

**NEPEAN BLUE DEVILS
BASKETBALL ASSOCIATION**

2022 Annual General Meeting

Reports



Executive Committee

President: Eric Johannsen
VP Finance: Pat Chiarello
Vice President Competitive: Dragana Kobal
Vice President Recreational Boys: Fok-Jee Leung
Vice President Recreational Girls: Tony Leon
Vice President Development Girls: Susan Enns
Vice President Development Boys: Jason Pickering
Member At Large: Pasquale L'orfano
Member At Large: Alexa Forzley

Past President

Jim Tebrake

General Manager

Heather Sheahan

Other Positions

Technical Director: Eric Johannsen
Junior Referee Coordinator: Gio Donato
Score Keeping Coordinator: David Clermont



President

Eric Johannsen

Overview

The 2021-22 season had its ups and downs as we adapted to availability of facilities and public health restrictions (including a January shutdown), but we were able to offer all of our regular basketball programs.

Accomplishments

Summer Camps

- The 2021-22 season kicked off with 8 weeks of day and evening summer camps, outdoors for 3 weeks (with no fee) then indoors for 5 weeks, followed by pre-tryout evening camps held during the last week of August.
- For 2022, we are running 7-week evening summer camps on Tuesdays and Thursdays, followed by pre-tryout camps.

Facilities

- Facilities and coaches are generally the main constraints to the growth of basketball programming. The closure of school board gyms early this season again led us to look for alternatives, including the Minto Rec Centre for competitive teams, and Ottawa Christian School and Redeemer Christian High School for the Development program. All of these are expensive alternatives.

Registration

- The club migrated to a website and registration platform hosted by TeamSnap, which includes scheduling and communication features that many members were already familiar with at the team level.
- In anticipation of a delayed start to the season, we charged only half fees up front for Recreational and Development program players. Competitive try-out fees were charged up front as usual.
- Development and Competitive players were charged full fees for the season, Recreational players were charged only \$300 as we could not provide all of their historical gym allocation.

Covid Protocols

- The NBBA implemented a vaccination policy for players and coaches (full vaccination), and modified the TeamSnap Health Check over the course of the season to reflect changes in student screening questions.

Programming

- Competitive try-outs were held in September and early October, and competitive teams were able to have practice once a week in the fall, then twice a week. We were able to have second teams for boys at the U14 and U16 levels.



- We began a series of free training sessions for recreational and development players on October 23, but with the opening of some OCDSB and OCSB schools for community use were able to launch regular programming as of December 4, starting with sort-outs.
- The NBBA paused all basketball programming on December 20 then returned to play as of January 31 when the province lifted temporary restrictions.

Governance

- The club has a full and engaged complement of directors, supported by General Manager Heather Sheahan.
- We intended to staff a Programs or Operations Manager position when there is a return to regular basketball. Equipment management and social media have been identified as areas that need to be filled as a start, and we have decided to recruit or outsource for these roles.
- The club has a Five-Year Vision, which is due for a re-visit and update in consultation with members.

EOBA

- The club is a full participant in the EOBA, including hosting the U16 boys championships in May 2022.

Goals and Recommendations

- Have a normal 2022-23 season!
- Play an active role in the EOBA and West End Basketball League.
- Flexibility to have a high-performance AAA team and a A/AA major-minor team where player and coach numbers warrant.
- Continue to advocate for access to and development of basketball facilities.
- Emphasize recruitment, development, and retention of qualified coaches in order to attract, develop and retain players.
- Launch a process to update the Five-Year Vision, looking at issues such as expanded programming (e.g., year-round basketball, an adult league, 3x3), use of social media and the club website, and offering compensation to parent head coaches.
- Recruit or outsource the equipment management and social media roles.
- Develop a formal HR policy.
- Plan for Executive Committee succession and diversity.



NEPEAN BLUE DEVILS BASKETBALL ASSOCIATION

Financial Statements

Year ended March 31, 2022

(Unaudited)

NEPEAN BLUE DEVILS BASKETBALL ASSOCIATION

Statement of Financial Position

March 31, 2022, with comparative information for 2021

	2022	2021
Assets		
Current assets:		
Cash	\$ 174,954	\$ 96,622
Accounts receivable	12,981	7,471
	<u>187,935</u>	<u>104,093</u>
Guaranteed investment certificate	5,000	5,000
Capital assets:		
Equipment	15,112	15,112
Less: accumulated amortization	<u>(14,661)</u>	<u>(13,197)</u>
	451	1,915
Uniforms	51,387	51,387
Less: accumulated amortization	<u>(51,283)</u>	<u>(44,437)</u>
	104	6,950
	<u>555</u>	<u>8,865</u>
	<u>\$ 193,490</u>	<u>\$ 117,958</u>

Liabilities and Net Assets

Current liabilities:		
Accounts payable and accrued liabilities	\$ 50,233	\$ 1,333
Net assets:		
Unrestricted	102,702	67,760
Invested in capital assets	555	8,865
Internally restricted for capital assets	<u>40,000</u>	<u>40,000</u>
	143,257	116,625
	<u>\$ 193,490</u>	<u>\$ 117,958</u>

See accompanying notes to financial statements.

NEPEAN BLUE DEVILS BASKETBALL ASSOCIATION

Statement of Operations

Year ended March 31, 2022, with comparative information for 2021

	2022	2021
Revenues:		
Registration fees, net of refunds	\$ 245,866	\$ 16,449
Government subsidies	28,977	39,395
Other	80	80
	274,923	55,924
Expenses:		
Facility rentals	112,251	16,893
General and administration	69,835	79,611
Referees	17,755	60
Coaches and instructors	16,140	4,870
Association fees and memberships	12,003	3,865
Amortization of capital assets	8,310	15,516
Equipment and uniforms	8,272	1,744
Bursaries	2,000	2,000
Training and development	1,725	4,475
West End Basketball League costs, net of recoveries from other associations	-	(3,483)
	248,291	125,551
Excess (deficiency) of revenue over expenses	\$ 26,632	\$ (69,627)

See accompanying notes to financial statements.

