



**North Bay & District Girls' Hockey Association  
Executive Meeting**

**12 Feb, 2025, 7:30 Elmwood**

Attending: Kiara Jefferies, Melissa Mackey, Kayla Restoule, Lucas Horsman, Chris Kendrick,  
J.J. Verran, Jessica MacLaren

Guest: Liam Bowman

Regrets: nil

Location: ***Elmwood***

1. Meeting called to order: 8:02
2. Approval of 6 Jan 2025 Minutes: Lucas Horsman, Jessica MacLaren
3. Approval of Agenda: Kayla Restoule, Melissa Mackey
4. Directors' Report –
  - a. Director – Fundraising
    - i. DS Teams starting Raffle
  - b. Director - Training
    - i. March Break Camp update – U9 -5 registered, Defense Camp – 6 registered, U11/13 Skills – 14 registered, U9/11 Goalie – 2 registered.
  - c. Director - Marketing and Communications
    - i. N/A
  - d. Director – Tournament
    - i. U9 Tournament read-out (if required) – Tournament was a success, extensive positive feedback.
  - e. Director - Website Administration
    - i. Up-to date
5. Business
  - a. Treasurer's Report Kayla Restoule
    - i. Budget Update- Expect acct balances to change as payments are made and teams settle ice bills.
    - ii. General Acct – \$164, 621.74
    - iii. Bingo – 13,295.01
  - b. Registration Jessica McLaren

- i. Update team staff credential/registration delinquencies.
      - 1. 1 person removed from roster due to delinquencies.
  - c. Competitive Teams Chris Kendrick
    - i. Teams performing and competing well
    - ii. Ice is needed and being booked for playoffs, provincial playdowns.
  - d. House League Teams Lucas Horsman
    - i. 1 issue with parent in room, situation has been rectified.
    - ii. U15 HL call-ups must be completed to ensure all deserving players are afforded the opportunity
  - e. Scheduler
    - i. Updates from all
    - ii. Update on vacancy
  - f. VP Melissa Mackey
    - i. Sponsorship Fundraising Policy – policy approved with minor, clerical amendments to be made.
    - ii. ONCA update – Special meeting required.
    - iii. Action Items to be briefed as standing agenda item going forward
    - iv. Audit to occur prior to commencement of 25/26 season
  - g. President Kiara Jefferies
    - i.
- 6. New Business:
  - i. Coaching Interview Guidelines – Discussion occurred on the structure of interview guidelines. The following will be considered in the development of interviews.
    - 1. Structure
    - 2. Similar through the various levels
    - 3. Coaching history
    - 4. Completion of Interview
    - 5. Level of interview preparation

In development of coaching selection criteria flexibility must be maintained for coaching selection committee to fulsomely evaluate candidates.
- 7. Next Meeting: 16 March, 6pm, 457 main st w
- 8. Adjournment: **9:43pm**