

**MOOSE JAW & DISTRICT MINOR GIRLS FASTBALL  
CONSTITUTION & BYLAWS - 2017**

**ARTICLE I: NAME**

- 1.1 The name of the Association is "Moose Jaw and District Minor Girls Fastball Association".
- 1.2 The place in Saskatchewan where the operations of the Association are to be chiefly carried on is at the City of Moose Jaw and in the surrounding district, in the Province of Saskatchewan.
- 1.3 The registration office of the Association to which communications may be sent and at which process may be served will be situated at P.O. Box 22023 Station Downtown Moose Jaw, SK S6H 8A7.

**ARTICLE II: DEFINITIONS**

- 2.1 "League" means the Moose Jaw and District Minor Girls Fastball Association.
- 2.2 "Association" means the Moose Jaw and District Minor Girls Fastball Association.
- 2.3 "Director" means an elected member of M.J.M.G.F. Board of Directors.
- 2.4 "Officers" means the directors who are the officers of M.J.M.G.F.
- 2.5 "Executive" means the directors who are the officers of M.J.M.G.F.
- 2.6 "Year" means the period from October 1 in any calendar year to and including September 30 in the next calendar year and "fiscal year" shall mean the same.
- 2.7 "Active member" means any adult who during the year was on the Board of Directors, a parent of a girl registered in the league, or a coach with M.J.M.G.F.

**ARTICLE III: OBJECTIVES**

- 3.1 The objectives of the Association shall be:
  - 3.1.1 to promote and foster the sport of fastball,
  - 3.1.2 to teach sportsmanship and duties of citizenship,
  - 3.1.3 to provide recreation,
  - 3.1.4 to develop physical skills, general body health and good living habits,
  - 3.1.5 to provide an opportunity to the girls of the City of Moose Jaw and the surrounding district to enter into Provincial competition so as to qualify for Inter-Provincial Playoffs.

**ARTICLE IV: MEMBERSHIP**

- 4.1 The first members of the Association shall be the petitioners for incorporation.
- 4.2 Membership in the M.J.M.G.F. is open to any parent of a girl who is registered in M.J.M.G.F. during the year.
- 4.3 Coaches and Directors who have been involved with MJMGF during that year will also be considered to be members.
- 4.4 Persons not of suitable character and temperament may be refused membership by a vote of the majority of Directors.
- 4.5 Honorary Membership: Any person who has commended him/herself to the Association may be elected an honorary member for one year by a vote of the majority of the members, provided, however, that honorary members shall not be entitled to vote.

**ARTICLE V: AFFILIATION & REGISTRATION**

- 5.1 No child shall be allowed to play under the auspices of the Association unless they are registered with the Association and has had their parent or legal guardian sign the required consent form."

**ARTICLE VI: BOARD OF DIRECTORS**

- 6.1 There shall be a Board consisting of a minimum of Six (6) Directors to a maximum of Sixteen (16) Directors in any given year.
  - 6.1.1 With the exception of the Officers, the Directors shall be elected for a term of one year.
  - 6.1.2 Officers serve for a two-year term as determined by Article 7.3.
  - 6.1.3 Directors shall be eligible for re-election.
- 6.2 Any vacancy occurring among the Directors between annual meetings shall be filled by a person appointed by the Board, such person to hold office until the annual meeting following such appointment.
- 6.3 Any Director that misses three consecutive Board Meetings without contacting the League President, no later than 24 hours prior to the scheduled meeting, will be removed from the board.
- 6.4 A person who currently maintains or who accepts a position on a governing board (ie Softball Sask, Softball Canada and/or Little League Softball) may sit on the board of the Association but may not hold an Executive position on the Board of Directors.
- 6.5 No person suspended by our local board or by Softball Saskatchewan shall hold an executive position on the Board of Directors. Should the suspension happen mid-year, that executive position shall be filled by a person appointed by a majority vote of the Board, such person to hold office until the annual meeting following such appointment.

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**ARTICLE VII: OFFICERS & EXECUTIVE**

7.1 The Officers of the League shall be:

7.1.1 President

7.1.2 Vice-President

7.1.3 Secretary

7.1.4 Treasurer

7.1.5 Commissioner

7.1.6 Past President

7.2 The Board of Directors shall meet immediately after the annual meeting for the purpose of electing from their members the officers of the Association.

7.3 The President and Secretary shall be re-elected on odd years for a two (2) year period. Vice-President, Treasurer, and Commissioner shall be re-elected on even years for a two (2) year period.

7.4 Past President 2-year term.

7.5 Any vacancy occurring among the Officers or Executive between annual meetings shall be filled by a person appointed by a majority vote of the Board, such person to hold office until the annual meeting following such appointment.

7.6 The Board of Directors will have all Executive and Officer positions filled each year. Should there be no person that is nominated to be elected into such position, that position shall be filled by a person appointed by a majority vote of the Board, such person to hold office until the annual meeting following such appointment.

**ARTICLE VIII: POWERS & DUTIES OF THE EXECUTIVE**

8.1 The President Shall:

8.1.1 preside at all meetings of the Association at which he/she is present

8.2 The Vice-President shall:

8.2.1 assist the President in the performance of his or her duties

8.2.2 preside at all meetings in the absence of the President

8.2.3 take the place of the President until the next election in the event of a vacancy

8.3 It Shall be the duty of the Secretary:

8.3.1 to record the minutes of general meetings, directors' meetings and special meetings of M.J.M.G.F.

8.3.2 to conduct and act as custodian correspondence relating to the affairs of the Association

8.3.3 to keep up-to-date and accurate roll of all Association members

8.3.4 to give all notices of meetings to all members of the Association

8.3.5 to distribute the minutes of general meetings, directors' meetings and special meetings of M.J.M.G.F. to the attendees, or the Board, within seven (7) days after said meeting.

