

North Bay and District Girls Hockey Association Coaches Expectations and Commitment Policy



The NBDGHA requires that any person applying for a coaching position in the Association agree to the following conditions in order that their application is considered. It is very important to ensure that the Executive and the Coaches have a clear understanding of the expectations and commitment required.

- Coaches and their staff will abide by the Constitution, By-Laws, Rules, Regulations, Policies and Procedures as set forth by Hockey Canada, OWHA, NBDGHA and the leagues that we participate in.
- Coaches will ensure that all on-ice staff comply with the OWHA rule regarding the mandatory wearing of helmets, this is non-negotiable as it is required to validate OWHA/HCA insurance. Non-compliance will result in disciplinary action such as suspension of all sanctioned events i.e. practices, games and tournament participation, as determined by the NBDGHA Executive.
- Coaches are responsible for any Association equipment including Ice Boltz jerseys on loan to their team for the season. Coaches are required to sign a Responsibility/Loan Agreement at the time the equipment is issued and are responsible for its safe return to the Association at the conclusion of the season.
- Coaches must arrange for a parent volunteer(s) to look after the team jerseys. Players are not to keep jerseys in their hockey bag. Alternative suggestions may be presented to the Executive for consideration.
- Coaches will promote the Fair Play Policy as outlined by the NBDGHA.
- Coaches will arrange a pre-season meeting with players, parents and an Executive representative to present and discuss goals, objectives, coaching philosophies, team fees and proposed tournaments for the season.
- Coaches of competitive teams, having tryouts in the spring are expected to provide a program to the Executive/Convenor and the parents detailing the off-season and in-season expectations.
- Each team is required to identify a volunteer as a Parent Liaison between coaches, parents and the Executive.
- Each team is required to identify a minimum of four (4) adult female room monitors, ensuring the OWHA two-deep Dressing Room Monitor Policy is adhered to.
- Coaches are responsible to ensure that the Team Manager/Treasurer provides a financial statement for their players, parents and the Association Treasurer. The financial statement is to be produced three (3) times a season; December 15th, February 15th and at the end of their season or April 30th.
- As per the OWHA Code of Conduct, proper and credible conduct is expected from coaches and their staff at all times in regard to any dealings with players, parents, game

officials, other coaches and Executive members at all sanctioned events (practices, games and tournaments, including at hotels). Remember your team represents the OWHA, NBDGHA and the City of North Bay and all conduct reflects on us.

- Coaches will report in writing, with a copy of applicable game sheets, any suspensions or disciplinary action related to bench staff or players to the Executive/Convenor within two (2) hours of its occurrence and ensure that suspensions are served. Failure to do so could result in further disciplinary action.
- Coaches and staff are required to report injuries within 24 hours to the appropriate Convenor and to submit OWHA injury reports (obtained from the OWHA website) to the OWHA within 90 days of its occurrence. Coaches are to ensure no person returns to any on or off-ice activity without obtaining written medical clearance.
- Coaches will support and encourage the team and parental support of the NBDGHA Executive as necessary in regards to Association activities such as the tournament, fundraising, year-end banquet and special programming.
- All league games and additional ice will be booked through the Scheduler. Association ice must be used first for games. Any exceptions to this must be submitted to the Executive for approval.
- All teams must register and play in the NBDGHA Tournament if there is a division for them to play in.
- Team apparel must be purchased through the NBDGHA approved retailer.
- Association ice assigned for practices is non-refundable. The NBDGHA assigns 10 hours of ice for 1 hour games.
- All teams must use the assigned NBDGHA team website for contact information and team schedule.
- All communication with the OWHA is to be initiated through the NBDGHA Executive.
- Any deviation from the Coaches Expectations and Commitment Policy may result in sanctions to the Coach or removal of the coach at the discretion of the Executive.

Please note that the above terms and conditions are derived from the Constitution and By-Laws of either the NBDGHA and or the OWHA.

I have read, understand and agree to the Coaches Expectations and Commitments.

Coaches Name (please print)

Coaches Signature

Date