



**North Bay & District Girls' Hockey Association  
Executive Meeting**

**June 11, 2024, at 6:30pm 581 Fraser St**

**Attending:** Kiara Jefferies, Chris Kendrick, Veronica Winser, Kayla Restoule, Melissa Mackey, J.J. Verran, Lucas Horsman (dial in)

**Guest:** Past President, Mike Brideau (for oath of office)

Regrets: nil

**Location:** 581 Fraser St, North Bay

1. **Meeting called to order:** 6:24
2. **Approval of Minutes:** 6 May 2024, Lucas Horsman, Kayla Restoule
3. **Approval of Agenda:** Veronica Winser, Chris Kendrick
4. **Oath of Office:** Mike Brideau read, in its entirety, the oath of office for the North Bay & District Girls' Hockey Association. All present members of the executive agreed to the terms of the oath and signed, Lucas Horsman agreed verbally and will sign when able.
5. **Directors' Report:** – None for June 2024 Meeting
6. **Business:**
  - a. **Treasurer's Report** Kayla Restoule
    - i. Cost for storage room at West Ferris was noted as \$217.40/month.
    - ii. City has been sent payment for all current expenses except a recent bill for \$313.83, awaiting city of North Bay to cash cheque.
    - iii. Bingo account currently at \$4187.00, no Bingo's are currently scheduled to occur.
    - iv. General account currently at \$127,759.18
    - v. Treasurer to investigate procurement of association credit card. This will avoid significant out of pocket expenses of the Treasurer and President. Treasurer and President would be the card holder and all monthly statements will be reviewed for transparency.
    - vi. Ability for the association to accept e-transfer's will be put in place. Association bank account will not be able to send e-transfers as it would violate the two-signature policy on expenses.
    - vii. E-transfer capability to pay timekeepers will be investigated.
  - b. **Registration** Melissa Mackey
    - i. All Comp team players have registered.
    - ii. Current house league registration: U7-13 players, U9 -17 players, U11-6 players, U13-8 players, U15-6 players, U18-2 players. These numbers are typical and there tends to be a rush of registrations in Aug.
    - iii. To encourage early house league registrations, so the association can better plan the house league season, a \$25 credit will be applied to

morning development camp registration for all house league players registered prior to 1 Aug 2024

- iv. KidSport vouchers are beginning to be received. A new method of tracking has resulted in a streamlined, simplified method of registration with improved checks and balances.
- v. Received message from Canadore College Mental Health Navigator at the Student Success Program office. Inquiry was on a learn to play for adults' program. It was noted there is a league for seasoned adult hockey players but there are no options for adults in the area to learn to play as beginners. Esso Fun days are being explored as an option for a girls and women of all ages learn to play, program to be offered, exact dates TBD.

c. Competitive Teams Chris Kendrick

- i. Jersey numbers are coming in from comp teams. Effort is being made to allow players and parents to make informed decisions on jersey numbers that will allow them to avoid, if desired, possible conflicts in follow-on seasons. Rules on who keeps and who must change numbers in event there is a conflict will be published. In general terms and in order of priority, a player returning to the same team would have priority to keep their number. Secondly, the more senior player on a team would have priority. Finally, a coaching decision would be made.
- ii. Currently working to register all comp teams (except U9C) in OWHA-Southern. Decision from OWHA is expected to occur mid-month. U9 teams and possibly U11 are a concern.
- iii. Coaches meeting complete. Coaches have been asked to coordinate and when possible, attend similar tournaments. This will allow association to better plan local ice use.
- iv. Raffles create an extremely high workload for the association, particularly the Director Fundraising (currently vacant), the VP and the Treasurer. With an increased demand for raffles, the time commitment required for each raffle and the associated administration for each raffle, there is not enough time over the course of the year for each team to run their own raffle. With this in mind:
  - 1. Managers meeting is required to explain concerns and way forward. 27 June, 6pm CAS building.
  - 2. Treasurer to develop policy/guidelines on raffles for the meeting and each team must send a delegate.
  - 3. Teams will be required to pair with another to accomplish raffles.
- v. City to post championship banners at Pete Palangio arena (League and provincial banners)

d. House League Teams Lucas Horsman

- i. House league coaches– volunteers will be requested in near term.

- e. Scheduler Veronica Winser
  - i. Nil – waiting on cities and municipalities to return query on ice allocations.

**7. New Business:**

- a. Director Positions –
    - i. Marketing – incumbent to be asked if interested in continuing.
    - ii. Fundraising - Urgent requirement. Call for volunteer to be sent requesting volunteers by 18 June 2024 and to attend manager’s meeting on 27 June 2024.
    - iii. Equipment – Director position to be removed.
    - iv. Website – Incumbent has agreed to continue.
    - v. Training & Development – Due to lack of interest in position will be co-directed by House and Rep convenors – Additional focus to be placed on goalie development, increased use of specialty coaches, and increased focus on Holiday and March Break offerings.
    - vi. Tournament – President working with Jessica McLaren.
  - b. House League Coaching Applications – Call for coaches will be put out end June. Will be a google form to apply. If required coaching committee will conduct interviews before selection. DS coaching selection will follow later in the season.
  - c. Action Item Tracking – Director/Executive Action Item document has been created. Document tracks, allocates responsible member, and includes required actions with due dates for association business that falls outside the normal duties of the director/executive positions.
  - d. Tournament Update – OWHA approval received 10 June 2024 – Arena’s will include Sturgeon Falls, Powassan, North Bay, and waiting on confirmation from East Ferris. Currently 33 teams committed across all ages and categories with additional interested teams not yet committed. City grant sponsor received- \$1500. Last year sponsorship was \$10,000. Currently exploring sponsorship opportunities with some promising prospects.
  - e. Inclusion Workshop- item deferred. Executive developing way forward, in discussion with You Can Play to discuss delivery of Inclusion and Diversity training & workshops.
  - f. Apparel/Jerseys – Source for Sports to provide wide range of options for purchase.
  - g. Executive Workload (including helping with association events) - Looking to create arrangement with South River/to streamline ice rental and official booking and payment process.
  - h. Volunteer hours sign off versus payment will be made an option for timekeepers.
8. **Next Meeting:** 9 July, 6:30pm, 581 Fraser St
9. **Adjournment:** 8:21pm