8.4 It Shall be the duty of the Treasurer:

8.4.1 to keep accurate accounts of all money received and distributed by or on behalf of the Association during each year

8.4.2 to present at the annual meeting a Financial Report duly audited and fully setting out the financial position of the Association

8.4.3 to present at each directors' meeting of M.J.M.G.F a Financial Report, fully setting out the financial position of the Association.

8.5 It Shall be the Duty of the League Commissioner:

8.5.1 to maintain discipline and regulations as set out regarding the players playing ball under the auspices of the Association

8.5.2 to consider all the problems and to invoke the suspension of any player, manager, or coach where it is a purely local nature

8.5.3 to maintain general discipline as to insure the proper function of the league. The league Commissioner's decisions shall be absolute and final.

8.6 Any vacancy among the officers of the Association shall be filled by the Directors at the next general meeting or special meeting to be called for this purpose. Any officer so elected shall hold office until the next election of officers immediately following the annual meeting, provided, that the Association may function notwithstanding any vacancy occurring among officers.

8.7 The officers shall, subject to and in compliance with the Charter and Bylaws of the Association and subject to the control of the Directors, carry on the work and administer the affairs of the Association.

8.8 No Director or Officer of the Association shall appear on any playing field where softball is being played under the auspices of the Association, while under the influence of alcohol.

**ARTICLE IX: MEETINGS**

9.1 The annual meeting of the Association shall take place in October, November or December of each year at such time and place as the Directors may determine.

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9.1.1 The order of business for the annual meeting shall be such as may be determined by the Directors at the time of calling the meeting but shall include:

9.1.1.1 a report by the President

9.1.1.2 the appointment of an Auditing Committee

9.1.1.3 presentation of a balance sheet and statements of account

9.1.1.4 appointment of directors

9.1.1.5 provision for such other business as may properly be brought before the meeting

9.1.2 Any motions to alter, amend, add to or delete from the Constitution & Bylaws, whether they enact or repeal any bylaw, shall be given to the League President 30 days prior to the Annual General Meeting. Any motions that have been properly submitted will be:

9.1.2.1 published in a coaches' newsletter 20 days prior to the Annual General Meeting

9.1.2.2 if it does not enact or repeal a bylaw, passed with a 50% majority of eligible voters at the Annual General Meeting

9.1.2.3 if it enacts or repeals a bylaw, passed with a 75% majority of eligible voters at the Annual General Meeting.

9.1.3 Any motions made from the floor at the Annual General Meeting may either be tabled by the Board of Directors or passed by a 75% majority of eligible voters at that meeting.

9.1.4 Only Active Members will be allowed to vote at the Annual General Meeting.

9.1.5 The quorum for the Annual General Meeting shall be a minimum of ten (10) members present at the Annual General Meeting.

9.2 A special General Meeting shall be called upon requisition to the Secretary of 25% of the active membership or by the President or by a majority of the Directors.

9.2.1 In every such requisition and the notice of meeting called thereon, a statement shall be made of the purpose for which such meeting is called and no business other than that mentioned in the notice calling the same shall be transacted at such meeting.

9.3 The Board of Directors shall also meet at such time and places as may be determined by the officers provided that:

9.3.1 at least one week's notice in writing of any and all such meetings shall be given to each member of the Board

9.3.2 with the consent of all members thereof, meet at any time and place without such notice

9.3.3 the quorum necessary for the transaction of business at a Board of Directors meeting shall be 60% of Directors

9.3.4 questions arising at any meeting of the Board shall be decided by the majority vote of all the Directors present.

**ARTICLE X: COMMITTEES**

10.1 The committees for carrying on any part of the work or any special work or any of the objectives of the Association may be appointed by the Directors; and, the committees so formed shall, in the exercise of the powers so delegated, conform to any regulation that may be imposed upon them by the Directors and shall be responsible to the Directors.

**ARTICLE XI: FINANCES**

11.1 The registration fee in the Association may be changed from time to time at any annual meeting of the Association, at any special general meeting called for that purpose or at any Board Meeting.

11.2 All monies received from time to time by the Association shall forthwith on receipt be deposited to the credit of the Association in such bank as may be designated by the Directors.

11.3 All payments required to be made by the Association shall be made by cheque under that of any two or more officers as may from time to time be designated by the Board.

11.4 The financial year of the Association shall be from the first day of October to the 30th day of September in each year.

**ARTICLE XII: CUSTODY & USE OF THE SEAL**

12.1 The seal of the Association shall be in the custody of the Secretary and all writing and documents required to be sealed on behalf of the Association shall be sealed in the presence of the President and the Secretary or any two officers as may be directed by Resolution of the Board of Directors.

**ARTICLE XIII: INSPECTION**

13.1 Any and all books and records of the Association shall be open for inspection by any Active Member at such time and places as may be determined by the Board of Directors.

**ARTICLE XIV: ALTERATION OF BYLAWS**

14.1 The bylaws of the Association shall not be altered except by special resolution, and providing, however, that the Directors may adopt and enforce any bylaws of Softball Saskatchewan and adopt the official rules and regulation of Softball Saskatchewan so Long as the same are applicable.

14.2 A seventy-five (75%) majority is required to enact or repeal Bylaws at any General Meeting.

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*CERTIFIED UNDER THE HAND AND SEAL of the Moose Jaw and District Minor Girls Softball Association, this 29<sup>th</sup> day of November, 2017. Certified to be a true copy of an amendment approved by special resolution passed at a General Meeting of members held on the 29<sup>th</sup> day of November, 2017.*