RAMP GAMESHEETS instructions - Officials

To access RAMP GAMESHEETS

ALL officials MUST download the RAMP GAMESHEET APP (free) on their smartphone or tablet.
 Depending on the device, the APP can be found in the Google Play Store the APP Store.



 Once the APP is downloaded (1st screen below), you will have to create a personal account by selecting CREATE ACCOUNT. Enter your personal information (2nd screen below). This account is not tied to a team or an association. It is your personal account.





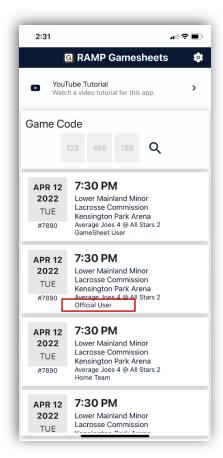
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Entering codes

- When you sign into the APP, you will see your home screen (1st screen below).
- The home team manager will provide you with the Official User Code for the game. Each game will have its own, unique code.
- You must enter the Official User Code when you have access to Wi-Fi or the internet so the game information will load onto your device.
 - Even if you have spotty (or no) WIFI during the game, the APP will automatically save the information and it will upload the next time the device has internet connection/WIFI.
- From the APP home screen, enter the Official User Code (2nd screen below).
 - o Tap on the search button and your game will appear on your home screen (3rd screen below).
 - The last line of each section indicates which code it is for (GameSheet User, Official User, Home Team, Visiting Team).
 - As a referee, you will be using the Official User code.







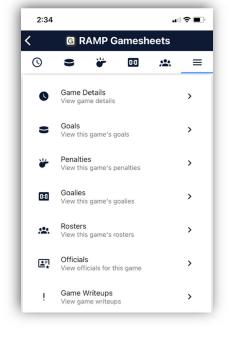
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Before the game

Add names

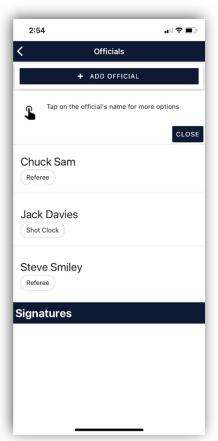
The home team manager may assist you with this but must be logged in with the Official User Code to do so. It is preferred that officials add their own names.

- From the home screen, select the game you will be officiating.
- Once on the Game Details page, select the \equiv icon (screen to right), then Officials (1st screen below).
- Select the button, add your Name and Position (2nd screen below) then select the button. You will be able to see all the officials listed (3rd screen below).









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After the game

Review game details

You can review all the information entered for the game:

Goals tab



On this tab you will be able to view any goals scored by period/time (1st screen below).

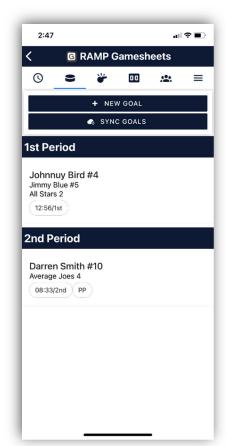
Penalties tab

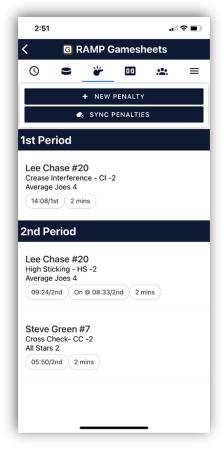


On this tab you will be able to view any penalties assessed by period/time (2nd screen below).

More tab ≡

Under the More tab then Game Writeups, you will be able to view any game notes added by the scorekeeper (3rd screen below).







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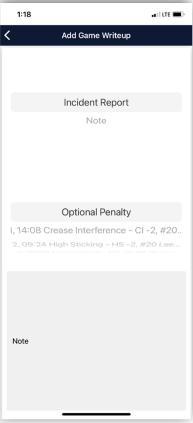
Game writeup (if applicable)

If a game writeup is required:

- Select the icon, then Game
 Writeups (1st screen to the right).
- Select the button (2nd screen to the right).

 This is where you will add any writeups or game notes.
- For a game writeup, select Incident Report, enter the details in the Note field, and select the





Game sheet sign-off

- Select the icon, Officials,
 then the sign HERE button
 (1st screen to right).
- You can use your finger to sign the screen and select the

SUBMIT SIGNATURE button.

Note: if you use the scorekeeper's device, there will only be room for one signature. Each official must sign in with your own account and enter the Official Code to sign separately.

 Once signed, your signatures will be visible in the Officials section (2nd screen to right).