NEPEAN BLUE DEVILS BASKETBALL ASSOCIATION

Statement of Changes in Net Assets

Year ended March 31, 2022, with comparative information for 2021

	Unrestricted	Invested in capital assets	Internally restricted for capital assets	Total
Net assets at March 31, 2020	\$ 121,871	\$ 24,381	\$ 40,000	\$ 186,252
Excess (deficiency) of revenue over expenses	(54,111)	(15,516)	—	(69,627)
Purchase of capital assets	—	—	—	—
Inter-fund transfer	—	—	—	—
Net assets at March 31, 2021	\$ 67,760	\$ 8,865	\$ 40,000	\$ 116,625
Excess (deficiency) of revenue over expenses	34,942	(8,310)	—	26,632
Purchase of capital assets	—	—	—	—
Inter-fund transfer	—	—	—	—
Net assets at March 31, 2022	\$ 102,702	\$ 555	\$ 40,000	\$ 143,257

See accompanying notes to financial statements.

NEPEAN BLUE DEVILS BASKETBALL ASSOCIATION

Statement of Cash Flows

Year ended March 31, 2022, with comparative information for 2021

	2022	2021
Cash provided by (used in):		
Operating activities:		
Excess (deficiency) of revenue over expenses	\$ 26,632	\$ (69,627)
Amortization of capital assets	8,310	15,516
Change in non-cash operating working capital	43,390	(6,331)
	78,332	(60,442)
Increase (decrease) in cash	78,332	(60,442)
Cash, beginning of year	96,622	157,064
Cash, end of year	\$ 174,954	\$ 96,622

See accompanying notes to financial statements.

NEPEAN BLUE DEVILS BASKETBALL ASSOCIATION

Notes to Financial Statements

Year ended March 31, 2022

1. Basis of presentation:

The recognition, measurement, presentation and disclosure principles in these financial statements may not be in accordance with the requirements of any of the financial reporting frameworks in the CPA Canada Handbook - Accounting.

Financial Variance Analysis

Balance Sheet				
	2022	2021	Variance	Notes
<u>Assets</u>				
Cash	174,954	96,622	78,332	1
Accounts receivable	12,981	7,471	5,510	2
Guaranteed investment certificate	5,000	5,000	-	3
Equipment - cost	15,112	15,112	-	4
Equipment - accumulated amortization	(14,661)	(13,197)	(1,464)	5
Uniforms - cost	51,387	51,387	-	6
Uniforms - accumulated amortization	(51,283)	(44,437)	(6,846)	7
Total Assets	193,490	117,958	75,532	
<u>Liabilities</u>				
Accounts payable and accrued liabilities	50,233	1,333	48,900	8
<u>Net Assets</u>				
Unrestricted	102,702	67,760	34,942	9
Invested in capital assets	555	8,865	(8,310)	10
Internally restricted for capital assets	40,000	40,000	-	11
Total Net Assets	143,257	116,625	26,632	12
Total Liabilities and Net Assets	193,490	117,958	75,532	

Income Statements				
	2022	2021	Variance	Notes
<u>Revenues</u>				
Registration fees, net of refunds	245,866	16,449	229,417	13
Government subsidies	28,977	39,395	(10,418)	14
Other	80	80	-	15
Total Revenues	274,923	55,924	218,999	
<u>Expenses</u>				
Facility rentals	112,251	16,893	95,358	16
General and administration	69,835	79,611	(9,776)	17
Referees	17,755	60	17,695	18
Coaches and instructors	16,140	4,870	11,270	19
Association fees and memberships	12,003	3,865	8,138	20
Amortization of capital assets	8,310	15,516	(7,206)	21
Equipment and uniforms	8,272	1,744	6,528	22
Bursaries	2,000	2,000	-	23
Training and development	1,725	4,475	(2,750)	24
West End Basketball League costs, net of recoveries from other associations	-	(3,483)	3,483	25
Total Expenses	248,291	125,551	122,740	
Surplus (deficiency) of revenues over expenses	26,632	(69,627)	96,259	

General and Administrative Expenses - Sub-Categories				
	2022	2021	Variance	Notes
GA - Bank and Merchant Fees	339	878	(539)	17a
GA - Office and Other	10,611	9,228	1,383	17b
GA - Payroll	55,217	58,270	(3,053)	17c
GA - Player Registration Fees	25	-	25	17d
GA - Website / Database	2,718	11,235	(8,517)	17e
GA - Bad Debt	925	-	925	17f
Total General and administration	69,835	79,611	(9,776)	

Assets

Note 1 - Cash

See Statement of Cash Flows for detailed explanation. Increase primarily due to later timing of expenditures and vendor invoices as a result of the season running later than usual because of COVID-19 restrictions in the early season.

Note 2 - Accounts receivable

Balance consists of: (1) \$6,546 in amounts due from one other association for their share of WEBL costs from the 2019-2020 season. Note that this was collected subsequent to the fiscal year-end in May 2022; (2) \$4,335 in registration fees receivable, which were collected subsequent to year-end; (3) \$2,100 in OBA tournament fee refunds which was received subsequent to year-end. Increase from prior year is due to registration fee receivable and OBA tournament fee receivable, partially offset by the write-off of \$925 in amounts due from one other association for their share of WEBL costs from the 2019-2020 season.

Note 3 - Guaranteed investment certificate

No change from prior year.

Note 4 – Equipment – cost

No additions during the year. Therefore, no change from the prior year balance.

Note 5 – Equipment – accumulated amortization

Year-over-year variance is due to normal amortization of \$1,464.

Note 6 – Uniforms – cost

No additions during the year. Therefore, no change from the prior year balance.

Note 7 – Uniform – accumulated amortization

Year-over-year variance is due to normal amortization of \$6,846.

