

# Nepean Girls Hockey Association

## 2018-2019 Board Meeting Minutes

**Date:** August 28, 2018

**Time:** 7:30 pm

**Place:** Minto Rec Center: Echo Room

**Present:** Les Banks, Karla Clarke, Tracey Gillies, Marty White, Michelle McDonell, Stephen Bent, Gerard Gagnon, Wendy Baldin, Keith McKewen, Jarrett Thompson.

**Regrets:** Tony Matson

### 1.0 Call to Order

2.0 Meeting called to order at 7:30 p.m. – Chaired by Les

### 3.0 Reports

#### Finance – Tony Matson

Currently we have \$694,011 in our bank account. Registration fees of about \$657K have exceeded our forecasted registration revenues of about \$630K, so we seem to be in a good financial position so far. At the next meeting, I would like to bring a full updated forecast, but will require the latest ice contracts.

Financial Assistance - Four families applied. Two were approved and two were declined under the new policy for qualifying for assistance.

2017-18 Audit - Is proceeding and should be completed this fall.

#### Karla:

- Lots of questions on the revised goalie program from parents.
- One-year pilot project – will start evaluating this in December/January. This decision was made in the best interest of the membership.
- Amped will invoice the team for each session that the goalie goes to. Each goalie picks the session that work for their schedule.

#### Marty

- This year we will review our import policy.
- Any changes made to the constitution can only be done at the AGM. Changes to any policies can be done through the Board.

**President's – Jarrett Thompson –**

- Would like to do a Wildcat Day - fun day for the wildcats. Ideally this would take place around a PW game. Carnival style day (face painting, photo booth, etc.). We will need to form a committee to help with this, anyone interested would be welcome to assist.

### **Vice President (Operation) – Les Banks**

- Motion: Make Scott the interim ice director. Gerard approved/ Stephen 2 - Motion carries.

### **Competitive Director – Keith**

- Competitive Teams
- A selected import player at the Midget BB level left the team, which opened up a spot. BB took a player from B, B selected a C player and C selected an import. This was permitted as the player was originally ranked very high but given the number of imports that were brought on at the higher levels, she was no longer eligible.
- Peewee C - Player declined spot for personal reasons. New player was selected from the final releases at Peewee C.
- Bantam C - Player has decided to return to House.
- Issue with blackout dates for some teams. Some had 60+ dates blacked out. Teams have been asked to restrict their blackout dates.
- Bantam A1 will be coached by Toby Burkitt.
- Scheduling meeting for Midget AA/A/BB and Bantam AA/A was held Aug 21
- Scheduling meeting for all other comp teams is Sept 11 and 12.
- Ottawa is looking for a handful of Midget players to round out their comp B/C teams. Tracey can provide more details.

### **New Programs**

- Little Sens Learn to Play
- Waiting for confirmation of ice times for Jan - Mar program.
- Up to 80 players (40 per hour) from ages 4 - 8 yrs. old can participate
- Sens cover cost of ice and cost of instructors
- Sens provide complete equipment for players
- We need 4:1 or 5:1 player to instructor ratio
- NGHA must provide a convener (point of contact for Sens and players)
- NGHA must provide the practice equipment: blue pucks, pylons, dividers, etc.
- Target price is approx.. \$174 per player with some of this fee coming back to NGHA
- House Teams
- New team added at Midget. Jason Seymour to coach
- All teams have IMS login details to enter blackout dates in IMS.

### **Administrative**

- New social media person Estelle Mendonca
- Twitter and Instagram user names/handles: @nghawildcats
- Also have regained control of Twitter handle @nghacompetitive with almost 600 followers.
- Dave Hunter has updated the contacts page for comp coaches as well as volunteers Scott Boassally (Ice Scheduler) and Estelle.
- Need policy on non parent coach or assistant coach budget expenses. NMHA already has one. We should use something similar.

- Need policy on budget approval deadline, roster approval deadline. Include penalties for coaches. There is too much chasing coaches to submit rosters and budgets.
- Rosters and budgets are being tracked for all teams via a shared Google Sheet. Gerard, Mabelle, and Jarrett have been updating it regularly. A similar method should be considered for use with the House teams shared by me, Tracey, and conveners.

