

# Nepean Girls Hockey Association (NGHA)

## 2019-2020 Board Meeting Minutes

**Date:** May 12<sup>th</sup>, 2020

**Time:** 7:00 pm

**Location:** Video-conferencing

**Present:** Tracey Gillies, Karen Major, Gerard Gagnon, Jarrett Thompson, Stephen Bent, Les Banks, Karla Clarke, Chad Chambers, Wendy Baldin

**Regrets:** Tony Matson, Mike Speer

**1.0** Call to Order [President]: 7:07 pm

**2.0** Minutes from the 2020 February 11, March 10 and April 7 Board of Directors meetings approved by Tracey Gillies (seconder: Karla Clarke)

**3.0** Introductions [President]

- Brief updates were provided concerning the phone call on May 4<sup>th</sup>, 2020 with the Ontario Women's Hockey Association (OWHA) and all Presidents of Ontario Women's Hockey Associations. An email communication to members was sent on May 7<sup>th</sup> which reflected information shared during the May 4<sup>th</sup> OWHA call.

**4.0** Policy, Safety and Risk [Director of Policy, Risk and Safety]

- It was noted that the OWHA has requested the NGHA to reformat its constitution to a common league-wide format. This work will occur over the next few months, and further discussions will be needed on how to hold an AGM or separate meeting for members to approve revisions, in accordance with the Province of Ontario's directions on group gatherings. A working group will be established to review and revise the Constitution. It was also noted that OWHA direction on COVID-19 may impact some existing NGHA policies, which will need to be reviewed on a case-by-case basis.
- A discussion concerning the Annual General Meeting (AGM) took place with respect to logistics given the current restrictions under the Ontario State of Emergency. The possibility of holding a virtual AGM was raised. The feasibility of voting for Board positions up for election was discussed. It was determined that further planning and information are required in preparation for the AGM. The President will look into what other Associations are preparing for their AGMs to help assist with planning. Determination of when an AGM may be permitted will be based on the Ontario state of emergency and the provisions set out in the Ontario Not-For-Profit Corporations Act.

**5.0** Registration [Registrar]

The following updates were provided:

- Registration was opened on May 7<sup>th</sup> (without requesting fees). To date, 272 players have registered.
- Player releases have started with four processed to date (including releases because of moves out of the city). The importance of obtaining Wildcats jerseys for released players was raised since systematic jersey returns were put on hold due to the Ontario state of emergency. It was confirmed that players cannot be released if anything is owing to the NGHA (i.e. fees or jersey) and that the coaches and managers of the released players' teams will be made aware of jersey returns for these players.
- Due to the current freeze to Hockey Canada activities (because of the covid-19 pandemic), 'permission to skate' forms cannot be given out at this time.

#### **6.0 House league [House League Directors, Vice-President Operations, President]**

- An update was provided that several emails have been received concerning season close-out and finalization processes. It was reported that house league convenors will be sending out emails this week notifying coaches/managers that the deadline for team close-out procedures will be extended and to confirm that bank accounts cannot be closed until current restrictions are lifted, as per the Ontario government direction. Final budget reviews, including confirming extra team insurance amounts are being assessed in the meantime to ensure budgets are balanced.

#### **7.0 Finance [Treasurer]**

- N/A

#### **8.0 Competitive [Vice President of Programs, Competitive Directors]**

The following updates were provided:

- Convenors will send out emails detailing the same information discussed above (under House League) concerning team finalization processes and bank account close-outs. Cheques will be prepared for competitive jersey returns soon.
- Refunds to teams regarding fees for Provincials have not been issued to date.
- It was reported that there are a lot of questions from members concerning next season. The importance of open communication with members was recognized with messaging stating the current unknowns concerning the logistics of next season's format/timing, teams, coaches etc., and to clarify that these decisions depend on direction from Hockey Canada, OWHA, and the Ottawa District Women's Hockey Association.
- It was reported that our MPP, Lisa MacLeod, is currently working on Ontario 'return to play' guidelines.

#### **9.0 Ice**

- The new ice scheduler position will be posted for application on the NGHA website within the next few weeks.

#### **10.0 Round table items**

- An update on the Mary Lou Zywicki Bursary was provided indicating that the application process opened on April 28<sup>th</sup> 2020 with a May 21<sup>st</sup> submission deadline. The Toni Guimaraes bursary application process will be opened up very soon with a submission deadline of mid June.

Motion to close the Board meeting by Wendy Baldin (seconder: Gerard Gagnon)

Meeting closed 7:46 pm