

**Nepean Girls Hockey Association  
2017-2018 Board Meeting Minutes**

**Date:** September 19, 2017

**Time:** 6:30 pm

**Place:** Minto – Echo Room

**Present:** Jarrett Thompson, Keith McEwen, Andrew Thompson, Joanne Erbach, Monica Armstrong, Tony Matson, Marty White, Karla Clarke, Dana Mulvihill, Les Banks,

**Absent:** Phil Clarke, Tracey Gillies

**Guests:** Tracy Lafreniere

### **1.0 Call to Order**

- Meeting called to order at 7:29 p.m. – Chaired by Jarrett

### **2.0 Previous Meeting Minutes**

A motion was put forth, by Jarrett, to approve the minutes from the June Board meeting

- 1st – Joanne Erbach
- 2nd – Karla Clarke
- Unanimous

### **3.0 Reports**

#### **President's – Jarrett Thompson**

- Need to look at ways to save money (and make a bit extra), as an association
  - Look into (discuss) having a restriction on team clothing and enlist approved vendors – this will be a cost saving effort for families so they don't have to purchase new team gear every year
  - Splitting up the tournament to allow more teams to register
- Jarrett putting out a call for possible volunteers for next year; asking if anyone has plans to resign next season
- Our season is short due to Easter falling early
- Scheduling went very well, overall. Knowing ice times ahead of the meeting made things easier

#### **Vice President (Operation) – Les Banks**

- No update

#### **Vice President (Development) – Dana Mulvihill**

- Goalie Development – Karla Clarke
  - The NGHHA Goalie Development for the 2017-2018 will be using AMPed and CDG

- The NGHA has negotiated packages for both HL and Competitive teams to fit the new team budgets
- Any parents wishing to do other sessions above and beyond the \$250 and \$500 will be the responsibility of the parents
- These prices include 5 sessions for HL goalies and 10 sessions for competitive goalies
- The NGHA is currently working out a plan to run our own in house sessions with qualified volunteers to help offset the costs
- We are aiming for 3-5 sessions on our own ice. This allows for HL to get closer to 10 sessions and Competitive teams to get 15
- With this in mind we would be closer to what goalies got last year from the CDG program
- The website has been updated with this info and competitive and HL directors given the info to pass along to their teams

### **House League – Tracey Gillies**

- Sortouts
  - Took place over two weekends and we have rostered just under 500 players onto 33 teams: 7 each at Novice to Bantam and 5 at Midget (up from 4 in my last update)
  - In the week and a half leading up to and throughout sortouts, we continued to have players register, increasing team sizes by 2- 3 players each and impacting a variety of processes and creating additional work for quite a few people
  - Would like to "park" a discussion item about setting registration deadline for next season. Lots of positive feedback about organizing the teams alphabetically for sortouts
  - Midget is the only level that has a goalie for every team
  - Need to brainstorm, at a later date, on how to get girls interested in being a goalie
- Novice – peewee started their season this past weekend with a practice and game. Bantam teams had practices this past Sunday. Midget starts their season this coming weekend
- House League Manager's Meeting was last night. Great turnout, and a lot of really good questions and discussion. Great opportunity for the managers to meet the convenors. We went over the budget in detail and stressed the need to have initial, mid-year and final budgets reviewed and approved by convenors
- Team budget meetings will start this weekend
- All new House League Manager's Handbook to be finalized next week and posted on the website
- Look at leveraging the Convenors more at the House League level

### **Competitive – Marty White**

- Working copy of a coaching agenda has been provided to all competitive teams to start the year
- Working agenda for the Competitive coaches meeting has been prepared, meeting was held August 15, 2017
- Tryouts started August 18, completed by September 1