Liabilities

Note 8 – Accounts payable and accrued liabilities

Significant year-over-year is due to later timing of expenditures and vendor invoices as a result of the season running later than usual because of COVID-19 restrictions in the early season.

Net Assets

Note 9 - Unrestricted

See Statement of Changes in Net Assets for details. Variance due to excess of revenues over expenses of \$34,942 (excluding amortization of capital assets).

Note 10 - Invested in capital assets

See Statement of Changes in Net Assets for details. This is equal to the Capital Assets balance. The year-over-year variance is due current year amortization of \$8,310 (\$1,464 for Equipment and \$6,846 for uniforms).

Note 11 - Internally restricted for capital assets

This is equal to the amounts that has been earmarked for future capital expenses. There was no change in the balance from the prior year.

Note 12 – Total Net Assets

See Statement of Changes in Net Assets for details. Overall Total Net Assets increased by the amount of total excess of revenues over total expenses (\$26,632).

Revenues

Note 13 - Registration fees, net of refunds

Significant increase compared the prior year is due to resumption of regular season programs, skills sessions and summer camps in the current fiscal year, compared to limited programming in the prior year as a result of stricter COVID-19 restrictions. Current year programming/enrollment was still significantly more limited than pre-pandemic levels as there were still COVID-19 restrictions in place.

Note 14 – Government Subsidies

In the current year, the NBBA applied for and received \$14,133 (2021 - \$31,942) from the Canada Emergency Wage Subsidy Program to help offset payroll costs in light of significantly lower revenues due to the pandemic. Decrease from the prior year is due to the winding down of the program during the current year (ended in October 2021), as well as reduced eligibility as a result of higher revenues. The NBBA also received \$14,844 (2021 - \$7,453) from the Canada Summer Jobs Program to help offset the payroll costs of summer students who were hired to run our summer skills sessions and camps. Increase from prior year is due to the fact that funding was received for 4 summer students in the current year vs funding for only 2 summer students in the prior year.

Note 15 - Other

Current year balance represents interest earned on Guaranteed Investment Certificate. No change from the prior year.

Expenses

Note 16 - Facility rentals

Significant year-over-year increase in facility costs is due to the resumption of regular season programs, skills sessions and summer camps in the current fiscal year, whereas in the prior year there was limited costs due to the cancellation of most programs during the year as a result of COVID-19. It should be noted that the average facility costs per player increased considerably compared to the pre-pandemic levels due to limited gyms being available as a result of COVID-19 restrictions, resulting in the association having to pay for more costly facilities.

Furthermore, there was a limit on the number of players that could be in the gyms, resulting in an increase in the average cost per player.

Note 17 - General and administration

Note 17 (a) – Bank and Merchant Fees

Year-over-year variance is not significant.

Note 17 (b) – Office and Other

Year-over-year increase is not significant and is mainly due to one-time costs related to COVID-19.

Note 17 (c) – Payroll

Year-over-year decrease is due to more hours for summer students in the prior year summer programs compared to the current year summer programs.

Note 17 (d) – Player Registration Fees

Year-over-year variance is not significant.

Note 17 (e) – Website / Database

Year-over-year decrease is due to the fact that there were additional fees incurred in the prior associated with the transition to a new service provider.

Note 17 (f) – Bad Debt

Current year balance represents the write-off of a receivable from another association for their share of WEBL costs from the 2019-2020 season as that association was severely impacted by COVID-19.

Note 18 - Referees

Significant year-over-year increase in referee costs is due to the resumption of regular season programs, skills sessions and summer camps in the current fiscal year, whereas in the prior year there was limited costs due to the cancellation of most programs during the year as a result of COVID-19.

Note 19 – Coaches and instructors

Significant year-over-year increase in coaching costs is due to the resumption of regular season programs, skills sessions and summer camps in the current fiscal year, whereas in the prior year there was limited costs due to the cancellation of most programs during the year as a result of COVID-19.

Note 20 - Association fees and memberships

Significant year-over-year increase in costs is due to the resumption of regular season programs in the current fiscal year, whereas in the prior year there was limited costs due to the cancellation of most programs during the year as a result of COVID-19.

Note 21 - Amortization of capital assets

Year-over-year variance is due to the fact that many older uniform assets were fully amortized in the year.

Note 22 – Equipment and uniforms

Significant year-over-year increase in costs is due to the resumption of regular season programs, skills sessions and summer camps in the current fiscal year, whereas in the prior year there was limited costs due to the cancellation of most programs during the year as a result of COVID-19.

Note 23 - Bursaries

No variance from the prior year.

Note 24 – Training and development

Year-over-year variance is due to the fact that there were CANAM strength and conditioning sessions in the prior year, but no such sessions in the current year.

Note 25 - West End Basketball League costs, net of recoveries from other associations

No balance in the current year due to the cancellation of the WEBL tournament as a result of COVID-19 restrictions. Prior year balance represents an under-accrual of recoveries from other associations for the 2020 WEBL tournament.

VP Competitive Report

Dragana Kobal

Overview

The role of VP Competitive, for the season 2021-2022 was to assist and help the club where possible in planning and organizing events.

I would like to take this opportunity to thank all NBBA competitive coaches for their time and dedication this past season. Without your commitment to the club and players, in the time of pandemic, our club would not be able to offer any type of programming. We are grateful for everything you have done for our players.

The Competitive Program consisted of 19 NBBA teams playing in different age divisions within the Eastern Ontario Basketball Association (EOBA) and the Ontario Basketball Association (OBA).

Teams participated in local tournaments in Ottawa as well as tournaments across the province of Ontario and Quebec when that was possible. This provided ample opportunity for players to further develop their individual and team basketball fundamentals.

