

Nepean Girls Hockey Association

2016-2017 Board Meeting Minutes

Date: January 18, 2017

Time: 7:30 pm

Place: Minto Rec Center

Present: Phil Clarke, Jason Corrigan, Dana Mulvihill, Keith McEwen, Jarrett Thompson, Les Banks, Monica Armstrong, Joanne Erbach, Tracey Gillies, Tony Matson, Tracy Lafreniere, Dom Bueti,

Absent: Andrew Thompson

Guests: Will Rivers

1.0 Call to Order

- Meeting called to order at 7:35 p.m. – Chaired by Phil Clarke

2.0 Previous Meeting Minutes

- A motion was put forth, by Phil Clarke, to approve the minutes from the September, October and November Board meetings
- 2nd – Dana Mulvihill
- Unanimous

3.0 Reports

• President's – Phil Clarke

- NGHA tournament
 - February 4-6
 - Ordered medals and waiting for them to come in
 - Issue with referees – not sure we have enough refs; working at aligning refs with games
- Hockey day in Canada
 - February 18
 - Inquiries into whether we would have two Wildcat teams would like to have an exhibition game on an outdoor rink
 - With Sens foundation
- Coach applications
 - Three applications to date
 - Posted on the website
 - Deadline is January 31
 - AA coaches to be selected by March 1
- House League tournament

- March 4-6
- Les has been in contact with Sherry for timekeepers
- AGM
 - Looking at moving it back to end of May
 - Audited statement should be ready to review and approve by end of May for the previous season
- Pre-Conditioning
 - Find out who will be running the program this year
 - Is this still cost-effective
- Bursary
 - If we move up the date of the AGM, need to update the dates of the deadlines
 - Send out the Mary Lou Zywicki notice now to all Midget teams
 - Deadline will be April 17th
 - Also, communicate to the Midget teams that the ODWHA also has a bursary (competitive side)
- Playdowns
 - February 1-March 13
 - not sure how many teams are going from each division yet
 - Playdown ice needs to be scheduled
 - Single round robin format
- ODWHA Playoffs
 - February 20 - March 26
 - Ice to be scheduled
- Other important dates
 - March 1 - AA coach selections
 - April 2 – ODWHA championship day in Cornwall
 - April 7-9 – Provincials
 - April 15-16 – Easter and Brampton Tournament
 - April 19 – tryouts for AA teams from Peewee to IAA
 - April 22 – City ice submission
 - April – Equipment return (two dates will be needed – approximately April 1 and April 22)
 - May 1 – deadline for financial assistance
 - May – Possibly move the AGM to end of the month
 - May – OWHA AGM
 - June – AGM (if we do not move it to May)
 - August 12–18 – Pre-conditioning camp
 - August 19 – Tryouts start
 - September 4 – Labour Day
- **Vice President – Jason Corrigan**
 - Nothing to report
- **House League – Les Banks / Tracey Gillies**
 - A few coach/assistant coach suspensions this season
 - Starting to prepare for championship weekend March 3-5
 - Four weekends left in the season until championship weekend (NGHA tournament and family day weekend not included)

- **Competitive – Dom Bueti / Dana Mulvihill**
 - Most teams continue to be competitive in their Divisions and tournaments and seem to be categorized appropriately, other than Novice C, who are playing in a B loop, and BCA2
 - Re-cat deadline is past, awaiting communication from OW to see if there have been any Wildcat teams re-catted, not expecting any
 - **Parental conduct**
 - A few incidents over the last little while. An email was sent out to remind parents to respect the officials, opposing coaches and players
 - **Admin process around tryouts**
 - around tryouts in progress – Initial draft complete - going to review plan with – competitive committee before submitting it to board for review
 - April 19 start of tryouts. Need to solidify ice times are begin preparation
 - **Surveys**
 - Survey launch in New Year for coaches, Jarrett has created prototype. Will be launched before the end of the month.
 - Will be conducting player evaluation surveys within the next month to provide feedback for next year’s coaches. This will allow next year’s AA coaches, once they are selected, watch some games and validate the information.
 - **Coach selection:**
 - Notification that we are now accepting coaching applications went out late November, the website is up and running
 - Expect most applications for AA to come in starting in the New Year
 - Deadline is January 31st, for AA, and few applications so far
 - a gentle reminder is needed
 - remaining coaches (outside of AA) will be interviewed and (hopefully) selected between May 1 - 20
 - We NEED to run a coaching clinic soon. Many prospective coaches have contacted me asking when we will be running one, and are worried that they will not be able to apply for a job due to lack of certification now that we’ve made it a pre-requisite to have the certification before the season starts
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 - **Affiliation:**
 - Still a few issues with some of the older team coaches allowing their players to be called up
 - **CMS Sessions:**
 - After our email, coaches are taking advantage of the process of emailing CSM with what they want to focus on for their sessions and coaches are now going on the ice with their teams. Feedback has been positive
- **Registration – Joanne Erbach**
 - Registration opens up on March 20
 - We will include tryout sign up and payment at the same time
- **Ice – Andrew Thompson**
 - Andy absent from the meeting
 - No updates

- **Policy & Procedures – Monica Armstrong**
 - Monica presented two policies that need to be reviewed and posted
 - Code of Conduct
 - Minor edits added based on Board feedback

A motion put forth by Monica to approve the NGHA Code of Conduct Policy based on changes outlined by the Board members

- 2nd – Les Banks
- Unanimous

- Discipline policy
 - Discussion amongst the members on the wording
 - Monica to make revisions, based on the wording as discussed with members and then send to the Board to approve the NGHA Discipline Policy

- **Finance – Tony Matson**
 - For 2017/18 Budget:
 - We seem to be on track financially this year - this is highly dependent on billings to the end of the year coming in, but looks good at the moment
 - Second billing is out, competitive surcharge revenues are coming in, and we have collected most of the revenues for the NGHA tournament
 - Board members to send Tony and Karine with any items for the budget
 - Equipment – need to keep in mind what teams we are adding and what equipment we will need
 - Draft budget for 2017/2018 being worked on and will determine all the fees for the upcoming season
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 - Fee increases
 - Question we have to answer soon is do we need/want to raise fees for next year?
 - Would be good to know if we expect increased ice rental costs or other costs – ice fees will likely go up 7%
 - If we feel we need to raise revenues, we could either decide to raise fees and/or reduce the amount we give teams credit for (the \$225 per/player) as part of the winter billing process
 - A \$10 shift in either would represent about \$9,000 in additional revenue or almost 1% of total forecast costs. Unfortunately we have no information on the cost of competitive tryouts, sort outs, preseason conditioning camps or summer ice so will be difficult to determine if we want to change these fees.
 - 2015-16 Audit work is underway

- **Miscellaneous**
 - Equipment
 - Will sent out a survey to the coaches to comment on the conditions of the jerseys
 - Additional socks may need to be purchased

- Sock style will remain
- Looking at possibly adding a new set of jerseys based on addition of new teams
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- Discipline issues
 - Discussed, amongst the members, the recent issues
 - Discipline hearings to be set up for a couple issues
 - A reminder went out to all members to be civil to officials, coaches, etc

4.0 Adjournment

Motion was made by Phil Clarke to adjourn the meeting at 10:14 p.m.

- **2nd – Joanne**
- **Unanimous**

5.0 Next Meeting

- February 15 at 7:30 p.m.