- Meeting with the competitive Convenors is scheduled for this week to review the tryout process and bring forward suggestions for future tryouts
- Competitive Managers meeting was held September 6, assisted by Stephen Bent
- All teams rostered, Joanne confirmed, complete with all supporting certification for volunteers and coaches
- Development 1 coaching clinic facilitated by NGHA (Ron Graham)
- Ron Graham trying to coordinate a meeting with competitive coaches (representation from each team)
- Tryout Jerseys – for next year. Starting to see duplicate numbers now. Tryout jersey night was well attended.
- Tryouts – next year? Spring or late summer?
- Scheduling meeting – Stephen Bent assisted the Novice coaches this year
- Novice teams selected September 8-9, 2017 during house league sort-outs
- Coaching certification (boys vs NGHA requirements)
- Goalie development - 3 options available this year, only \$500.00 available within team budgets
- Team Budgets - templates provided to all competitive teams, approval by a representative of the Finance committee. Upon approval, NGHA representation was not mandatory at team parents meeting, requested a copy of the meeting agenda for review prior to the meeting.
- **Convenors**
  - Convenors for each level – although opportunities available for Atom and Novice
    - Midget – Dave Nordquist
    - Bantam - Amy McLean
    - Peewee - Dean O'Brien
    - Novice/ Atom – Marty White

#### **Key Upcoming Competitive Dates:**

- September 15th Tier 1 season start
- September 23rd – rest of competitive team starts
- February 4th regular competitive season ends
- Playoffs to end by March 9th
- Championship Day Sunday March 25th – in Gloucester (50th Anniversary – Ray Friel)

#### **Policy – Monica Armstrong**

##### **Police Record Checks and Speakout/ Respect in Sport**

- All competitive teams have been reviewed, except for one who has not submitted staffing list. This has included 228 bench staff and on ice helpers and 76 den moms
- HL teams have started to trickle in – managers meeting last night
- 197 PRC letters have been issued
- On line PRC is working well; lots of great feedback
- Deadline for PRC and Speakout / Respect in Sport for Competitive teams is September 23, 2017 – warnings will start going out this weekend, cc'ing convenors
- Deadline for PRC and Speakout / Respect in Sport for House League teams is October 15, 2017

#### **Affiliation Policy**

- Proposed changes to the affiliation policy
- Proposing to split policy into two – one for HL and one for Competitive – to minimize confusion

**MOTION – Monica put forth a motion forward to split the affiliation policy into two components - Competitive and House League**

**1<sup>st</sup> – Joanne Erbach**

**2<sup>nd</sup> – Keith McEwen**

**Unanimous**

**MOTION – Monica put forth a motion to accept the Competitive affiliation policy with amendments, as discussed**

**1<sup>st</sup> – Dana Mulvihill**

**2<sup>nd</sup> – Joanne Erbach**

**Unanimous**

**MOTION – Monica put forth a motion to accept the House League affiliation policy with amendments, as discussed**

**1<sup>st</sup> – Joanne Erbach**

**2<sup>nd</sup> – Marty White**

**Unanimous**

#### **Dressing Room Policy**

- Proposed changes to the dressing room policy are attached
- Proposed changes focus on making dressing rooms more inclusive, safe and respectful for everyone
- Monica asks that we all read the changes thoroughly

**MOTION – Monica put forth a motion that all head coaches, within the NGHA, do the Gender Diversity training by November 30**

**1<sup>st</sup> – Karla Clarke**

**2<sup>nd</sup> – Joanne Erbach**

**Unanimous**

#### **Registration – Joanne Erbach**

- OWHA handbooks – get them delivered to the House teams; handed out to competitive
- Ordered more game sheets
- All competitive teams have been rostered
- Follow up of volunteers to complete the profile in the system
- Follow up with folks to get their proof of age – manager to request the info needed and will send to Joanne
- House league has been rostered
- Jen Belton will help Joanne get the team rosters in the system

