

Board Meeting - Agenda

November 6th, 2025 - 7-9pm
Echo Room, Minto Rec. Centre

Present: Lisa T, Lisa C, Rob S, Tara M, Lina C, Shannon S, Glenn B, Eric P and Laura R, Estelle M
Absent: Shawn R, Lindsay W

President

1. Welcome and comments.
2. OWHA Minimum Suspension List.
 - Has been updated and available on the OWHA website.
3. Approval of the minutes of October 2nd. Approved.
4. Fundraising request.
 - The Nepean Osgoode Community Resource Centre reached out to ask if baby goods could be collected for vulnerable parents with babies/young children. Recognising teams often did their own charitable activities leading into the holidays, they will be asked to contribute. A proposal was put forward to sell old jerseys that are currently in storage and make donation. General consensus to proceed was achieved with a target of mid-December.
5. Payments.
 - Bonds and league fees paid with ITR and insurance fees to be paid next. A price increase over last year was noted.
6. Incidents.
 - U18 dressing room and social media incidents still being reported. Applicable policies have already been reiterated to teams. The Competitive Directors have also communication with all coaches and managers asking for confirmation by email that they are adhering to necessary procedures to mitigate risks. This has been received from ALL teams.
7. Update Ref/TK rates
 - We didn't get the rates in time to update the budget templates that were sent out to teams. A decision was made to keep rates the same for teams and the Association would cover the difference.
8. Ottawa Charge
 - A tentative grass roots initiative proposal has been received. Laura to talk to see what kind of things they want to do.

Administration

9. Wildcats Weekend.
 - Went very well with a spend of approximately \$3432.
 - Donated \$2100 to the Bandits. They are going to cover team fees for 4-5 players.
 - Noted that a two day event proved difficult to find enough volunteers. Next year go back down to one day with one rink for Comp. and one for HL.

VP Operations

10. Brock McGillis session for U13-U22.
 - Brock (former player) will be in Ottawa and want to do presentations to the age groups. Laura going to work with Jamie to group teams based on ice schedules maximise participation.
11. Ice schedule.
 - All ice up to December has been issued along with instructions on how to exchange ice times.
12. Tracking timekeeping.
 - Had some issues with no-shows and not entering information. Teams should have parents ready to help out. Managers can enter in Team Sheet afterwards.
 - Teams to track and report back which games don't have timekeepers. Tracking sheet will be set up to record.
13. Junior Referee Session.
 - Another clinic for 22 will be held.

Policy

14. [Affiliation Policy](#) presented and discussed. Directors are to indicate their approval or otherwise.
15. Next policies to review:
 - Team Finances Policy
 - Team Volunteer Policy
 - NGHHA Policy on non-parent coach reimbursement.
 - Decolmitment policy – See Any Other Business. Needs to be addressed before registration.

Competitive

16. NGHHA Competitive Team tournament results.
 - U11C Wickfest – Gold in Bronze division
 - Tara to provide list
17. Women Non-Parent Assistant Coaches – Proposal to change policy wording to support more young female coaches.
 - Already changed.
 - Noted that they can Can only be helping out on one team.
18. Budget update.
 - All budgets done apart from one.
19. Mid-Year surveys for coaches are due late November or early December.

House League

20. General update on the program (team balancing, DS tryouts, Senior House League).
 - All done. Some kids moved at U13 to balance. Aim to make it fair with a wide range of skill levels.
 - Had some U15 registration issues – considered dissolving a team. Some goalie issues at U15.
 - Can we do some defence clinics for U15.
 - DS tryouts happening this month. Can take up to 25 players per team. Not goalies yet for U13 and U11.
 - Senior House League got off to an OK start but no coaches. Three teams. Saturday attendance not as good as Sunday.
21. House League photo days schedules.
 - Reached out to photographer, Shane French, the Ottawa Charge photographer. Three days scheduled at Minto.
22. Player volunteers.
 - Call out gone out to player for on-ice helpers. 12 volunteers placed on teams. 4-5 goalies.
 - Coach mentor signed up and going out to U9 teams.
 - Photos cannot be taken in the dressing rooms. City policy.

Programs

23. Development Session Update.
 - Participation in the Development Sessions has not met expectations and remains below last season's levels. Despite the introduction of skill-specific sessions, enrollment continues to be limited. It may be advisable to place this program on hold for the upcoming year pending further review.
 - To ensure continued player development opportunities, it is recommended that the allocation of five sessions per team with either Ashley Holmes or Apex be extended to all teams, consistent with the existing Amped Goalie Session model. The associated costs for these sessions will be covered by the NGHHA. This needs to be voted on by the Board.
 - Will needs to take this to the vote.
24. Coaching Certification
 - Coaches requiring completion of the Certification component may now do so internally through Cory Cosgrove. It is recommended that the Board consider covering the costs associated with this training, as the individual currently overseeing this process is not receiving compensation for these responsibilities. This would be Bingo eligible. \$100 per session recommended.

25. APD Program Update

- Tony Ricutti has formally stepped down from his position as APD Director. Brendan Bell will assume this role. A formal announcement to be issued in the near future.

Finance

26. Operating account: Healthy

27. Bingo account: Funds still available for appropriate expenditure.

28. Issuing cheques to the City and Carleton University for November and December ice. No other big expenditures.

Any Other Business

29. Kids backing out from teams after being offered a place and the knock-on impacts on many other teams and players because of the cascade affect.

- Look at measures to strengthen retention.
- Suggestion to issue a letter to each level outlining expectations.

30. Talk about a volunteer appreciation evening at end of year. Lisa and Estelle to investigate.

Date of next meeting: Thursday, Jan 8th.

Wildcats Weekend Update (Estelle M)

Email communication to coaches and managers next week that outlines the schedule for the weekend.

The only ask from teams is that people sign up to volunteer. The positions are:

- Music during games both days
- Bake sale (9am to 3pm both days)
- Activities room (9am to noon both days)

The following are booked for both days:

- Balloon arch, balloon selfie station, other balloons: \$1213.05
- Face Painter for both mornings (9am to noon): \$510
- Echo room upstairs from 9am to noon and the canteen from 9am to 3pm
- Take Another Bite (TAB) in Manotick will provide all baking at wholesale prices (40% off). The purpose of working with them is three-fold: one, we are not asking teams or families to purchase or do anything; two, we are supporting a local business; and three, we are not accepting baked goods from various kitchens with different hygiene standards.

In addition, to simplify things, I am going to have a “tap machine” installed on my phone, which can be shared with other parent volunteers. There is a small fee, but after the bake sale I will:

- Pay the nominal fee
- Reimburse TAB the cost of the baked goods
- Donate all remaining funds to the Ottawa Bandits

I'm working with Joe on the social media posts, which will highlight the weekend and encourage girls to come out and cheer on their friends, as well as share what The Ottawa Bandits is all about.