Teams competed in the following age divisions and had successes this season in both the EOBA's and OBA's:

- U10 Girls - (did not compete in Ontario Cup or EOBA's)
- U12 Girls – Represented NBBA in the EOBA Championships. Ontario Cup, Division 4, Bronze Medalists.
- U13 Girls – EOBA Championships (U14), Division 2 Gold Medalists. (did not compete in Ontario Cup)
- U14 Girls – Represented NBBA in the EOBA Championships (was to compete in the gold medal game but there was an issue with facilities so unable to complete) Ontario Cup, Division 5, Bronze Medalists
- U15 Girls – OBA Championship, Silver Medalists. (did not compete in the EOBA's)
- U16 Girls – EOBA Championships, Division 2 Gold Medalists. Ontario Cup, Division 4 Bronze Medalists
- U17 Girls – EOBA Championships, Gold Medalist. Ontario Cup, Division 2, Bronze Medalists
- U19 Girls - (did not compete in Ontario Cup or EOBA's)
- U10 Boys – Represented NBBA in the Ontario Cup, Division 5
- U11 Boys – EOBA Championships, Division 2, Gold Medalists. Represented NBBA in the Ontario Cup, Division 5



- U12 Boys – EOBA Championships, Division 2, Silver Medalists. Ontario Cup, Division 10, Silver Medalists
- U13 Boys – Represented NBBA in the EOBA Championships (did not compete in Ontario Cup)
- U14 Boys – EOBA Championships, Division 1 Silver Medalist. Represented the NBBA in the Ontario Cup, Division 4
- U14 Boys #2 – EOBA Championships, Division 3, Gold Medalists. Represented NBBA in the Ontario Cup, Division 11
- U15 Boys – Represented NBBA in the EOBA Championships. (did not compete in Ontario Cup)
- U16 Boys – Represented NBBA in the EOBA Championships. (did not compete in Ontario Cup)
- U16 Boys #2 – EOBA Championships, Division 3 silver medalists. Ontario Cup, Division 12, bronze medalists
- U17 Boys – Represented NBBA in the EOBA Championships. Ontario Cup, Division 7, Silver medalists.
- U19 Boys – EOBA Championships, bronze medalist. (did not compete in Ontario Cup)

Accomplishments

- Organized and attended the competitive 2021-2022 tryouts
- Helped in organizing and convening the Ontario Cup division #13 Boys U14 tournament
- Participated in revising some of the club policies
- Participated and worked with the board members on resolution of various issues

This year is the end of my VP competitive role. It was a pleasure and honor to be a part of Nepean Blue Devils Basketball family.



VP Girls Development

Susan A. Enns

Overview

During the 2021-22, there were 65 girls participating in the NBBA Girls Developmental Program, along with 12 dedicated coaches and parent volunteers. Despite all the challenges with restrictions that were thrown our way this year, the girls had a lot of fun, and the season was a great success.

As registration numbers fluctuated somewhat throughout the season because of COVID, new registrations were accepted throughout the season to increase participation numbers and the health of the program long term. Also, in the latter half of the year, the U10 age group was split into Development and Competitive teams.

Below is a breakdown of registration by session.

- Fall Training Session - Redeemer Christian High School
 - U8/U10 Development Combined - 23 to 27 participants
 - U12 Development - 24 to 27 participants
- Spring Training Season and Regular Season Play - Redeemer Christian High School and Farley Mowat Public School
 - U8 Development - 13 participants
 - U10 Development - 10 participants
 - U10 Competitive - 11 participants
 - U12 Development - 31 participants

Accomplishments

Recruited an incredibly hardworking and dedicated team of 12 coaches and parent volunteers, many of whom have already expressed an interest in returning next year.

The U8 and U10 age levels participated in 3 on 3 Festivals in the second half of the season both within and outside of the Club. The U12 teams played 5 on 5 games amongst each other, as well as with the U10 Competitive.

Year-end medals were provided to all players.

Update on Last Year's Goals and Recommendations

No updates from last year as COVID prevented play in the 2020-21 season.



Goals and Recommendations

The following are goals and recommendations for the 2022-23 season:

- Complete and distribute the Coaches Handbook, an onboarding document with support files and templates to make things easier for everyone from the start next year. Sections will include:
 - Logistics - scheduling, facilities, whom to call when, TeamSnap training, etc.
 - Forms and Files - Roster sheets, shift trackers, etc.
 - Drills and Skills - Minimum skill goals by age level and suggested drills
 - Rules of Play for each age group
- Recruiting using community social media pages, local newspaper free messaging, and free municipal email newsletter lists
- Depending on registration, possible combine U8 and U10 Development as was done in previous years to create more teams overall, as well as making for more exciting Festivals
- Publish schedule for entire season on TeamSnap to improve communication with parents, players, and coaches
- Recommend the U10 Competitive team fall solely under the area of responsibility of the VP Competitive. That way it would be much easier to coordinate practice plans and procedures would be consistent. They still could be on the U12 Development game schedule in addition to any other out of club games that would be arranged, however the team would fall into the Competitive category for administration, gym time allocation, and TeamSnap purposes.
- Have the junior referees centrally allocated and coordinated across all programs like the way our gyms slots are, as opposed to the VP level. This will reduce confusion as well as improve communication.



VP Development

Jason Pickering

Overview

2021-22 Season

Although the pandemic wreaked havoc with our planning, and forced us to adapt to a wildly changing set of external circumstances we were able to successfully offer programming to the U8/U10 and U12 boys. Our coaches and other volunteers overcame a number of challenging circumstances provided an engaging and productive season. I would be remiss not to mention Heather Sheahan's extraordinary level of dedication. Without her I can safely say we would have not had a season.

Overall the parental and player feedback was extremely positive. Nearly 100% of the feedback was positive: 80-85% excellent, 6-20% good (see coaching evaluation section). 94% of respondents said they would recommend their coach.

