



MOOSE JAW SOCCER ASSOCIATION INC.

Youth Refund Policy

This policy and procedure outlines refunds for all Youth Club programs.

Procedure:

Refund requests must be made on the MJSA Refund Request form and submitted to the Office at moosejawsoccer@gmail.com and will be accorded as below.

- Refunds will be processed within 21 business days after all needed documents are reviewed.

Policy:

DATES & FEES - The Club Executive will set Administration Fee, Assessment Fee, and Cut-Off Date each year and season.

FEE STRUCTURE

- Administration Fee - \$50 (non-refundable) for seasonal registrations
- Season starts on initial team practice or game whichever comes first.
- Cut-Off Date Outdoor/Indoor Season – after two weeks into the season

REFUNDS (Seasonal Registration)

- Players who withdraw from the Club prior to "Registration deadline" will be assessed the Administrative Fee, with the balance of registration fees returned.
- Players who withdraw from the Club prior to "Cut Off Date Outdoor/Indoor Season" will be assessed the Administrative Fee, with 50% of the balance for registration fees returned.
- Players who withdraw after the "Cut Off Date Outdoor/Indoor Season" will not receive a refund (Injury and Out of City moves will be reviewed by executive).

REFUNDS (Player Release)

- Players released at the request of the MJSA will be given a full refund. (except for players released for disciplinary reasons).

REFUNDS (SEASON ENDING INJURY)

In the event a player suffers a season ending injury while participating in a sanctioned MJSA activity, an application for a refund may be made. This application must be on the MJSA Refund Request form and accompanied by an accident report from the coach and a note from the attending physician.

The amount of the refund will be pro-rated as follows:

(a) Refund Base = Registration Fees LESS: 1. Administrative Fee

(b) Refund = Refund Base (above) at the following rates: $\text{TOTAL FEES} \div \text{NUMBER OF PRACTICES/GAMES} - \text{NUMBER OF PRACTICES/GAMES attended/eligible to attend}$.

CAMPS/CLINICS/ACADEMIES

There will be no refunds once the camp/clinic/Academy starts unless it is for Medical/injury.

VOLUNTEER BONDS

Volunteer bond refund requests which are a separate part of the youth fees (not included above) will only be refunded if the volunteer bond was paid, then the player/family member volunteers the required number of volunteer hours as per MJSA youth policies when they did not previously anticipate volunteering. The request for these refunds to be issued must be received by the MJSA office by properly filling out an MJSA Refund Request Form before the commencement of the next season. (see Volunteer Bond Policy)