



**North Bay & District Girls' Hockey Association  
Executive Meeting**

**6 Jan, 2025, 6:30 West Ferris Arena**

Attending: Kiara Jefferies, Melissa Mackey, Kayla Restoule, Lucas Horsman, Chris Kendrick,  
J.J. Verran, Jessica MacLaren

Guest: Liam Bowman

Regrets: nil

Location: **West Ferris Arena**

1. Meeting called to order: 6:35
2. Approval of 1 Dec 2024 Minutes: Jessica, Melissa
3. Approval of Agenda: Lucas, Kayla
4. Directors' Report –
  - a. Director – Fundraising
    - i. U18AA Raffle will have a slight delay and be completed by approx. 30 Jan, DS Raffle to follow in early Feb. Unable to have online raffle due to Sr Division within NBDGHA. Looking for a solution for next season.
  - b. Director - Training
    - i. Holiday Skills sessions with Andrea Rochefort went well, registration was slightly less than anticipated, which will result in small cost to association (estimate a couple hundred dollars).
    - ii. March Break Camps are being planned, more to follow.
  - c. Director - Marketing and Communications
    - i. Up to date
  - d. Director – Tournament
    - i. Schedule for Feb U9 tournament is complete, timekeepers are assigned, Referee's are being scheduled, Program is complete, and tourism North Bay has donated additional funds.
    - ii. Website to order sweatshirts is up and running and registered teams have the link.
  - e. Director - Website Administration
    - i. Up-to date
5. Business
  - a. Treasurer's Report Kayla Restoule
    - i. Budget Update-

- ii. General Acct – \$212,532.69
- iii. Bingo – \$23,785 – approx. \$19,000 expense to be withdrawn in near future to cover ice bill.

b. Registration Jessica McLaren

- i. Update team staff credential/registration delinquencies.
  - 1. A few team staff have been de-rostered for non-compliance, some others are in danger of same. All are aware, as well as associated head coaches.

c. Competitive Teams Chris Kendrick

- i. Coaching Application update – Lots of applications received, desire is to name coaches by 19 Jan
- ii. Teams are performing well – additional ice is needed for comp teams, working the issue.
- iii. U9C is looking for games, will aid as required.
- iv. Team Financials
  - 1. Sponsorship policy to be developed by association for 25/26 season
  - 2. Budgets need to be kept up-to-date and specific enough to survive scrutiny and transparent to parents/stakeholders. Receipts available on request.
  - 3. Team fee's need to be justified within budget
  - 4. Team fee's need to be paid
  - 5. All Comp Teams required to provide updated budget by end Feb

d. House League Teams Lucas Horsman

- i. U9 HL schedule is close to complete
- ii. Ice being confirmed to finalize schedule

e. Scheduler

- i. Updates from all – Melissa Mackey to take on scheduling of time-keepers. All teams need to be prepared to fill the role for home games should it be required. J.J. Verran to take on role of scheduling out of town officials for games in South River, Sundridge, etc.
- ii. Update on vacancy – no applicants, way forward to be discussed and proposed during AGM.

f. VP Melissa Mackey

- i. ONCA requirements very close to complete

g. President Kiara Jefferies

- i. Nil

6. New Business: nil

7. Next Meeting: 7:30pm, Wed 12 Feb, Elmwood

8. Adjournment: **8:35pm**