#### **Ice – Andrew Thompson**

- Ice scheduling and associated operations are well up and running (obviously). We continue to operate under the new City policy which has been working well for us. The new policy requires that we return any undesired ice by August 1st, which has been done.
- Continuing this year, the NGHHA does not carry ice during holiday weekends, Family Day weekend, Halloween or the Christmas break. If a team would like ice during those times they are encouraged to book their own ice via City systems, or by calling in.
- This year we continued to use, and improve, the ice template. This template is used to allocate recurring weeknight ice to competitive teams. This ice is used for both practices and scheduling games. We still struggle with ODWHA start times, especially at Novice and Bantam and the result of not being able to use any rink that starts on the quarter hour. Continuing this year is that the Fundamentals will be at Carleton University, with hopefully an additional locker room.
- Ice has been released to our members now until Oct 8th (Thanksgiving). Competitive teams have access to the working schedule, which shows all their weeknight practices that they can expect. All competitive teams should expect to have ice on Saturday or Sunday if they are otherwise unoccupied. The weekend practices will not show up in their working schedule since the times are predicated on the house schedules.
- House schedules and their release are dictated by the tournaments they attend. The due date for 2017 house tournaments is Sept 30th after which it is possible to release the NGHHA weekend schedule until the end of the year. The due date for 2018 house tournaments is Nov 30th and then it will be possible to release ice to the end of the season. The next release happens after the season is nearing completion and is based on competitive team performance and their playoff and playdown requirements. All teams have IMS accounts.
- The treadmill program has started. Loren Klimchuk is arranging the times with Next Gen that we cannot use due to schedule conflicts and team availability (or lack thereof).
- Finally this year's House Icefest will be held on October 14/15 (the weekend after Thanksgiving). As usual the teams should expect to play 3 games that weekend, although it might be 4 games for some divisions (and 2 games for Midget because of the 5 teams).
- The parking passes for Ottawa University are delayed. In the interim, a team representative should pick up a set of parking passes from the front desk when they arrive and then hand them out to the individual parents. After the practice, all passes need to be completed and returned. Parking continues to be free at Carleton, but only if the vehicle is parked in Lot 3 immediately beside the rink.
- The summer ice application deadline is coming up within a month for 2018. I continue to adamantly recommend that the NGHHA stop getting any summer from the City due to a variety of reasons that I have stated many times before and I will not be repeating yet again. The summer program needs to be addressed sooner rather than later.
- Keith will be taking over ice scheduling very shortly. His email is scheduler@ngha.ca and future ice times will be assigned by him and I will be forwarding scheduling emails to him. This hopefully will allow me to focus on some other issues.

- Conversation whether or not to hold tryouts under the AA level, for all other levels, in the spring vs August. Need to look at all the advantages and implications, then implement rules for teams and ensure they follow them.

**MOTION – Andy put forth a motion to not purchase summer ice for teams for the months of June, July and August.**

**1<sup>st</sup> – Dana**

**2<sup>nd</sup> – Karla**

**Unanimous**

### **Finance – Tony Matson**

- Handed out a draft forecast budget
- Discussed budget items

### **Miscellaneous**

#### **FUNdamentals Update**

- Kick-off meeting held July 26, 2017
- Objective of the meeting was to discuss ideas on how to increase registration numbers of the program
  - Create a social media platform
  - Optimize for search engines
  - Visual posters
  - FUNdamentals program for moms
  - FUNdamentals program for older kids/siblings
  - Offer friend referral credits
  - Reach out to teachers or hold a “Bring a Friend” session
- Discussed the current logistics for this year
  - Location of the venue – Carleton University
  - Coaching certification availability for volunteers, IP specific
  - Equipment needs (USA Hockey goalie equipment simply straps on quickly, making it easy to suit up a goalie)
  - Dressing rooms requirements – need three in total (one for coaches and two for players)
  - Volunteer staff and coaches are set
  - Plans on attending a 67's game
- Succession plan for potential coaches (parents)
  - Registration for FUN is at 49
  - Mostly major girls – less minor players

#### **Cornwall Tournament**

- Looking at which teams are allowed to go to Cornwall for the House League – but there is an issue with hotel availability

#### **Development Stream Program (DS)**

- Need someone to be a convener for this program
- Tracey looking at possible candidates

**ACTION – FUNDAMENTALS: BRING A FRIEND – JOANNE TO FACILITATE THE DETAILS AND TALK TO MADISON.  
Once the details are finalized, Joanne to send out an email to the FUNDamental parents**

#### **4.0 Adjournment**

Motion was made by Andy to adjourn the meeting at 10:15 p.m.

- 1<sup>st</sup> – Monica Armstrong
- 2<sup>nd</sup> – Joanne Erbach
- Unanimous

#### **5.0 Next Meeting**

- October 19, 2017 @ 7:30