



**North Bay & District Girls' Hockey Association
Executive Meeting**

July 9, 2024, at 7:30pm 581 Fraser St

Attending: Kiara Jefferies, Melissa Mackey, Kayla Restoule, Lucas Horsman, Veronica Winser,
J.J. Verran

Guest: Liam Bowman (Director- Fundraising)

Regrets: nil

Location: 581 Fraser St, North Bay

1. Meeting called to order: 7:27
2. Approval of June 11, 2024 Minutes: Chris Kendrick, Veronica Winser
3. Approval of Agenda: Lucas Horsman, Chris Kendrick
4. Directors' Report –
 - a. Director - Fundraising-
 - i. Tournament fundraising discussed, options include: chuck a puck, tap options for payment, basket draws, tournament program sponsorship levels.
 - ii. Policy supporting fundraising rationale to be developed.
 - iii. Future discussion to occur on name change to "Director - Sponsorship and Fundraising." Discussion will occur after new Director handles immediate, more pressing concerns.
 - b. Director - Training
 - i. Specific training (vs General) to be addressed (Defence clinics, overspeed, power skating, goalie clinics, etc). More-To-Follow as ice allocation is determined.
 - ii. Any specialty coaches hired/used by the association need to register with association per OWHA regulations (VSC).
 - c. Director - Marketing and Communications
 - i. Natasha Restrup has agreed to continue in role.
 - d. Director – Tournament (briefed by President)
 - i. Currently engaged in seeking tournament sponsors: Snack table, medal sponsor, loot bags, game sponsor, program sponsor, Major tournament sponsor, etc. Dir Fundraising to support.
 - ii. U18A division cancelled: lack of interest.
 - iii. Concerns in the following divisions: U13A, U15A, U18BB, due to current registration levels, President and Tournament Director are aggressively recruiting teams in these divisions.

- iv. Hotels are not currently an issue for visiting teams but always a concern for tournaments. Note: There are approx. 1000 hotel rooms in North Bay and surrounding area.
- e. Director - Website Administration
 - i. Todd Bertrand will continue in role.

5. Business

- a. Treasurer's Report Kayla Restoule
 - i. \$4187 – Bingo Acct, Bingo's have been cancelled however account is required to run team raffles.
 - ii. Deposit- Approx \$12K of Tournament cheques have been deposited leaving General account at \$184263.44.
 - iii. New VP to be added to account, past president to be removed, EFT into account will be enabled. Meeting with bank to occur to see if there is a 2-person authentication option to send EFT, more to follow.
 - iv. Tournament etransfer payment to be set up.
 - v. Credit card procurement was discussed at last meeting to handle minor expenses, this is not possible as NBDGHA does not meet the requirements.
 - vi. ONCA – updates required for compliance, currently being researched.

- b. Registration Melissa Mackey
 - i. Currently 314 registered participants, 209 competitive players, 105 house league players.
 - ii. Team staff (including room monitors) need to register in ramp – Comp Convenor to prompt Head Coaches

- c. Competitive Teams Chris Kendrick
 - i. Update on Jersey number initiative – Potential future conflicts were identified and allowed players/parents to make informed decisions on numbers.
 - 1. Went well – approx. 20 players decided to change numbers.
 - ii. Jersey's need to be ordered, Source for Sports to be prompted for action.
 - iii. ITR's accepted, All Comp Teams U9B and up to play South.
 - iv. Good Deeds Cup – Will be advertised on website.

- d. House League Teams Lucas Horsman
 - i. Coaching application update - Good numbers for applications, best in recent memory. Initial assessment is there will be no requirement for additional house league coaching recruitment.

- e. Scheduler Veronica Winser
 - i. No ice update. Expect city to provide ice allocation in late July/Early Aug.
 - ii. Referee scheduling – researching apps too smooth official scheduling to include timekeepers.

- 6. New Business:
 - a. Vice President – Formal intro of Vice President – Melissa Mackey
 - b. Registrar – Way forward for vacated position per Constitution, Association is currently accepting applications.
 - c. Formal signing of House Convenor’s “Oath of Office” (verbally agreed via phone during June Executive meeting)- signed and witnessed.
 - d. Inclusion Workshop – update - actively researching and engaging with experts. Sport a Rainbow pledge and stickers received.
 - e. Team Staff Meeting – VP- Meeting to be scheduled which will set expectations, clarify regulations. Meeting to occur in late Aug/early Sept-virtual option will be made available.
 - f. Action Item Tracking – VP- No specifics, Executive required to review routinely for updates.
 - g. Team Sponsors – discussion: Teams have authority to manage split of funds between player who sourced the sponsorship and team. This split will be made clear by the Head Coach in the parent hand-out. A best practice is a 50/50 split between the player and the team.

- 7. Next Meeting: Aug 15th in person & virtual – 6:30pm- Nipissing University

- 8. Adjournment: 9:22 pm