Program breakdown:

- Boys U8 Development (ages 6-7):
 - Participants: 31 Boys
 - Coaches: 7
- Boys U10 Development (ages 8-9):
 - Participants: 50 Boys
 - Coaches: 12
- Boys U12 (ages 10-11):
 - Participants: 59 Boys
 - Coaches: 12

The above reflects our final numbers, throughout the season we had a number of drop outs for the following reasons:

- health and safety (omicron)
- other activities kids signed up for during our Covid pauses

For the majority of the season the programs were run out of the following two private school locations:

- Ottawa Christian School
- Christian Redeemer

The U8 program did group skills training and skill development play and ended with a 15-20 minute scrimmage.



The U10 program had a 30-45 minute practice followed by a 45-60 minute scrimmage for the majority of the season.

The U12 program had a 30-45 minute practice followed by a 45-60 minute game for the majority of the season.

A successful year end tournament for all age groups was held April 23rd

Coaching evaluations

Question	Excellent	Good	Fair	Poor
How well does this coach [Know basketball]	80	20		0
How well does this coach [Plan and run practices (e.g. punctuality, drills]	80	20		0
How well does this coach [Teach and develop player skills and fundame	80	20		0
How well does this coach [Treat players fairly and with respect]	80	20		0
How well does this coach [Provide encouragement and positive feedba	86	13		0
How well does this coach [Communicate with players and parents]	80	20		0
How well does this coach [Accept questions and suggestions]	75	25		0
How well does this coach [Prepare for and coach in games]	80	20		0
How well does this coach [Allocate playing time]	73	20	6	0
How well does this coach [Respect officials and other coaches]	86	13		0
How well does this coach [Demonstrate fair play and sportsmanship]	86	13		0
How well does this coach [Make basketball enjoyable]	86	13		0
[What is your overall evaluation of this coach?]	94	6		0

Accomplishments

- Implemented vaccine policies for U8/U10/U12
- Recruited coaches for U8/U10/U12
- Recruited assistant coaches
- Recruited vaccine screening volunteers
- Developed and maintained U8/U10/U12 schedules
- Coordinated and managed sort outs
- Coordinated U08/U10/U12 programs
- Managed ongoing communications with parents and coaches
- Managed Covid related communications with parents and coaches
- year-end medals provided to all players
- Coached U8 and stepped into coach other teams as required
- Served as backup coach for U10/U12
- Coordinated and organized year End Tournaments
- Assistant coach U14
- Coordinated with Junior referee group



Goals and Recommendations

- With sufficient GYM availability would like to increase the amount of available spaces, we are currently at:
 - 4 U8 teams (shared gym)
 - 8 U10 teams (2 shared gyms)
 - 8 U12 Gyms (4 shared gyms)
- Apply Team Snap lessons learned for next year.
 - Create schedule at start of year for all games / practices using import
 - Do not use “notify” feature when games / tournaments added, unless it last minute
 - Coaches / managers to have update capabilities for score entry
- Sort outs over two to three weeks to ensure balanced teams
- Create clear expectations of coaches: team & parent communications, attendance
- Provide coach training: FUNdamentals
- Offer “Learn to Train”
- Provide coaching plan / checklist /
- Consider tiers for U8/U10/U12: more experienced / less experienced
- Recruit volunteer coordinator for all three programs
- Develop season long communications plan
- offer regular weeknight skill / practice sessions
- Inventory of coaches bags and re-stock coach’s bag: New pinnies, ice packs, etc.
- Recruit coaches and encourage junior coaches
- Coach jerseys
- Gym captains for tournaments
- Recruit / encourage team managers from parents group
- 2 pre-season coaching prep sessions
- Continue discouraging friend requests
- Two U12 selects teams
- Selects U10 team



VP Girls Recreation

Tony Leon

Overview

This year we were able to secure enough coaches for 8 recreational girls' teams. The number of participants was very low as the organization was still dealing with the COVID-19 pandemic. We were able to run 2 sets of Fall Training Sessions in November and December in lieu of our regular program.

Our regular program started with games on February 26, 2022 in a condensed schedule and ended in late April or the first week of May.

U13/U14 Recreational Girls - Going into the sort outs we secured 4 coaches who came up from the U12 program. We had 4 teams with 8-9 players per team which proved to be insufficient as the rosters were affected by injuries and illness. Games were played at Lisgar Collegiate which was not ideal but understandable as the league had 2 teams from Gloucester. The games on April 30th were moved to Minto due to the Rolling Thunder Motorcycle protest.

U15/U16 Recreational Girls - We were able to secure 3 coaches with 3 teams of 9-11 players. Some of the coaches preferred to keep their former players which caused an imbalance of talent in the teams and the league. My recommendation for next season is to divide and distribute the talent amongst all the teams and to have a SELECTS team for the more skilled players. April 30th games were cancelled due to the lack of referees forcing the YEAR-END-TOURNAMENT to be held earlier.

U17/U19 Recreational Girls - We were able to secure the mother/daughter team of Kait and Monica Mersereau to coach the one team of 9 players this season. The league had only 3 teams therefore they faced each other quite frequently. Teams had to play a double-header every third week.

All the coaches reviewed rated excellent and were recommended both by the players and parents. Dynes Sports did a magnificent job of scheduling the regular season and the YET. As well the Blue Devils provided scorekeepers for the playoffs thus parents were able to enjoy watching their daughters play from the stands.



6/6/2022

Year in Summary

We are looking for new coaches for the U14 division as the present coaches are moving up to the U16 level. So far we have 2 coaches from U12 that can fill 2 spots leaving us with 2 vacant spots.