### **Registration – Gerard**

- 915 players signed up.
- OGHA only has 26 players for Midget C and Midget B. They have asked us if we have any HL kids that were released or would be interested in trying out. It would be a loan so no impact to these players if they wanted to go for one year and then come back (they would not be considered an import for this period).
- Completed 32 releases for players over the summer
- 3 US player transfers
- 3-4 left Peewee after C tryouts – they can come back to NGHA in 2 years.

### **Director Policy, Risk & Safety– Stephen Bent:**

- Any Tier 1 team staff who has not completed their PRC will need to stay off the ice until this is done.
- If this is not completed by Sept 15<sup>th</sup> they will be off the roster.
- Criminal Offence Declaration - Dave and Mabelle are working through this process.
- On-ice help – must have a 2 year age gap to players.
- Minor Age volunteers - if you are under 16, as per Hockey Canada, you are not required to complete the RIS.
- Trainer's reimburse level 1.
- Make the more administrative changes and highlight areas where we need full conversations.
  - 1) Team Finance Policy – Board will set out what we pay for each year and put it in the minutes.
  - 2) Refunds – there is an inconsistency between policies, Stephen will review all 3 policies and come back with a recommendation to ensure all policies align.
  - 3) Permission to Skate and Player Release – will ensure that the wording is clear. Players can only return to NGHA after a 2 year leave.
  - 4) Suspension Policy – house and competitive are mixed together – Stephen and Tracey will work together to clean this up.
  - 5) Coach Suspensions - Association will decide that we may supplement policies.
  - 6) Inclement Weather - Competitive games have to be rescheduled, house league will not be rescheduled. The OD decides this for the competitive. Practices – the accountability rests with the coach, puts more of the decision on the convener to decide. Still invoiced for the ice.
  - 7) Financial Assistance Policy – remove the specific thresholds from the policy and the board will set the threshold and communicate this.
  - 8) Privacy provisions – looking into ways to ensure that we pay fairly and that the applicants remain anonymous (with the exception of the Treasurer knowing the identity).
  - 9) Dressing Room Policy – we will be reviewing.

### **Director of House League - Tracey**

- This year we have added an additional midget team.
- Sort outs will start Sept 8/9<sup>th</sup> – need on ice help/, refereeing assistance.
- Still looking for coaches at Novice, Atom and Peewee – deadline for blackout dates to September 3<sup>rd</sup>.
- Novice, will have a meeting next Tuesday to discuss cross ice / half ice – full or partially
- Purchased quick change goalie equipment, goes over player equipment and goes in ~1 minute.
- Players are expected to try every position including goalie.
- We have good numbers for goalies – including 6 at the midget level.
- HL Committee meeting Thursday night – analysis for goalies, and review.
- Amy MacLean to review Novice competitive process.
- Season starts September 15<sup>th</sup>
- Next year there will be no competitive teams
- Need a communication for the 2<sup>nd</sup> year Novice parents.
- Send emails with links for Hockey Canada.

### **Miscellaneous:**

- Friday September 28<sup>th</sup> – 1<sup>st</sup> Aid WB cafeteria booked for 6 hours.
- NGHA will be paying for the certification – 55 teams – cost will be less than to register with the \$15-\$20. Will end up with Level 1 CPR which makes you Level 2 trainer.

### **Committee's:**

- Twitters, Instagram, and Facebook are up and running
- Ice will be assigned – all of the teams that had their scheduling meeting have been given practices for the 1<sup>st</sup> week. Sept 4<sup>th</sup> is the 1<sup>st</sup> day of our contracts.
- All other teams should be given their ice tomorrow.
- 1<sup>st</sup> 2 weeks – once the scheduling meetings are done on the 12<sup>th</sup> for the rest of the competitive teams,
- Trying to do more 1.5 hour blocks.
- Looking at potentially adding a Senior A team – post Midget (aged out want to keep playing, 18-35), usually played high level hockey - allows girls to continue to play hockey. 10 ice times with a few tryouts and some odd practices.

### **4.0 Adjournment**

Motion was made by Les, Jarrett – 10:pm

### **5.0 Next Meeting**

- September 2018