

**Nepean Girls Hockey Association (NGHA)
2022-2023 Board Meeting Minutes**

Date: February 21st 2023

Time: 7:30 pm

Location: Kilbirnie Room Minto Rec Complex

Present: Claire Bellefeuille, Lisa Camilucci, Tracy Foster, Rachel Ellison, Rob Mahoney, Kim LeClair, Kevin Singer, Raymond Murphy, Justin Jedlinski, Chad Chambers, Marty White, Ray Murphy

Regrets: N/A

1.0 Call to Order [President]: 7:34pm

2.0 Approval of minutes from the Board of Directors' meeting held on Jan 17th 2023. Approved by Lisa Camilucci (Seconder Tracy Foster)

3.0 Welcoming remarks [President]

We have several volunteer positions to fill:

Bingo Coordinator: Machelie Giovagnoli, the current rep, will come to a future meeting to explain responsibilities.

Jersey Coordinator: Primary duty is to collect the house league jerseys to make sure that they're in good shape and store them in our facility. Also is the poc to coordinate the competitive jersey orders every year to ensure that comp teams have jerseys in time to start the season.

Coach Mentor: Responsible for developing a program that focuses on providing feedback and helping develop house league and competitive coaches. This is a paid position.

Manager Mentor: A point of contact for team managers to help answer outstanding questions and provide guidance, particularly to new managers.

4.0 Updates [President/Secretary]

NTR

5.0 Operations [Vice President of Operations]

- Teams are busy coordinating schedules for playoffs and playdowns.

- Going through coach interviews for next year and ideally, they will be completed by the end of the week.
- Re-evaluating how we run our U18 program to ensure that we can offer a full program.

6.0 Programs [Vice President of Programs]

There will be no tryouts for U22 team for this upcoming season as the team has been selected. Roster will be posted to ADP website shortly.

7.0 Policy, Risk and Safety [Policy, Risk and Safety Director]

- Affiliation policy is done and ready to be reviewed by the board. Once it's ready we can decide when we want to post it.
- Engaging with Kanata and Gloucester on how to properly deal with the protocol for concussions.
- Coordinating with OWHA regarding the development a program for a player who receives a multi-game suspension where they talk to players in levels below them to educate girls on major penalties and suspensions. This would reduce their suspensions by a game. To be eligible for this effort a player must be servicing a minimum 4 game suspension. More details to come.
- House League and Competitive Convenors please remind teams no photos in change rooms. This can be an issue during playoffs and playdowns.

8.0 Finance [Treasurer]

- Thanks to everyone who has gotten ice bills paid though some continue to be outstanding and we need to get that money collected asap.
- We are still owed money by the Sensplex for the DIFD tournament.
- DIFD reps will come to a future NGHA board meeting and provide a breakdown of the tournament.
- OWHA recently sent out their financial statements to all the associations.
- I would like to bring in other qualified financial professionals to help with the Treasurer role. Not to add more members to the board but to find volunteers to assist the Treasurer.
- As Claire mentioned, Machel is leaving her role as Bingo coordinator, and we need to replace her.
- Have begun looking at registration costs for next year to ensure that we're covering the hard costs for each player. Factors like city of Ottawa ice, private ice and inflation all need to be factored in.

9.0 Registration [Registrar]

- We are waiting for OWHA to open the registration packages in Ramp as we can't open registration for tryouts until this occurs.
- They should be open before Provincials.

10.0 House League [House League Directors]

- As you all know, our season is winding down soon, and we are in full-blown preparations for our Championship weekend. Those plans are coming together well and we're anticipating a great celebration for all our players.
- We sent out coach surveys last month, and overall, the feedback on our house coaches has been very positive.
- We opened applications for next season's coaches - have started getting some response already. We will share the link in the coming days so we can include it on our website.
- We had a meeting with Kanata earlier this month. As noted in our email motion a couple of weeks ago, we are proceeding with our plan to host championship games for U11, U13, U15 and U18 on Monday, March 27th. Ice has been secured, and medals have been ordered. Kanata is working on a U9 "Fun Day" scheduled for Saturday, March 11. All U9 players will be invited to participate and will receive loot bags.
- Next steps for House in our Kanata Partnership: We'll be working on a coach survey to get their feedback on the partnership. This will be sent out in March and will inform our decisions for next year's plans.
- We're also starting to work on plans for administering our bursaries - will work on this following Championship weekend.
- Finally, as you know, House League traditionally celebrates our graduating players with a "graduation game." Last year we made this part of our Championship weekend, and it was a great success and well-attended. We are planning to replicate this again this weekend. We usually present our graduating players with a small gift and a rose. **We'd like to motion for \$500 to help cover these costs**

MOTION: House League to receive \$500 for our graduation game. Motion PASSED.

11.0 Competitive [Competitive Directors]

- Just a reminder that for female non-parent women coaches to be reimbursed for tournament expenses, they need to provide receipts before payments are issued.
- Competitive coaches who are selected to coach next year will be providing us with a short bio that will be posted to the NGHA website.
- We have collected for each current coach, and we will be providing a summary to each coach.
- Three teams got byes for provincials: U18C/U11AA/U11A
- We reminded teams that referees, and timekeepers need to be scheduled separately and paid in cash.
- The uncertainty around fitting in rescheduled games before playoffs/playdowns as ref shortages are causing problems wrt finishing off reg season games.

12.0 Round table items

Motion to close the board meeting by Marty White (seconder: Tracy Foster).

Meeting closed at 908 pm.