U13/U14 Girls Recreational

2 coaches from U12

2 vacant

U15/U16 Girls Recreational

Arthur Robillard

Stephen Warner

Trevor Mahoney

Greg Morin

Jorge Duarte

U17/U19 Girls Recreational

Kate/Monica Mersereau

Goals and Recommendations

- Waive players' fees for parents who are the Head Coach.
 - Increase the number of players and teams to pre-Covid levels.
 - No full court press for U14 until January.
 - No zone defense for U14.
 - No Sunday games (especially for U19). Okay if occasionally.
 - Sort outs are not run by coaches but they are expected to be present to observe and provide feedback.
 - No accommodation of parent/team/coach requests. Same as the boys program.
 - Form a SELECTS team for U13/U14 and U15/U16 to improve skills not available at REC level.
- There is a willingness of the coaches to run the teams



VP Recreational Boys Program

Fok-Jee Leung

Overview

The Boys Recreation Program consisted of 20 NBBA teams playing in 3 different divisions U14 Boys (8 teams), U16 Boys (8 teams) and U19 Boys (4 teams). The U14 and the U16 boys played in our own division of 8 teams at each age level. Throughout the season, the boys started with either one game or practice a week, but by the end of the season, the teams practiced once a week, played once a week, and had a year-end tournament. The U19 boys teams played in the Eastern Ontario Basketball League (EOBL) with the Ottawa Shooting Stars, Gloucester-Cumberland and Ottawa South Basketball Associations.

This allowed for approximately 200 players to enjoy the game of basketball twice a week (for one two hour practice and one regulation game.)

Given all the challenges, overall we had a very successful season and overall coaching and the player experience was good.

Accomplishments

- Implemented vaccine policies for U14/U16/U19
- Recruited coaches for U14/U16/U19
- Developed U14/U16 schedules (U19 games were scheduled by EOBL)
- Coordinated and managed sort outs
- Created equitable teams across all divisions
- Managed ongoing communications with parents and coaches
- Managed covid related communications with parents and coaches
- Year-end medals provided to all players
- Coordinated and organized year End Tournaments
- Coordinated with OVABAO and Junior referee groups

Coaching Evaluations

- There were only 16 evaluations across the 3 age groups. This is not enough to draw any conclusions. Generally I can say that that the evaluations were good to great.
- Special kudos goes to the non-parent coaches who stepped up to ensure a successful season.



Goals and Recommendations

Some suggestions and recommendations for next year include:

- Reach out in August 2022 to the coaches (bantam to junior) from 2021-2022 season and get their intentions for the 2022-2023 season. This would include U12 boys development coaches moving up to U14 level.
- Run U14 and U16 and U19 “Selects” teams at the boys recreation levels.
- Find convenors for the 3 levels for the 2022-2023 seasons.
- Recommend the U14 Boys Division still be run in-house.
- Referees at the U14 Boys levels should be more experienced. Would recommend using OVBABO certified referees if available.
- Run coaching sessions at the beginning of the year for all coaches, especially the new ones.
- Hold coaching sessions throughout the season.
- Recruit NBBA graduates into the coaching ranks.
- Remuneration of some sort for parent coaches.

Conclusion

Thanks to everyone for volunteering. I have enjoyed being part of the Nepean Blue Devils Basketball Association and working with all members of the board. Wishing you all continued success and a super great summer!

Sincerely
Fok-Jee Leung



Technical Director

Eric Johannsen

Overview

About 130 coaches stepped up for the 2021-22 season. The NBBA was at some point able to offer all its regular basketball programs.

Accomplishments

- Maintained and used a TeamSnap distribution list of coaches by program.
- Relayed information to club coaches, e.g., NCCP clinics.
- Coached U19 competitive girls.
- Expanded the [Coaches Corner](#) on the NBBA website to include a section on coaching resources including notes from past NBBA coaching clinics (with links to drills and systems).
- Continued to update and expand the [Youth section](#) of Hoopsplaybook.ca, e.g. [Jr. NBA MOJO App](#), [Steve Nash MVP Basketball](#), [Youth Offence](#), [Youth Defence](#), [Skills Checklists for Youth Players](#), and a table of [U8 to U14 Player Skills](#) (a curriculum with links to YouTube videos).
- Continued to add blog posts to the Hoopsplaybook Facebook page that are also embedded on Hoopsplaybook.ca, e.g. [Practice Structure](#), [Off-Season Workouts](#).
- Periodic emails to club coaches about these and other coaching subjects.
- Conducted the year-end coaching evaluation survey of players and parents, shared the individual results with coaches as requested (81% of the “overall evaluations” of coaches were Excellent, 6% were Good).
- Conducted a year-end survey of coaches to check their plans for next season, and get input on how the club could better recruit, support, develop and retain coaches.

Goals and Recommendations

- Contribute to the curriculum for the 2022 summer camps.
- Contribute to technical development at the EOBA level.
- Continue to emphasize player skill development and fundamentals.
- Continue to update and disseminate coaching resources, e.g., YouTube videos, blog posts.
- Make coaches aware of skills-based training curricula plus drills and practice plans, including the [Jr. NBA Curriculum](#) (which Canada Basketball wants implemented into school physical education).
- More emphasis on coaching support and development (including assistant coaches), taking into account input from the coaches survey and a new club 5-year vision when updated.



- Prioritize having an assistant coach for every team.
- Look into offering program-wide access to paid or subscription coaching resources.
- Organize NCCP clinics.
- Conduct or organize coaches clinics led by NBBA or guest coaches.
- Formalize a “Junior Coaches” program, recruiting and supporting older players (NBBA, other) to coach or help coach programs up to U14.
- Prioritize recruitment of women and NBBA alumni as coaches.
- Ensure the club has a viable, qualified roster of coaches who can run skills sessions and cover for or assist NBBA head coaches.
- Run try-outs, sort-outs as requested.
- Conduct coaching evaluations and surveys of coaches.



General Manager

Heather Sheahan

Overview

The role of General Manager includes the positions of Secretary, Facilities Coordinator, Communications, Equipment Manager and Registrar (reported separately).

A special thank you to the NBBA Board and to all of the coaches. Without their time, dedication and commitment to ensure that our children could safely return to the courts, we would not have been able to have a season.

