

Manager's Checklist

- After initial practice bookings with Softball Committee, use the form right hand side of the AEC sports facilities website
 - <https://morden.ca/access-event-centre/sports-facilities>
- Fill out uniform log to allow uniform manager to know who has which jersey
 - <https://forms.gle/5Au7kXVJDccx4E7v9>
- Share jersey washing instructions with your team
 - JERSEYS ARE ONLY TO BE WORN TO SOFTBALL/HARDBALL
 - They are not to be worn to school!
 - Wash in cold water and HANG TO DRY
 - Stains and dirt can be dealt with by rubbing under cold water
- Have parents read and sign the parent code of conduct form – found on 'Managers' page on MMB website
 - <https://cloud.rampinteractive.com/mordenminorbaseball/files/Documents/Softball%20Manitoba%20Parent%20Standards%20of%20Conduct.pdf>
- Report game scores using the game report on the Tiger Hills website when you are the HOME team
 - <https://cloud.rampinteractive.com/tigerhillsoftball/files/2025%20files/2025%20Tiger%20Hills%20Official%20Game%20Report.pdf>
- Decide on tournaments to attend
 - <https://www.softball.mb.ca/content/tournaments>
- Determine Team Fees and collect
- Other manager's materials are posted on the 'Managers' page on the MMB Website
 - <https://mordenminorbaseball.com/content/managers>

Changes/Cancelled Game Checklist

- ☐ Notify your team and the opposing team
- ☐ Notify the city admin of the change with the details (abueckert@mymorden.ca)
- ☐ Notify umpire scheduler – Alex Howe (204-770-6734, r.alexhowe@gmail.com)
- ☐ Notify East Registrar (tigerhillsregistrar@gmail.com)

If the ball diamonds are closed due to wet conditions, it is your responsibility to inform the opposing team of the cancelled game. The diamond closure email goes to the umpire scheduler, Alex Howe, so he will already have been informed.