the Association.
 6. At all Annual or General Meetings, each member present shall have one vote and there shall be no vote by proxy.
 7. All voting shall be by show of hands, except for elections or where a motion for a secret ballot has been put and passed. Motions will be won only by a majority vote. A tie vote constitutes the defeat of the motion. The President will vote at the time of the ballot and his/her vote will only be counted if it affects the outcome of the motion.
 8. At every Annual General Meeting, the Directors shall present to the members a financial statement made up to date not more than sixty (60) days prior to the date of the meeting, showing:
 - A. The assets and liabilities of the Association in the form of a balance sheet.
 - B. The receipts and disbursements of the Association since the date of the previous financial statement.

- C. The financial statement shall be prepared in accordance with Article V – 3 C. as determined at the previous Annual General Meeting.
9. The President shall chair all General, Board and Executive Meetings. In his absence, the Vice-President shall assume the President’s responsibilities. In the absence of both the President and Vice-President, the members shall appoint a Chairperson.
10. Board Meetings – The Board of Directors shall meet at least once a month for the purpose of carrying out the business of the Association. A majority of the eligible voting Directors can be called out at any time by the President, provided that sufficient notice has been given to all members and they, if unable to attend have waived their right to attend.

ARTICLE VI – DISCIPLINE

1. Any suspension levied for action not listed in the Association or the Little League rules will be considered at a Board of Directors Meeting to take place as soon as possible. The person suspended shall have the right to Appeal to the Board in writing within seven (7) days after receiving written Notice of suspension.

ARTICLE VII – PLAYER REGISTRATION AND MOVEMENT

1. There will be a city wide draft for ALL age groups.
2. At the beginning of the season, all eligible “AA” players will try out. Any player not making “AA” will be an “A” player.
3. The movement of a player must not interfere with a game, practice or other league function that his original team is involved or associated with, unless waived by the Board of Directors.
4. All players will be registered on a team in their age division but will be allowed to play as an affiliate in a higher division if the following conditions are met:
 - A. Loyalties to the original team are maintained.
 - B. The Coaches, Coordinators, and parents affected must agree.
 - C. The player comes from an affiliate designed by the Board.
 - D. Players can only be brought up to compliment a team that has a player shortage.

5. Permanent player movement, to a higher or lower division, may be granted, by the Player Agent or the designated committee.

ARTICLE VII – COMMITTEES

1. The Directors may appoint, from the membership of the league, such officers or committees as they deem desirable to perform duties not herein specifically charged to some other person or committee.

ARTICLE IX – AMENDMENTS TO THE CONSTITUTION AND BYLAWS

1. Amendments to these bylaws may only be made by a two – thirds majority vote of the Association members present at an Annual, Special General, or General Meeting after:
 - A. Notice of proposed amendments must be in the hands of the Association Secretary at least fourteen (14) days prior to the date of the Annual, Special or General Meeting.
 - B. Written notice of the proposed amendments has been posted on the Moose Jaw Little League web site at least seven (7) days prior to the meeting.
 - C. Notice must be made at least seven (7) days in advance of the meeting and sent, in writing, to all members of the Board. (See Article V).

ARTICLE X – GENERAL

1. The Board reserves the right to final interpretation of the Constitution.