Although the operation of the club was impacted by the Covid-19 pandemic, the following reflects some of the accomplishments for the year:

Accomplishments

- Provided assistance to the current NBBA Executive in all matters.
- Ensured that communication to members was maintained throughout the pandemic.
- Ensured that all Covid health protocols were clearly communicated and followed.
- Ensured that all coaches, players and volunteers were fully vaccinated as per club policy.
- Financial point of contact for NBBA and WEBL for the payment of all referee fees, facilities and billing.
- Confirmed and recorded all on-line registration deposits.
- Issued all required refunds.
- Arranged for payment of all bills on behalf of the NBBA in a timely and efficient manner.
- Performed financial management responsibilities for the Association including financial accounting (Quickbooks), banking etc.
- Completed monthly bank reconciliations.
- Successfully assisted in the transfer and set up of the club's website and registration system to a new platform with TeamSnap.
- Successfully opened registration for the 2021/22 season.
- Secured gym space in order to run programming for the 2021-22 season.
- Continued to manage relationships with all participating school boards.
- Attended all monthly executive meetings, took the Minutes and distributed them in a timely manner.



- Administered day-to-day activities such as banking, responding to emails and phone calls for the Association.
- Performed any and all other special tasks that was considered essential by the Executive Committee.
- Ensured that the coaches continued to receive information on coach development or training.
- Ensured that all coaches received the coach bags and uniforms.
- Ensured that score clocks and shot clocks were on site for all games.
- Collected and inventoried all coaches' bags and uniforms at the end of the season.
- Maintained our partnership with MegaCity Promotions to provide the membership with uniforms, club gear, bags and basketballs.
- Set up and managed the Summer Camp registration for 2021.

Goals and Recommendations

- Assist with the set up the summer camps 2022 registration and ensure that all safety protocols are in place for both the coaches and players.
- Secure new gym space for the coming season.
- Keep the association informed of NBBA events and information in a timely manner.
- Recruit and confirm coaches prior to sort-outs and try-outs.
- Ensure that coaches are provided with support and resources that they need to be a successful coach.
- Assist in the hiring of an Operations/Program Manager to ease the work load from the Board positions.
- Ensure the new uniforms are ordered and ready for September.
- Ensure that the coach's bags and first aid kits are ready for September.



REGISTRAR

Heather Sheahan

It should be noted that although Covid-19 restrictions had a significant impact on programming throughout the year, the NBBA was able to successfully run all programs.

Summer Camps 2021

The NBBA secured funding in 2021 for four student coaches from the Canada Summer Job Grants. The NBBA was able to run summer camps for boys and girls ages 8 to 14. The summer camps ran outdoors for the first 3 weeks of July due to the Covid-19 restrictions, however, we were able to begin the indoor camps by the end of July as some of the restrictions were lifted. The outdoor sessions proved to be a challenge due to the weather but everything ran smoothly once we were able to move indoors. All sessions were well received and well attended.

2021-22 Season

The NBBA was able to open registration for all programming in July as per usual, however we only charged half of the registration fees due to the uncertainty as to when we could resume play. The school boards did not permit Community Use permits until December but fortunately, we were able to secure the Nepean Sportsplex, Minto Recreational Complex and Ottawa Christian School and Redeemer Christian School beginning in October. We were unable to run all programs with the limited gym time, so it was decided that the competitive teams would begin their training and all other programs would begin once we had access to more facilities. The school boards allowed the Community-Use permits to start the first week of December and we were able to begin the Developmental and Recreational sort-outs. The Covid situation began to take a turn for the worse and we were once again out of the gyms from mid-December until the beginning of February. When we resumed in February everything ran as well as could be expected given the circumstances and we were able to finish the season for all programs.

Although we were able to run programming, the 2021-22 season proved to be very challenging with the number of stops and starts as well as the many health protocols that were put in place. It was decided early on that all clubs that participate in the EOBA (Eastern Ontario Basketball Association) would institute a mandatory vaccination policy for all player and coaches. The NBBA also had a mandatory mask policy for most of the fall but was lifted as the health situation improved. Mandatory health screenings were put in place at the beginning of the season and remained in place until the end.



NEPEAN BLUE DEVILS BASKETBALL ASSOCIATION

The EOBA decided that it would not formally run leagues and it was up to each club to schedule their own games. The NBBA ran the U14 and U16 Boys programs in-house and many of the other clubs around the city did the same. We partnered with Ottawa Shooting Stars, Gloucester-Cumberland and Ottawa South Basketball in order to run the U14 Girls, U16 Girls, U19 Girls and U19 Boys leagues. All ran well.

The NBBA provided gym time on Sundays for the competitive teams for their games but due to the lack of facilities, they also had to use their practice slots for games. This was not ideal and proved to be a challenge for the teams.

Volunteers

Approximately 125 volunteers registered for the role of head coach or assistant coach for the 2021/22 season.

The table provided on the following page, provides an overview of registration from the 2019-20 season until the 2021-22 season. The registration numbers for the 2020/21 season have not been added due to the inaccurate numbers for the programs. Accurate registration numbers for each program are only determined after the try-out and sort-outs for each program and we were unable to proceed due to the Covid-19 restrictions.



