

Nepean Girls Hockey Association (NGHA)

2020-2021 Board Meeting Minutes

Date: Nov 2nd 2020

Time: 7:00 pm

Location: Videoconferencing

Present: Tracey Gillies, Karen Major, Gerard Gagnon, Stephen Bent, Karla Clarke, Chad Chambers, Wendy Baldin, Mike Speer, Lisa Camilucci, Karine Tremblay (guest – Finance Administrator)

Regrets: Tony Matson

1.0 Call to Order [President]: 7:05 pm

2.0 Minutes from the October 13th, 14th and 15th 2020 Board of Directors meetings approved by Wendy Baldin (seconded: Lisa Camilucci)

3.0 Welcoming remarks [President]

The following updates were provided:

- The Finance Administrator has been invited to join the Board meetings regularly in order to provide finance updates.
- The Vice President of Operations has decided to take a leave of absence from the Board of Directors. In his absence, other Board Members will fill his roles and responsibilities. The Vice President of Programs has taken over the role of liaison with the Ice Scheduler.
- There was a call with the Ontario Women's Hockey Association (OWHA) and it was reported to be a great opportunity for Associations to ask questions. The OWHA President and Director of Operations expressed their thanks and appreciation of the work by all OWHA Associations. They were supportive and offered any required assistance through this challenging time.
- Transition will begin from the previous email server to Gmail. The naming convention will be 'nghatreasurer@gmail.com'. All Board Members will be responsible for signing up individually and to save any important emails from the current server. There will be an overlap period of 1-2 months to ensure a smooth transition. The rationale for this move is to save the NGHA approximately \$400/month
- The Bell Arena storage room was discussed due to significant problems with limited capacity and access. These restrictions adversely affect the ability to maintain and sort through jerseys, goalie equipment and tournament supplies. The limited capacity has resulted in storage of NGHA property at Members' houses. While it was recognized

that the Bell storage room is free of charge, the sustainability of maintaining the Bell Arena storage room as the only NGHA storage unit has reached a point where it is no longer feasible.

- A space has opened up to rent a storage unit at Dymon Storage on Greenbank Rd. The fee for this storage unit is \$459/month. This rental also comes with additional perks such as a truck and driver to transport the contents and 8 hours of board room use per month. It was also recognized that the majority of the cost of the storage unit would be offset by the savings from ending the \$400/month email server cost. It was also noted that the use of the board room facility at Dymon Storage would also provide additional cost savings when room rentals resume post-covid.

A Motion was put forward by Tracey Gillies to approve the rental cost of the Dymon storage unit at \$459/month (given the cost savings from cessation of the current email server). The Motion was seconded by Wendy Baldin.

4.0 Policy, Risk and Safety [Policy, Risk and Safety Director]

An update was provided with respect to questions concerning the Covid-19 protocols and scenarios. For the most part, Members are used to the protocols and teams are managing well. It was reported that the Covid-19 Committee has not met in a few weeks as there hasn't been any reason to reconvene.

5.0 Registration [Registrar]

It was noted that there have been a few more player withdrawals. It was also reported that the OWHA sent 325 provincial hats for teams that were supposed to attend provincials last year. The hats will be distributed to the players who were on the teams heading to provincials last year based on rosters.

Planning for registration for Session 2 was discussed including timing and payment. It was also noted that the collection of the competitive surcharge will be communicated to competitive Members soon indicating that the system is ready to collect payment. It was reported that there will be a review of costs in the coming week to determine if there will be any price adjustments based on assigned ice. It was also noted that the Program of Excellence teams will also be required to submit extra programming fees in addition to the competitive surcharge.

6.0 Competitive [Competitive Directors]

There were no significant updates to provide from competitive as all is running well and coaches are adapting to the 9 players/1 coach model and sharing practice plans to support each other. The majority of questions from teams have been regarding ice scheduling. It was reported that another coaches meeting will be planned in the coming weeks.

7.0 House League [House League Directors]

The following updates were provided:

- A coaches meeting was held within a few days of the news of the new restrictions to share the new protocols and answer any questions. Mike Speer was on the call to discuss how to run small group practices and engage the goalies. There were a lot of great questions and the coaches were really open and receptive to the changes. Tracey Gillies and Karla Clarke were also on the call to lend support and answer questions.
- House League coaches were able to adapt to the new restrictions really well and teams are now divided into two and everything seems to be running smoothly.
- Coach mentors Ron Graham and Angus Boyd have set up a meeting with House League coaches on November 9th to offer support for coaches in navigating practices under current restrictions. They will give advice on developing practice plans and working with smaller groups and will be available to address any questions coaches might have.
- There were a couple of ice glitches this weekend (facilities double booked). In both cases the teams were able to figure it out and get on the ice (either their originally scheduled ice or on to a different pad).
- All House League jerseys have now been either handed off to their new coaches or dropped off for storage.

8.0 Operations [VP programs, President]

An update was provided on ice with schedules set until November 19th. The remainder of the ice for the fall session is to be rolled out later as there is a delay based on the 28 restriction period affecting all area Associations as not all arenas have been opened. The City of Ottawa will be confirming ice schedules soon to facilitate the release of the remaining ice times. It was recognized that it is difficult on teams to have ice released in short durations at a time and efforts will be made to release ice a month at a time where possible. A reminder was provided that all communication regarding ice schedules should go directly through the Vice President of Programs via the Convenors and not to the Ice Scheduler directly.

The President provided the following updates on NGHA Ice Providers:

- Carleton U Ice House: They have done an amazing job to ensure the safety of our players and volunteers by clearly identifying the flow of people in and out of the facility and each rink. Only our HI teams have ice at Carleton. Photos from the visit were shared with HL Directors and the HL coaches at a meeting last Thursday. The folks at Carleton said they have no issue with a parent entering the facility to help their child. This is welcome news as this is where our U9 players practice.
- Bell Sensplex: Confirmed that a parent/safety officer would be allowed to enter the rink on a case-by-case basis if their assistance is required by telling the greeter that they have been called to attend to an incident with the team. Re-confirmed the 10+1 set-up.
- City of Ottawa: In an email response, the City could **not** make an exception for an additional person beyond the 10+1 arrangement. There appears to be variance by City of Ottawa arenas with respect to the greeters available to meet with the Safety Officer and admit the team.

The report from the programs perspective was that all is running smoothly and the Directors have everything under control. The Programs Committee continues to meet and will be working through some decisions that are required in the coming weeks.

9.0 Finance

An update was provided that the 2020-21 budget is being worked on and the 2019-20 budget is being sent for auditing.

10.0 Round table items

N/A

Motion to close the Board meeting by Stephen Bent (seconder: Gerard Gagnon)

Meeting closed: 7:52 pm