**NEPEAN BLUE DEVILS
BASKETBALL ASSOCIATION**

Player Registration Comparison by Year

(2019 = 2018-19 Season | 2020 = 2019-20 Season | 2021 = 2020-21 | 2022 = 2021-22)

PROGRAM	TOTAL NUMBER REGISTERED*				NUMBER COMP. REGISTERED				NUMBER REC/DEV REGISTERED				NUMBER OF TEAMS			
	2019	2020	2021	2022	2019	2020	2021	2022	2019	2020	2021	2022	2019	2020	2021	2022
U8 Beginner Girls	13	18		13					13	18		13	1	4		2
U8 Beginner Boys	37	38		32					37	38		32	4	2		4
U10 Intermediate Girls	29	20		10					29	20		10	3	3		2
U10 Intermediate Boys	52	82		50					52	82		50	6	4		8
U10 Girls	12	11		11	12	11		11					1	1		1
U10 Boys	12	12		14	12	12		14					1	1		1
U10 Totals	155	181		130	24	23		25	131	158		105	16	15		18
U11/U12 Girls	82	84		43	24	24		12	58	60		31	5+2*	6+2*		3+1*
U11/U12 Boys	91	102		87	25	24		26	66	78		61	6+2*	8+2*		8+2*
U11/U12 Totals	173	186		130	49	48		38	124	138		92	15	18		14
U13/U14 Girls	89	83		56	34	35		23	55	48		33	5+2*	4+3*		4+2*
U13/U14 Boys	164	146		89	41	39		21	123	107		68	12+3*	10+3*		8+3*
U13/U14 Totals	253	229		145	75	74		44	178	155		101	23	20		17
U15/U16 Girls	70	61		53	23	23		23	47	38		30	4+2*	3+2*		3+2*
U15/U16 Boys	151	133		115	38	27		38	113	106		77	10+3*	10+2*		8+3*
U15/U16 Totals	221	194		168	61	50		61	160	144		107	19	17		16
U17/U19 Girls	47	59		24	24	35		15	23	24		9	2+2*	2+3*		1+2*
U17/U19 Boys	64	82		69	24	40		24	40	42		45	4+2*	4+3*		4+2*
U17/U19 Totals	111	141		93	48	75		39	63	66		54	10	12		9
TOTALS	913	931	N/A	666	257	270	N/A	207	656	661	N/A	459	83	82	N/A	74

*Competitive Teams. All players were registered with Ontario Basketball



Accomplishments

The main accomplishments for 2021-22:

- Set up and managed registration for the 2021 outdoor and in-person summer camps.
- Successfully assisted in the transfer and set up of the clubs website and registration system to a new platform.
- Successfully opened registration for the 2021-22 season.
- Offered priority registration to returning players.
- Secured facilities for summer camps and regular season programming.
- Ensured that the players and coaches maintained all safety measures and protocols in accordance with provincial and local health regulations.

Goals and Recommendations

Recommendations for next season include:

- Ensure that all members are aware of the gym locations, time commitment and fees associated with each program ahead of any sort-outs or try-outs.
- Secure additional gym space.
- Ensure that the competitive try-outs and recreational sort-outs are organized and run smoothly.



Junior Referee Program

Giovanni Donato

Overview

We made it! Basketball is back!

It was so awesome to have basketball back up and running in the city. The Nepean Blue Devils Jr. referee program began this season on line. There were several on line meetings. These meetings were used to introduce and meet the fantastic and keen young Jr. Officials, as well as a means to train and learn how to officiate the game. These on line training sessions were organized on a weekly basis. The basics were covered (floor mechanics, signals, how to blow a whistle, etc.) during our google meets. I provided direct instruction and I used video demonstrations to enhance the learning. Once gyms opened, Heather was able to find us some gym time and we ended up having two gym sessions where we practiced our on floor mechanics and basic signal mechanics to communicate with players and coaches. The Jr. Officials group was comprised of experienced and novice officials. We had a good mix to begin our training. A total of 16 Jr. Officials signed up for the training.

For the first time since I have been running this program I was excited to organize a google meet with coaches and conveners. The purpose of this meeting was to meet each other and to discuss the needs of each league. I continue to seek input from our coaches and conveners on how to improve the Jr. Referee program.

I would like to say that I am very proud of the Jr. Officials who were available to train and to then continue to referee the games. These young officials did their very best in the time we had to prepare them for on-court action.

Some challenges:

1. We did not have enough qualified working officials to cover all the games. We had to referee some games with one official. I encourage us all to help with recruitment. Why not parents?
2. Needed more time in the gym... this will be adjusted next year as we will begin sooner.
3. It was a challenge to get everyone to come to the gym sessions/google meets due to busy schedules.
4. We did not spend enough time covering the rule book as I had hoped to. Did not write test/exam.

Thank you for your support and patience during this past basketball season.

Gio Donato



SCORE-KEEPING PROGRAM

David Clermont

Overview

During the 2021/2021 season, the Nepean Blue Devils Basketball Association restarted the program designed to educate, train, and mentor players from grades 9-12 as NBBA bench table officials in order to receive their community service hours. Any member of the NBBA and friends were welcome to apply for this program.

The program supported games scheduled on the weekends at the Merivale and Longfields Davidson Heights secondary schools offering volunteers the choice of recreational and competitive games to officiate. Three teams playing games reached out for support.

In the end this covered a variety of levels of competition identifying to the volunteers if they were recreational or competitive. With my recommendation to the volunteers new to bench officiating to attend several recreational games before considering competitive.

Some observations include.

- 1) Splitting the volunteer season into a Fall and Winter season as aggressive volunteers were able to attain 40 hours of service in ½ of a season.
- 2) Volunteers with 10-15 games in or 20-30 hours of accumulated services should be paired with new program entry volunteers where possible to pass on what they know.
- 3) Marketing the junior referee program to 40 hour graduates of the volunteer program may assist with referee numbers the following year.

Accomplishments

This past season 31 volunteers entered the program; 6 dropped out (Grade 9) with the pandemic impacting our schedule the remaining 26.

Summary of hours earned

- 0-10 hours – 6 volunteers
- 11-20 hours – 11 volunteers
- 21-29 hours – 6 volunteers
- 30 plus hours – 3 volunteers* Grade 12 students only require 30 hours.

Continued positive feedback from players, coaches, and parents

Goals and Recommendations

- Promote the program to competitive players Grade 9 and above U15 level.
- 'Meet a coach' - introduce some of the volunteers to coaches and managers not typically playing games at Merivale or LDHSS. U12 to U14 level.
- Identify skilled members (Grade 10 or above) currently in the score-keeping with 10 games officiated in the program to take on a leadership role and mentor and train the younger members. Staggered entry for the Grade 9 program participants.

